



ESG Division  
Stakeholder Engagement and Reputation Unit

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This session  
is being recorded.  
Thank you

# **Training session for Stakeholder Engagement Model implementation**



WELCOME TO THIS GLOBAL  
PROJECT  
300 COLLEAGUES PARTICIPATING  
FROM ALL OVER THE WORLD



THANKS TO THIS PROJECT, WE ARE  
LEADERS IN STAKEHOLDER  
ENGAGEMENT, ACCORDING TO  
RANKINGS SUCH AS DOW JONES



WE HOPE THIS EXPERIENCE IS  
USEFUL AND INTERESTING FOR  
EVERYONE



# Stakeholders and Human Rights Team



Ana Antolín



Marina Amigo



Elena Crispín



Ana Herce



César Muñoz



Lorena Ramos

We are here for you



CHAT IS AVAILABLE FOR  
QUESTIONS



TEAM PICTURE!

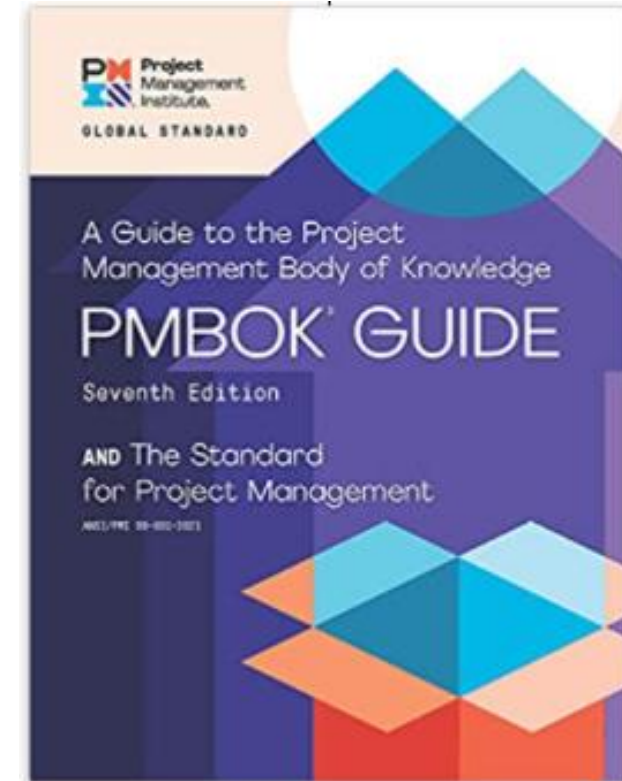
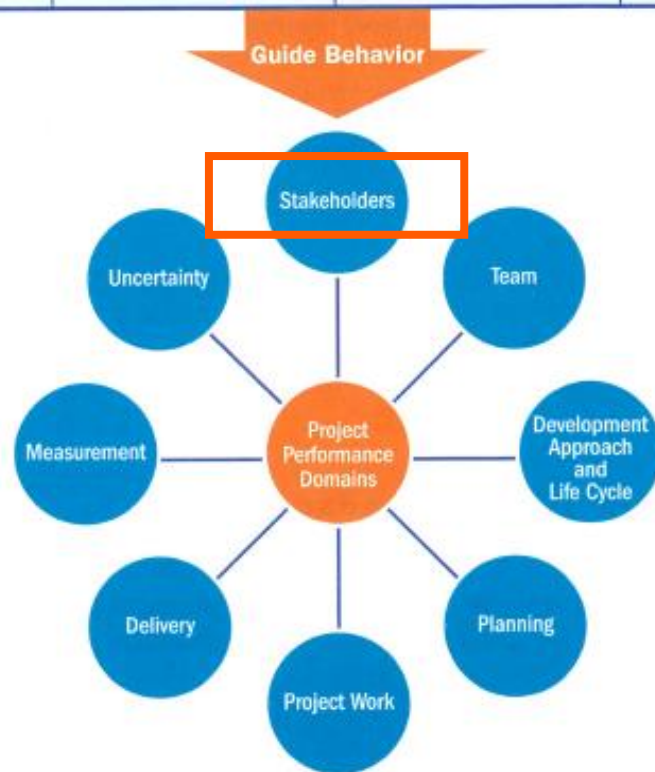
- No strategy...
- No project...
- No due diligence process (HH.RR)...
- No impact assessment or materiality study...  
... can be carried out without stakeholder  
identification  
... and stakeholder engagement processes



Iberdrola's procedure:  
the Global Stakeholder Engagement Model

# Stakeholder engagement in project management

Principles of Project Management			
Be a diligent, respectful, and caring steward	Create a collaborative team environment	Effectively engage with stakeholders	Focus on value
Recognize, evaluate, and respond to system interactions	Demonstrate leadership behaviors	Tailor based on context	Build quality into processes and deliverables
Navigate complexity	Optimize risk responses	Embrace adaptability and resiliency	Enable change to achieve the envisioned future state



Source: *Project Management Guide*. Project Management Institute. 2021

# Index

## 1.- Introduction to the Global Stakeholder Engagement Model

- What is the Policy on Stakeholder Engagement and the Model?
- Why do we have to implement the Model?
- Why is it useful?
- Where do we implement the Model?
- The challenge of aligning the Engagement Model with the new EU EFRAG standards

## 2.- Schedule for the 2023 reporting process

## 3.- How the App works

- *Home*
- *Introduction of information*
  - At an entity level
  - At a global level
  - Introduction of other relevant information
    - Best practices, future trends, grievance mechanism, how we are perceived
- *Exploitation of information*
  - Dashboard
  - Web reports
  - Tailored consultations

## 4.- Validation process

## 5.- Data import module

## 6.- Closure

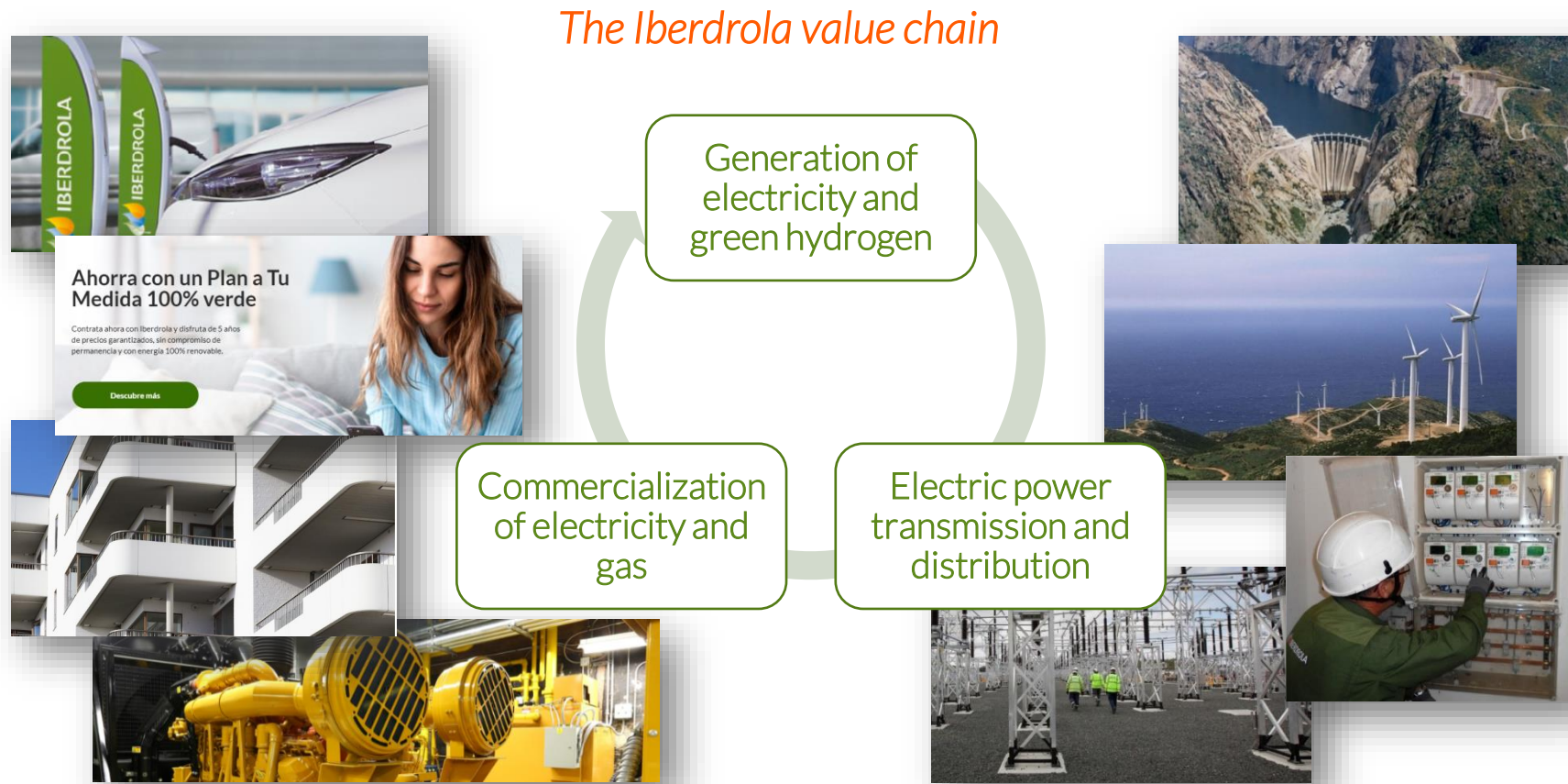


# 1.1.

What is the  
Stakeholder  
Engagement Policy  
and the Model?



The Iberdrola Group engages with **millions of Stakeholders** around the world: **THIS IS OUR GREAT SOCIAL AND RELATIONSHIP CAPITAL!**



## The 8 Stakeholder categories of the Iberdrola group



Workforce



Suppliers



Shareholders and the financial  
community



The media



Regulatory entities



Society at large



Customers



The environment

127 Sub stakeholder categories  
for THE ENTIRE Iberdrola Group

BUT

Prioritized LOCALLY at country  
level

Pending to upload to Sygris

Organizations and entities that influence our Companies  
and, at the same time, are affected by our decisions

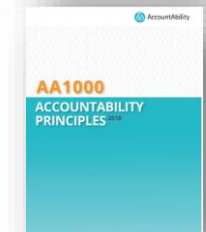
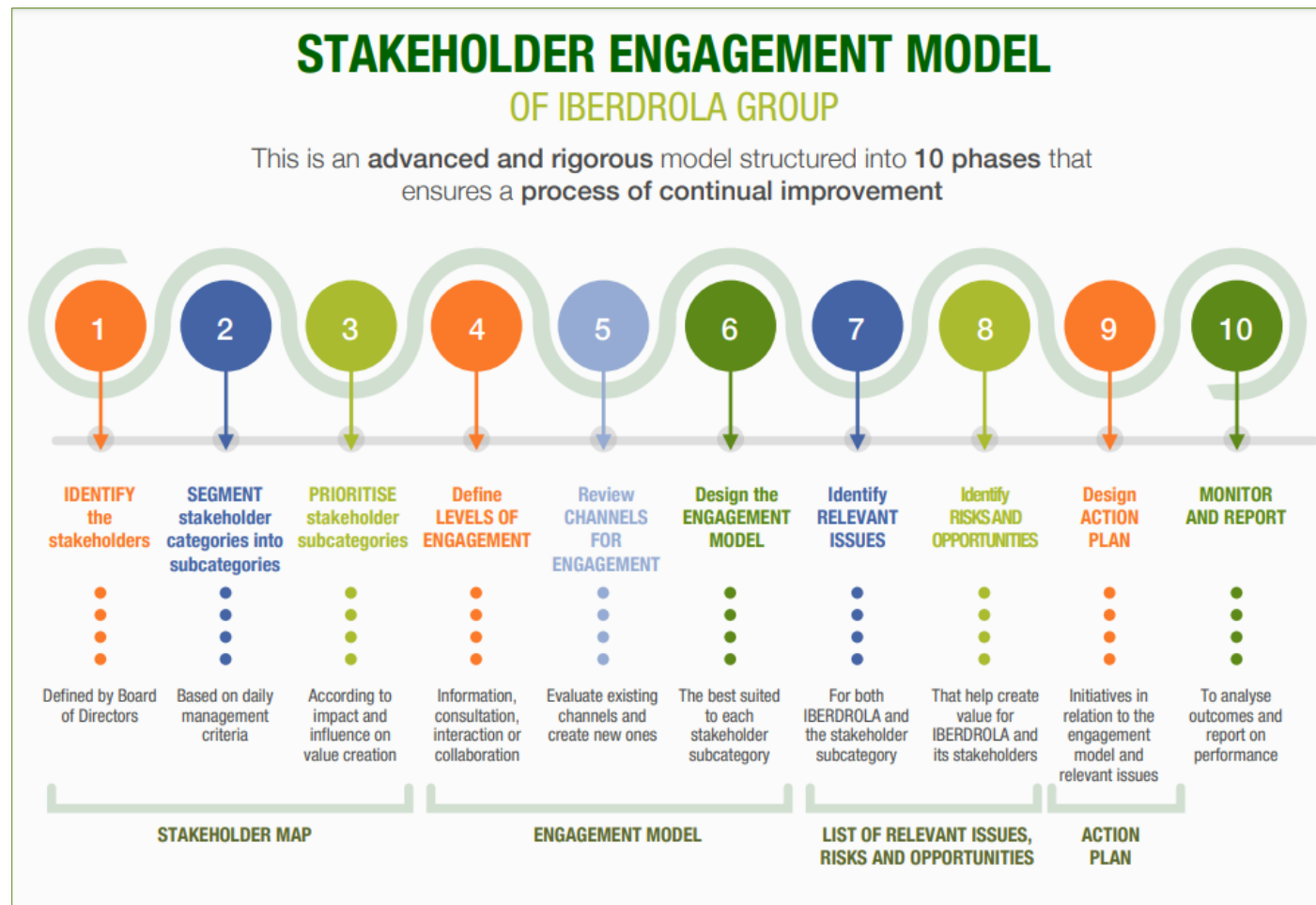


## Stakeholder Engagement Policy

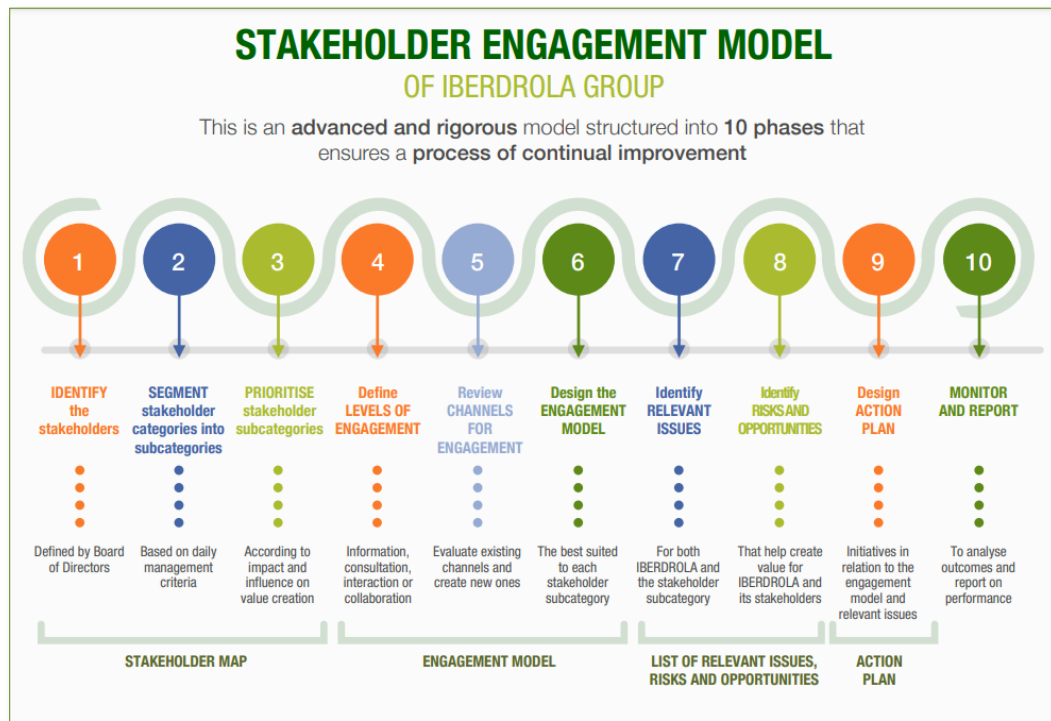
- ✓ INVOLVEMENT OF STAKEHOLDERS IN THE IBERDROLA BUSINESS PROJECT:
  - ✓ THROUGH A STRATEGY OF STRONG ENGAGEMENT WITH THE COMMUNITIES
  - ✓ AND THE CREATION OF SUSTAINABLE AND SHARED VALUE FOR THE STKS
- ✓ RESPOND TO THE LEGITIMATE INTERESTS OF THE STKS THAT THE COMPANY INTERACTS WITH
- ✓ PROMOTE RECOGNITION BY ALL STKS OF IBERDROLA'S COMMITMENT TO DIVERSITY
- ✓ BUILD TRUST AMONG STKS, TO BUILD LASTING, STABLE AND ROBUST RELATIONSHIPS
- ✓ CONTRIBUTE WITH ALL THIS TO PRESERVE THE CORPORATE REPUTATION



The **Global Stakeholder Engagement Model**, based on the most advanced international standards, is how we **develop the Stakeholder Engagement Policy**



Global Stakeholder Engagement Model = Reflection process on the relationship that we have with an entity





Clearly identify the **ENTITIES** with which we interact



Reflect on whether the current **communication CHANNELS** are the most appropriate for the level of engagement we have or want to have with them



Carefully **ANALYZE** all relevant **ISSUES**

- Special attention to changing expectations
- Special attention to impacts on stakeholders **NEW**



Rigorously **ASSESS** all **OPPORTUNITIES** and the associated **RISKS**

- Special attention to reputational risks



Develop good **ACTION PLANS**

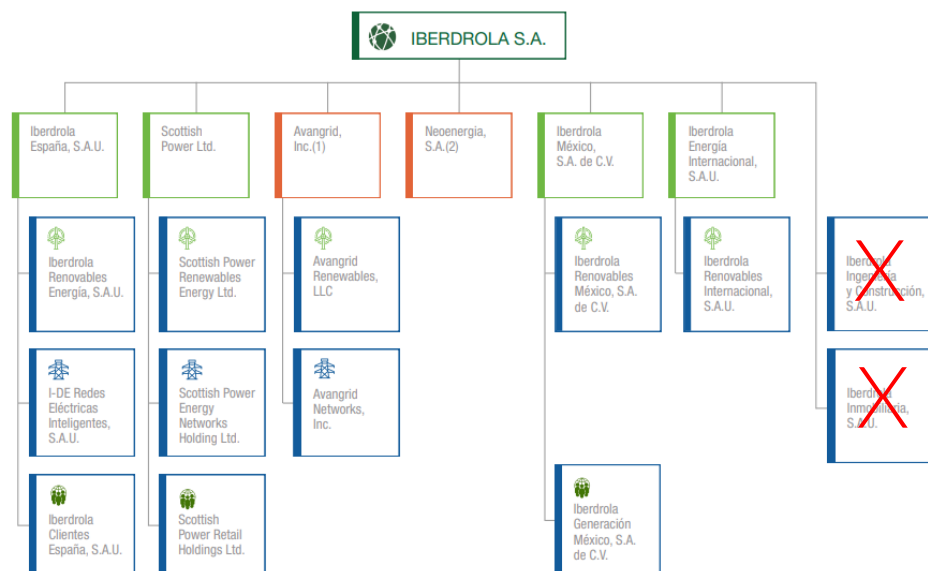
- Special attention to the impacts of our plans



Include **FUTURE TRENDS** that allow us to plan ahead, and **GOOD PRACTICES** to share within the Iberdrola Group

# Stakeholder Engagement Model - Implementation

The Model is implemented, with different intensity, in the management of the Stakeholders of 18 companies of the Iberdrola Group...



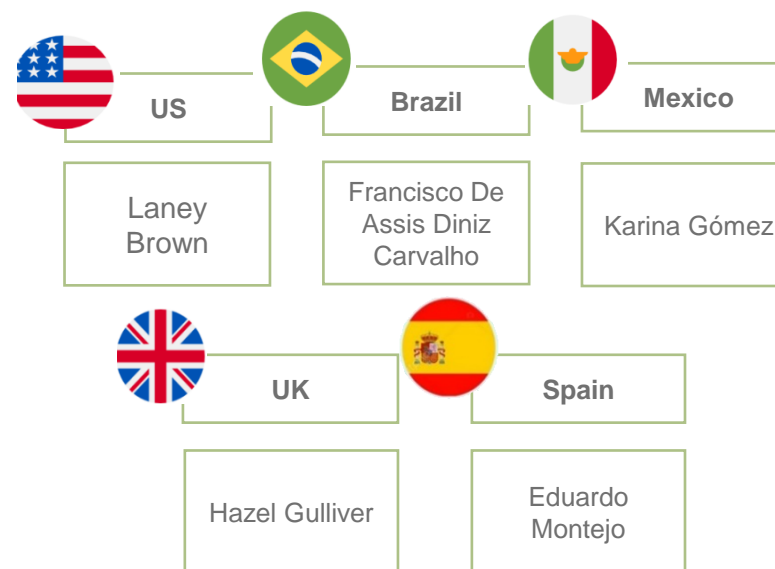
- Holding company
- Head of business companies
- Country subholding companies
- Listed country subholding company

<sup>1</sup> Avangrid, Inc. is 81.50% owned by Iberdrola, S.A.  
<sup>2</sup> Neoeenergía, S.A. is 50% + 1 share indirectly owned by Iberdrola, S.A.



Closed to 300 colleagues involved in this project around the world

## Stakeholder Model Ambassadors

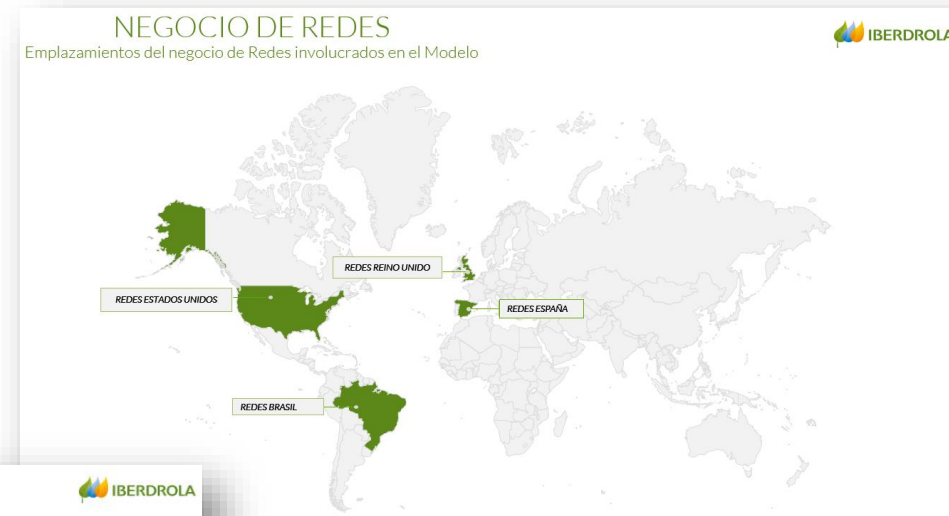


# Stakeholder Engagement Model - Implementation

... and in about 60 facilities of the three businesses

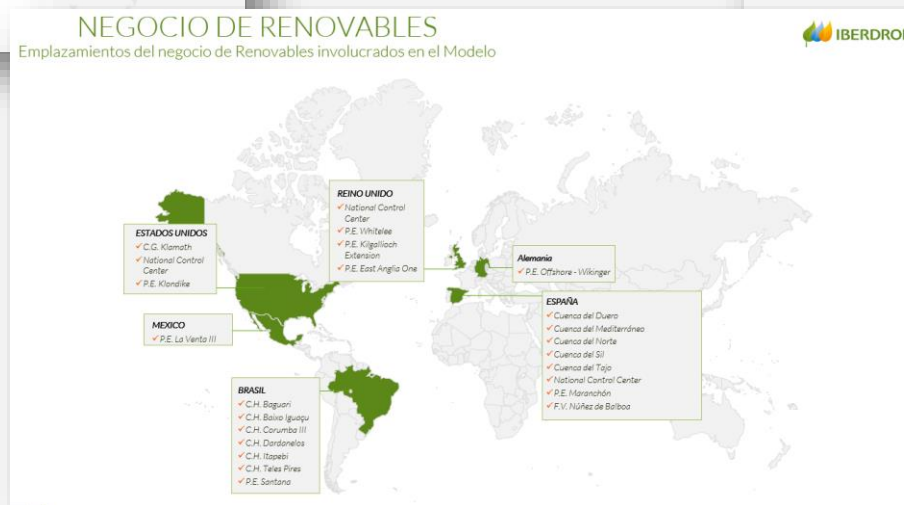


Liberalized: In 2023, implementation continues at the facility level



Networks: In 2023, the Model will be implemented at the distribution company level

Renewables: In 2023, implementation at the regional level for onshore and photovoltaic technologies + UK batteries; and at the facility level for offshore technology






# Stakeholder Engagement Model – 2022 Results

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- More than **2,500** identified entities (Stakeholders)
- Almost **950** communication channels identified
- Nearly **1,200** relevant issues identified: More than 600 risks and more than 700 opportunities
- More than **1,500** action plans. Impact on SDGs number 7 and 13
- About **80** trends detected
- **350** risks reported to the Group's Risk System
- Contribution to the Materiality Study of the Iberdrola Group



# 1.2.

Why do we have to  
implement the  
Stakeholder  
Engagement Model?

# Why do we have to implement the Global Stakeholder Engagement Model?

## 1. To comply with our **Governance and Sustainability System**

- Purpose
- By Laws
- Corporate Policies

### ❖ *Policy on Stakeholder Engagement:*

*“The country subholding companies and the head of business companies are responsible for implementing the strategy regarding Stakeholder engagement and the Global Engagement Model”*



## 2. To respond to the **Board of Directors requests** in this field

- Priority of the Sustainable Development Committee

*“Monitoring of long-term relationships with Stakeholders: workforce, customers, suppliers, investors, media, regulatory agencies and society in general”*

# Why do we have to implement the Global Stakeholder Engagement Model?

Compulsory

## 3. To comply with present and future local/global regulatory (or similar) requirements

➤ Code of Good Governance of listed companies of the CNMV (National Securities Market Commission is the body responsible for the supervision and inspection of Spanish securities markets)

➤ Non-financial information requirements

- ❖ GRI
- ❖ IIRC
- ❖ TCFD
- ❖ *New European standards EFRAG*



➤ Sustainability indexes requirements

- ❖ DJSI
- ❖ Ethishere
- ❖ ...



# Why do we have to implement the Global Stakeholder Engagement Model?

## 4. New Directive on Sustainable Corporate Governance

- ❖ *It aims to better align the interests of companies, their Stakeholders and society*



## 5. Trend: Capitalism of Stakeholders

- ❖ *“Stakeholder capitalism is not about politics. It is not a social or ideological agenda. It is not “woke.” It is capitalism, driven by mutually beneficial relationships between you and the employees, customers, suppliers, and communities your company relies on to prosper. This is the power of capitalism”*
- ❖ *“In today’s globally interconnected world, a company must create value for and be valued by its full range of stakeholders in order to deliver long-term value for its shareholders”*



Larry Fink, CEO of BlackRock



# 1.3.

Why is it useful?

- To **better manage our Stakeholders and make better decisions**
  - **Facilities in operation:** Decisions that affect the local community
  - **New projects:** Knowledge of the environment and the potential acceptance risks
  - **ANTICIPATE AND AVOID PROBLEMS**
  - **MANAGE RISKS**
  - **LICENCE TO OPERATE**
  
- To contribute to **management systems (ISOs)**
  - ISO 14001: Environmental management system
  - ISO 9001: Quality management system
  - ISO 45001: Occupational health and safety
  - ISO 20121: Sustainable Events
  - ISO 37001: Anti-bribery
  - UNE 19601: Crime prevention
  - ....



- To strengthen the presentations of Iberdrola projects in the institutions
- To share best practices inside the Group: Iberdrola Stakeholders' Hub
- To understand the impacts of relevant issues on the SDG's
- To identify new trends





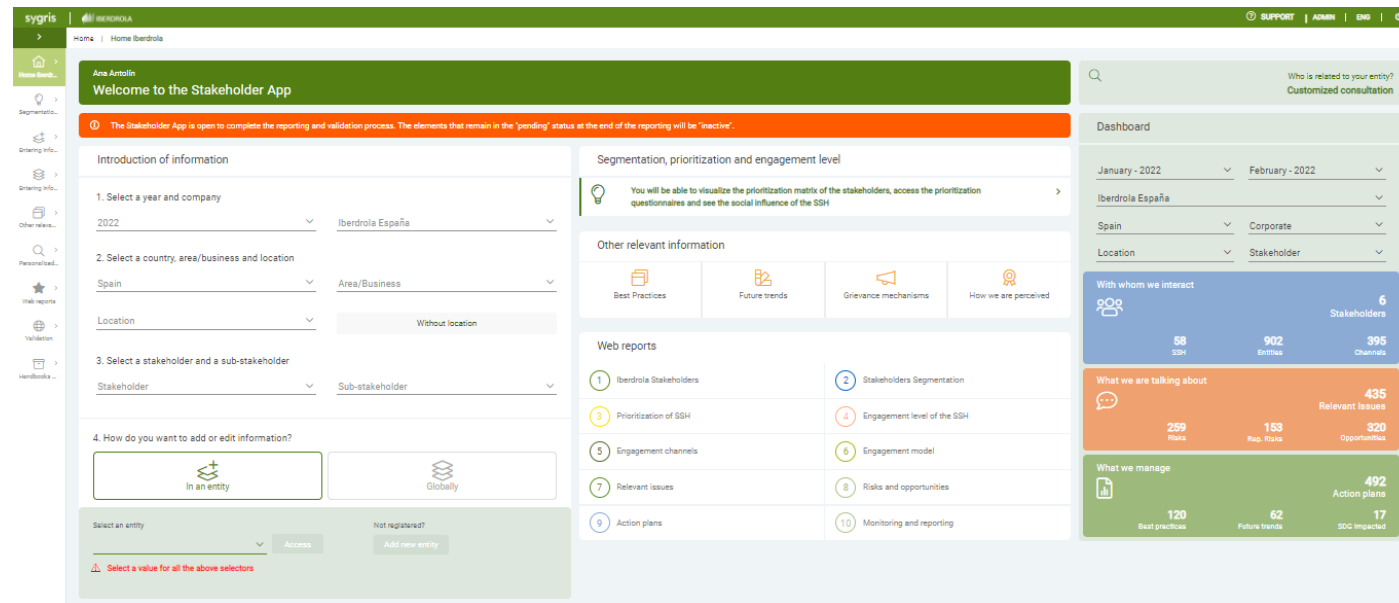


**1.4.**

Where do we  
implement the  
Model?

## Stakeholder App in Sygris

- ❖ Daily management tool
- ❖ Annual reporting tool
- ❖ Analysis tool
  - ✓ Lots of information inside the tool!



The screenshot displays the Sygris Stakeholder App interface. The top navigation bar includes 'sygris' and 'IBERDROLA' logos, along with 'SUPPORT', 'ADMIN', and 'ENG' links. The main content area is divided into several sections:

- Welcome to the Stakeholder App:** A green banner with a message from 'Ana Antolin' and a red notification bar stating: "The Stakeholder App is open to complete the reporting and validation process. The elements that remain in the 'pending' status at the end of the reporting will be 'inactive'."
- Introduction of information:** A form with four steps:
  - Select a year and company: 2022, Iberdrola España
  - Select a country, area/business and location: Spain, Area/Business
  - Select a stakeholder and a sub-stakeholder: Stakeholder, Sub-stakeholder
  - How do you want to add or edit information?: In an entity, Globally
- Segmentation, prioritization and engagement level:** A section with a lightbulb icon and text: "You will be able to visualize the prioritization matrix of the stakeholders, access the prioritization questionnaires and see the social influence of the SSH".
- Other relevant information:** A row of four icons: Best Practices, Future trends, Grievance mechanisms, and How we are perceived.
- Web reports:** A grid of 10 numbered items:
  - Iberdrola Stakeholders
  - Stakeholders Segmentation
  - Prioritization of SSH
  - Engagement level of the SSH
  - Engagement channels
  - Engagement model
  - Relevant issues
  - Risks and opportunities
  - Action plans
  - Monitoring and reporting
- Dashboard:** A sidebar with filters for 'Who is related to your entity?' (Customized consultation), 'January - 2022', 'February - 2022', 'Iberdrola España', 'Spain', 'Corporate', 'Location', and 'Stakeholder'.
- With whom we interact:** A blue box showing 6 Stakeholders, 58 SSH, 902 Entities, and 395 Channels.
- What we are talking about:** An orange box showing 435 Relevant Issues, 259 Risks, 153 Rep. Risks, and 320 Opportunities.
- What we manage:** A green box showing 492 Action plans, 120 Best practices, 62 Future trends, and 17 SDG Impacted.



# 1.5.

Challenge: align the  
Stakeholder  
Relationship Model  
with the new EU  
EFRAG standards

# IMPACT / IMPACTO

EFFECT the organization has or could have on the **economy, environment, and people**, including on **their human rights**, which in turn can indicate its contribution (negative or positive) to sustainable development

Efecto que la organización tiene o podría tener sobre la economía, el medio ambiente o las personas, incluidos los efectos sobre los derechos humanos y que, a su vez, puede ser indicativo de su contribución (negativa o positiva) al desarrollo sostenible.

# MATERIAL TOPICS / TEMAS MATERIALES

TOPICS that represent the organization's most significant impacts on **the economy, environment, and people**, including impacts on their **human rights**

Temas que representan los impactos más significativos de la organización sobre la economía, el medio ambiente y las personas, incluidos los impactos sobre los derechos humanos.

# Relevant issues. IMPACT ON THE STAKEHOLDERS



Pending the change of expectations

Issues related to:

- Corporate governance
- Sectoral regulation
- Economic and financial
- Labour
- Customer Relations
- Supply Chain
- Environment and sustainability
- Innovation and new technologies
- Relationship with local communities
- Operation of the facilities

Relevant issues and SDGs

RELEVANT ISSUE

PRIORITY OF THE RELEVANT ISSUE

Options:

- High, Medium, Low
- El asunto ha dejado de ser relevante

ISSUE CONTRASTED WITH THE STAKEHOLDER?

- Has this issue been dealt with directly with the entity?  
Yes  
No

IMPACT ON THE STAKEHOLDERS

- Negative impact
  - High
  - Medium
  - Low
- Positive impact
  - High
  - Medium
  - Low

NEW

ENTITY WITH WHICH WE RELATE



# Risks



Aligned with the Group's Risk Policy  
Risks related to:

- Corporate governance
- Market
- Credit
- Financial
- Regulators and politicians
- Operational
- Technology and cybersecurity
- Social
- Environment
- Legal and tax

RELEVANT ISSUE

RISK

$$\text{PROBABILITY} \times \text{SEVERITY} = \text{RISK VALUATION}$$

PROBABILITY

➤ Probability of risk materialization

- Very high >90%
- High 60-90%
- Medium 30-60%
- Low <30%

NEW

- Critical
- High
- Medium
- Low

SEVERITY (scale, scope, irremediability)

- Severity that the materialization of the risk would have on the objectives and strategy of the Company
- Critical
- High
- Medium
- Low

REPUTATIONAL

➤ ¿May have the risk a reputational impact?

- Yes
- No

# Opportunities



Opportunities related to the improvement of Corporate Governance (including ethics, transparency...); achievement of the strategy; economic performance or market capitalization; human team and its involvement with the Company....

PROBABILITY x INTEREST = OPPORTUNITY VALUATION

- Very high
- High
- Medium
- Low

**NEW**

INTEREST (scale, scope)

- Very high
- High
- Medium
- Low

PROBABILITY

- Very high >90%
- High 60-90%
- Medium 30-60%
- Low <30%

OPPORTUNITY

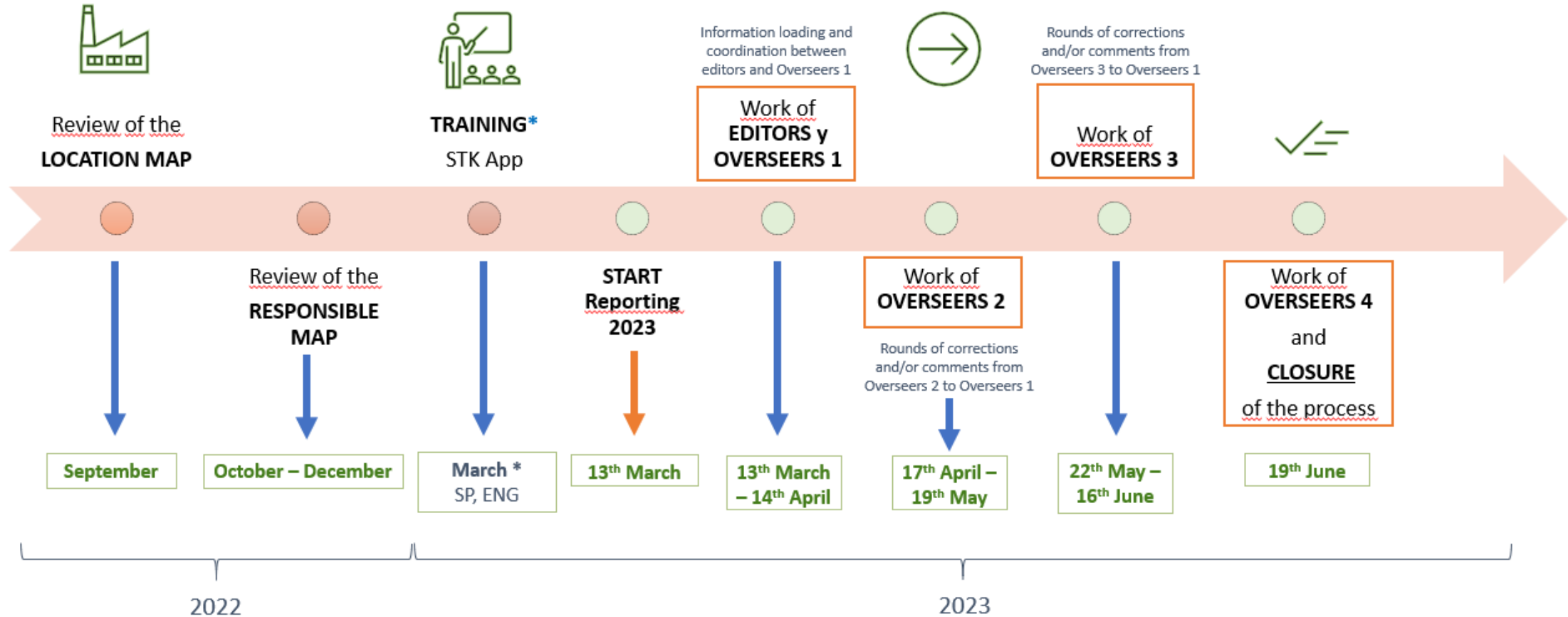
RELEVANT ISSUE

2

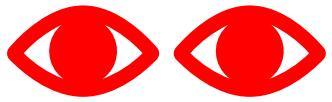
What is the schedule for the 2023 reporting process?



# Calendar 2023 - Implementation of the Iberdrola Stakeholder Engagement Global Model



\* TRAINING: 2<sup>th</sup> March in Spanish , 8<sup>th</sup> March in English, 9<sup>th</sup> March for Ambassadors



Important:

- 1.- The information will refer to March 2023 (real time)
- 2.- The philosophy of this Model is to report at the Entity level, not at the Sub-Stakeholder level (there are some limited exceptions)
- 3.- It is necessary to complete the entire process, from the communication channels with an entity to the action plans
- 4.- The tool now includes the information reported in previous years, BUT you must activate or deactivate it

**OBJECTIVE: QUALITY AND UP-TO-DATE INFORMATION**



CLOSING



THANKS!



A white rectangular area with a thick grey border. A vertical black line is positioned on the right side of the rectangle. To the right of the line, the word "ANNEX" is written in a black, sans-serif font. In the bottom right corner, a green triangle is cut off by the bottom and right edges of the rectangle.

ANNEX

# Stakeholder engagement in Project management



“The only **way to know** (to some degree of certainty) **what society will need in the future is by listening**. And this means listening in the broadest sense. Listening to both strong and weak signals and knowing the difference between them.

That **means more engagement with stakeholders and community groups**. It means becoming more **citizen/customer-focused** instead of **procurement-focused**. It means no longer looking at **planning as simple transactions**, but rather as **ecosystem enablers**. It means thinking about **the future** rather than just repeating the successes (and failures) of the past.

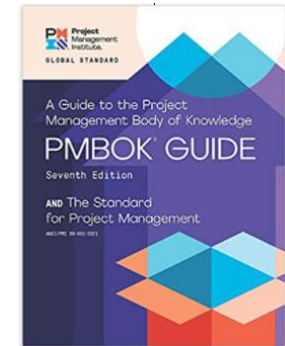
“Over the coming year, expect **infrastructure planners** to become much **more focused on stakeholder engagement, data and analytics, and new technologies**. And expect this to lead to greater **certainty, flexibility** and **collaboration** in future planning and investment”.

# Stakeholder engagement in Project management

Principles of Project Management			
Be a diligent, respectful, and caring steward	Create a collaborative team environment	Effectively engage with stakeholders	Focus on value
Recognize, evaluate, and respond to system interactions	Demonstrate leadership behaviors	Tailor based on context	Build quality into processes and deliverables
Navigate complexity	Optimize risk responses	Embrace adaptability and resiliency	Enable change to achieve the envisioned future state



Stakeholder engagement has become one of the critical aspects of project management...



Fuente: *Project Management Guide*. Project Management Institute. 2021

# Stakeholder engagement in Project management

... because Stakeholders positively and negatively affect the development of projects



## EFFECTIVELY ENGAGE WITH STAKEHOLDERS

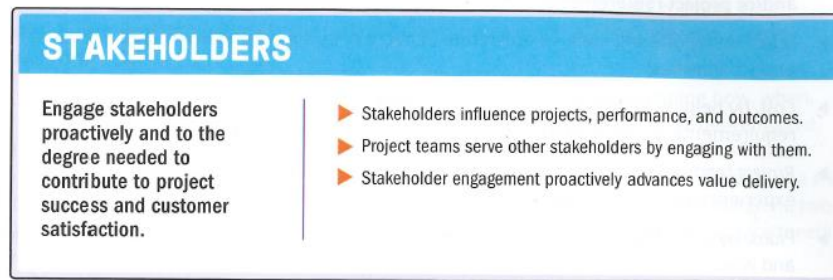


Figure 3-4. Effectively Engage with Stakeholders

Stakeholders can be individuals, groups, or organizations that may affect, be affected by, or perceive themselves to be affected by a decision, activity, or outcome of a portfolio, program, or project. Stakeholders also directly or indirectly influence a project, its performance, or outcome in either a positive or negative way.

Stakeholders can affect many aspects of a project, including but not limited to:

- ▶ *Scope/requirements*, by revealing the need to add, adjust, or remove elements of the scope and/or project requirements;
- ▶ *Schedule*, by offering ideas to accelerate delivery or by slowing down or stop delivery of key project activities;
- ▶ *Cost*, by helping to reduce or eliminate planned expenditures or by adding steps, requirements, or restrictions that increase cost or require additional resources;
- ▶ *Project team*, by restricting or enabling access to people with the skills, knowledge, and experience needed to deliver the intended outcomes, and promote a learning culture;
- ▶ *Plans*, by providing information for plans or by advocating for changes to agreed activities and work;
- ▶ *Outcomes*, by enabling or blocking work required for the desired outcomes;
- ▶ *Culture*, by establishing or influencing—or even defining—the level and character of engagement of the project team and broader organization;
- ▶ *Benefits realization*, by generating and identifying long-term goals so that the project delivers the intended identified value;
- ▶ *Risk*, by defining the risk thresholds of the project, as well as participating in subsequent risk management activities;
- ▶ *Quality*, by identifying and requiring quality requirements; and
- ▶ *Success*, by defining success factors and participating in the evaluation of success.

Stakeholders may come and go throughout the life cycle of the project. Additionally, the degree of a stakeholder's interest, influence, or impact may change over time. Stakeholders, especially those with a high degree of influence and who have an unfavorable or neutral view about a project, need to be effectively engaged so that their interests, concerns, and rights are understood. The project team can then address these concerns through effective engagement and support leading to the probability of a successful project outcome.



# PRELIMINARY GUIDELINES

Please consider these guidelines before starting:



Preferably connect to the tool from the **Google Chrome browser**



Be as **precise** as possible when **introducing new elements**.

(e.g. Chairman of the Senate Equality Committee and not "just" Chairman).



**Complete all fields**, especially those marked with an asterisk (\*), which are necessary to continue.



The reporting period goes from **March 2022 to March 2023**



**Avoid entering names of people outside the company.** Stick to the position held.

(e.g. Correct mode: chairman of the Senate Equality Committee. Incorrect mode: ,Mr José García, president of ...)



**Consult the information box in each of the sections.** Just click on the "i" help icon on the left sidebar of the screen.



**Check the catalogues thoroughly before entering any new elements.** (The text is predictive, but if we do not check well, records are duplicated)



Review the information and validate the one you want to keep activated. If you don't, it will be deactivated.

Pending 

Active 

Inactive 



Contact us via e-mail if needed:  
**stakeholders.app@iberdrola.com**

# My tasks

sygris | IBERDROLA SUPPORT | ADMIN | ENG |

Hi Lorena Ramos  
Welcome to Iberdrola ESG

**My tasks** →


**Reporting Non-Financial Information (NFI)** →

**Stakeholders** →

**Human Rights** →

**ESG Targets** →

**SYGRIS Social Responsibility and Reputation**  
Compiles the projects contributing to the Iberdrola Group's sustainable development, as well as the response to the expectations of our Stakeholders regarding the management of Environmental, Social and Corporate Governance (ESG) aspects. The main modules available are the one to the regulatory obligation on reporting of non-financial information (such as the Statement of Non-Financial Information - Sustainability Report), the Sustainable Development Plan that compiles the group's action planning, the Stakeholder Relations Model, the Human Rights Due Diligence Model, as well as the information to answer to sustainability indexes (DJSI, CDP, etc.).

**My tasks** →  
Access to visualise pending tasks 

First Steps Entry & My Tasks

**Support**



# My tasks

sygris | IBERDROLA

SUPPORT | ADMIN | ENG

Home | My tasks

0 SNFI

1 Stakeholders

Progress 0/1 - 0%

On time Near the deadline After the deadline

List of my tasks - Stakeholders

Go to	Type of Task	Scope	Deadline	Execution date	State
>	Validate	Global	Inactive		Pending

All data, no filtering. 1 rows.

# Training session for the Stakeholder Engagement App - New users

# 01 HOME



The screenshot shows the top navigation bar of the Stakeholder App. It includes the 'sygris' logo, the 'IBERDROLA' logo, and navigation links for 'SUPPORT', 'ADMIN', 'ENG', and a power icon. Below the navigation bar, the breadcrumb 'Home | Home Iberdrola' is visible. The main content area features a green banner with the text 'Welcome to the Stakeholder App' and a search icon. Below the banner is an orange notification bar with an information icon and the text: 'The Stakeholder App is open to complete the reporting and validation process. The elements that remain in the "pending" status at the end of the reporting will be "inactive".' A sidebar on the left contains icons for 'Home Iberdrola' and 'Segmentatio...'.

# Home

The HOME page is made up of seven sections

The screenshot shows the Sygris Stakeholder App home page. A central text box states: "The HOME page is made up of seven sections". Red circles and arrows point to the following sections:

- 1**: Home icon in the left sidebar.
- 2**: Selection form titled "Introduction of information" with dropdowns for year (2022), company (Iberdrola España), country (Spain), area/business, location, stakeholder, and sub-stakeholder.
- 3**: Information card titled "Other relevant information" with a lightbulb icon and text: "You will be able to visualize the prioritization matrix of the stakeholders, access the prioritization questionnaires and see the social influence of the SSH".
- 4**: Grid of "Web reports" including: Iberdrola Stakeholders, Stakeholders Segmentation, Prioritization of SSH, Engagement level of the SSH, Engagement channels, Engagement model, Relevant issues, Risks and opportunities, Action plans, and Monitoring and reporting.
- 5**: Buttons for "In an entity" and "Globally" under the heading "4. How do you want to add or edit information?".
- 6**: Dashboard on the right side with filters for date, entity, location, and stakeholder, and summary cards for "With whom we interact", "What we are talking about", and "What we manage".
- 7**: Search bar at the top right.

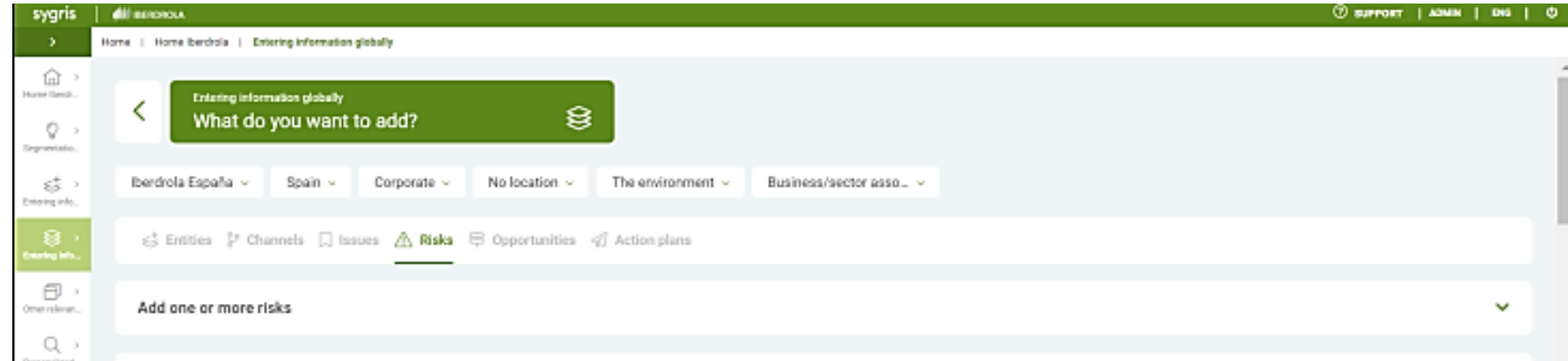
Additional UI elements include a top navigation bar with "SUPPORT", "ADMIN", "ENG", and a power icon; a left sidebar with navigation options; and a bottom left corner with an information icon and an email icon.

**NOTICE:**  
The information not market as **Active** will go directly to **Inactive status** when reporting phase is closed

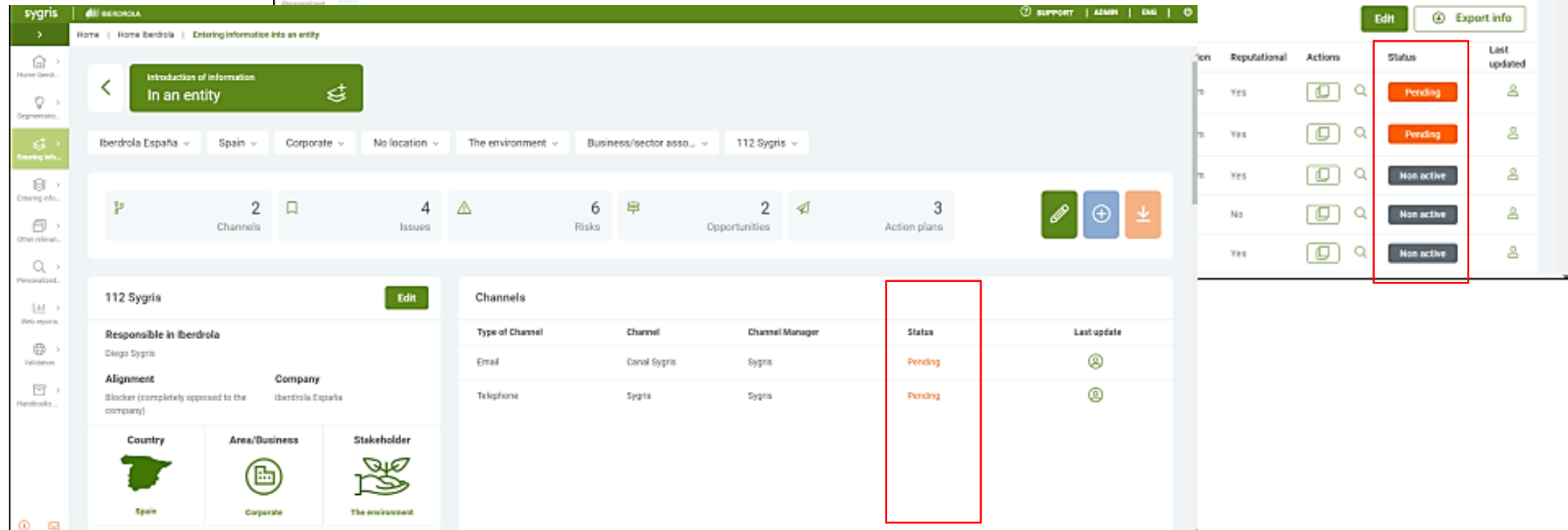
The screenshot shows the 'Home Iberdrola' page in the Stakeholder App. At the top, a green header contains the 'sygris' logo and navigation links for 'SUPPORT', 'ADMIN', 'ENG', and a power icon. Below the header, a green banner displays the user's name 'Ana Herce Collado' and the title 'Welcome to the Stakeholder App'. A red-bordered orange box highlights a notification: 'The Stakeholder App is open to complete the reporting and validation process. The elements that remain in the "pending" status at the end of the reporting will be "inactive".' The main content area is divided into two columns. The left column, titled 'Introduction of information', contains a four-step form: 1. Select a year and company (2022, Iberdrola España); 2. Select a country, area/business and location (Spain, Area/Business, Location); 3. Select a stakeholder and a sub-stakeholder (Stakeholder, Sub-stakeholder); 4. How do you want to add or edit information? (In an entity, Globally). Below the form is a dropdown for 'Select an entity' and buttons for 'Access', 'Add new entity', and a warning message: 'Select a value for all the above selectors'. The right column, titled 'Segmentation, prioritization and engagement level', includes a tip about visualizing the prioritization matrix, a section for 'Other relevant information' with icons for Best Practices, Future trends, Grievance mechanisms, and How we are perceived, and a 'Web reports' section with 10 numbered items. On the far right, a sidebar contains a search bar, a 'Who is related to your entity?' section with 'Customized consultation', a 'Dashboard' with filters for month (January - 2022, February - 2022), entity (Iberdrola España), location (Spain, Corporate), and stakeholder (Location, Stakeholder), and three summary cards: 'With whom we interact' (6 Stakeholders, 58 SSH, 902 Entities, 395 Channels), 'What we are talking about' (435 Relevant Issues, 259 Risks, 153 Rep. Risks, 320 Opportunities), and 'What we manage' (492 Action plans, 120 Best practices, 62 Future trends, 17 SDG Impacted).

# Home

If the information remains as **PENDING**, it will become **NON ACTIVE**



The screenshot shows the 'Entering information globally' screen. At the top, there is a green header with the Sygris logo and navigation links for SUPPORT, ADMIN, and ENG. Below the header, there is a breadcrumb trail: Home > Home Iberdrola > Entering information globally. A main green button asks 'What do you want to add?'. Below this, there are several dropdown menus for selection: Iberdrola España, Spain, Corporate, No location, The environment, and Business/sector asso... A navigation bar includes links for Entities, Channels, Issues, Riska, Opportunities, and Action plans. At the bottom, there is a button labeled 'Add one or more risks'.



The screenshot shows the 'Entering information into an entity' screen. The header is similar to the previous screen, but the breadcrumb trail is 'Home > Home Iberdrola > Entering information into an entity'. The main area is titled 'Introduction of information In an entity'. It features several dropdown menus: Iberdrola España, Spain, Corporate, No location, The environment, Business/sector asso..., and 112 Sygris. Below these are summary cards for Channels (2), Issues (4), Risks (6), Opportunities (2), and Action plans (3). The main content area is divided into two sections: '112 Sygris' and 'Channels'. The '112 Sygris' section includes fields for 'Responsible in Iberdrola' (Diego Sygris), 'Alignment' (Blocker), 'Company' (Iberdrola España), 'Country' (Spain), 'Area/Business' (Corporate), and 'Stakeholder' (The environment). The 'Channels' section is a table with columns for Type of Channel, Channel, Channel Manager, Status, and Last update. A red box highlights the 'Status' column in this table, showing 'Pending' for both listed channels. To the right, a table lists various entities with columns for Reputational, Actions, Status, and Last updated. A red box highlights the 'Status' column in this table, showing 'Pending' for two entities and 'Non active' for three others.

Type of Channel	Channel	Channel Manager	Status	Last update
Email	Canal Sygris	Sygris	Pending	
Telephone	Sygris	Sygris	Pending	

Reputational	Actions	Status	Last updated
Yes		Pending	
Yes		Pending	
Yes		Non active	
No		Non active	
Yes		Non active	

## INTRODUCTION OF INFORMATION

- INTRODUCTION OF INFORMATION BY ENTITY
- INTRODUCTION OF FINFORMATION GLOBALLY
- OTHER RELEVANT INFORMATION




## 03 ENTERING INFORMATION


---

# Entering information

Information can be entered in two ways:

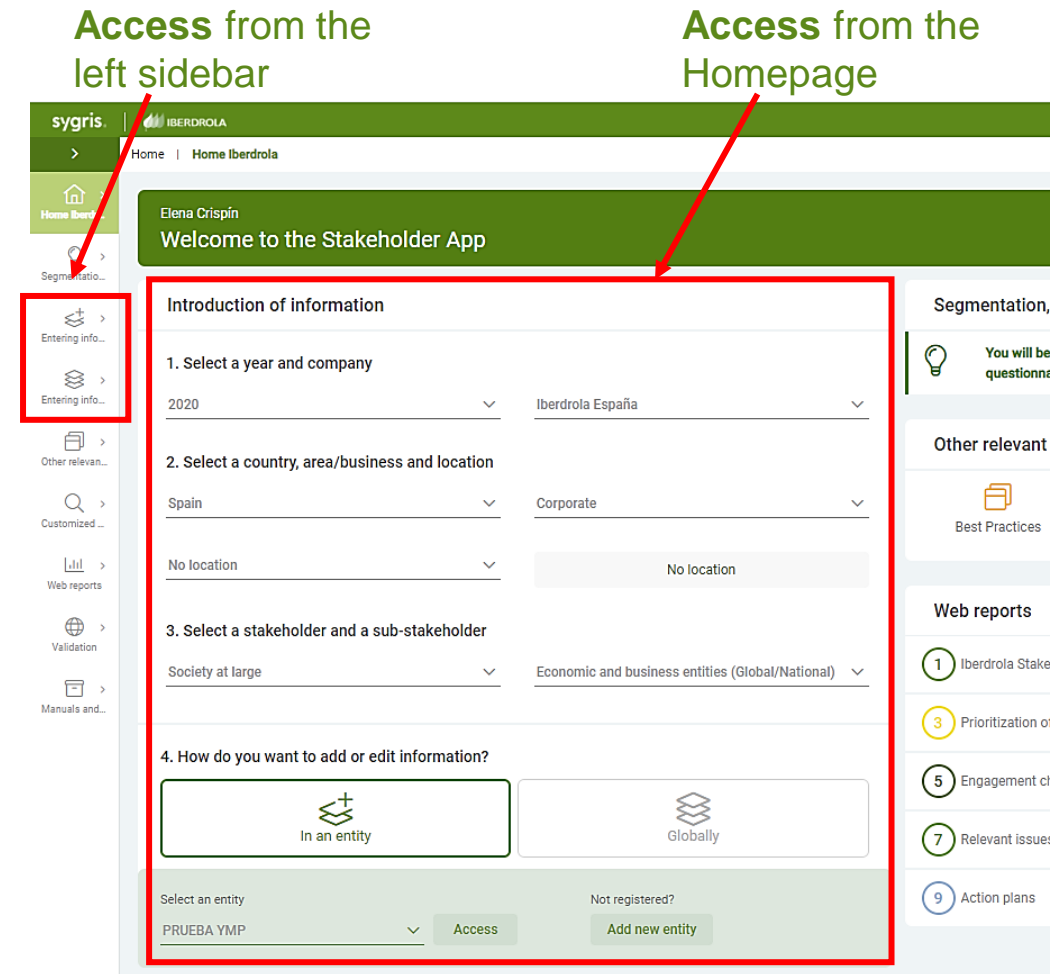
Introduction of information  
In an entity 

- **In an entity:** We go directly to a specific entity and add or edit the information related to that entity. We choose this route to introduce a channel, issue, risk, opportunity or an action plan in a certain **existing entity** or to complete the information for a **new entity**.

Entering information globally  
What do you want to add? 

- **Globally:** Every element of the model appears in a tab, we see all the information included for a sub-stakeholder and not for a specific entity. As we will see, this path allows us to choose the starting point: entity, channel, relevant issue, risk, opportunity or action plan, and go into more detail.

**Access from the left sidebar**
**Access from the Homepage**



The screenshot displays the 'Introduction of information' form within the Stakeholder App. The form is structured as follows:

- Step 1: Select a year and company**
  - Year: 2020
  - Company: Iberdrola España
- Step 2: Select a country, area/business and location**
  - Country: Spain
  - Area/Business: Corporate
  - Location: No location
- Step 3: Select a stakeholder and a sub-stakeholder**
  - Stakeholder: Society at large
  - Sub-stakeholder: Economic and business entities (Global/National)
- Step 4: How do you want to add or edit information?**
  - Options: In an entity (highlighted), Globally

At the bottom of the form, there is a dropdown menu for 'Select an entity' (PRUEBA YMP) and a button for 'Add new entity'.

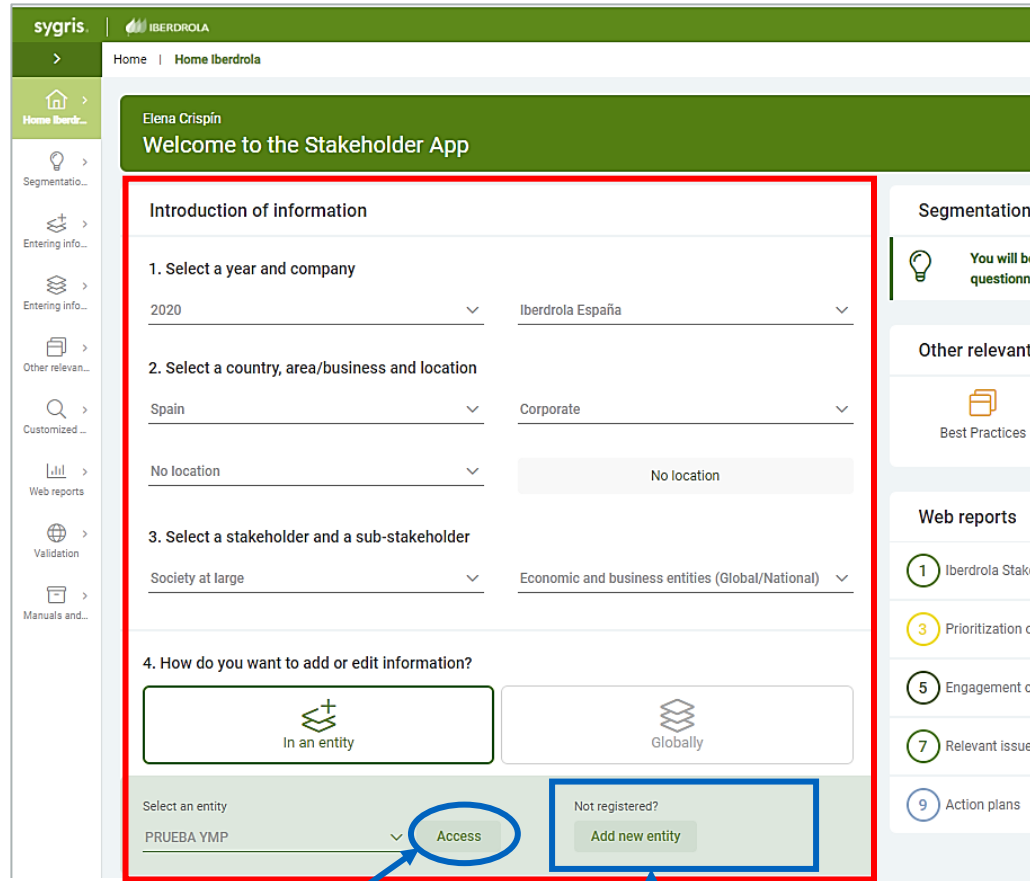
# Entering information

---

## ENTERING INFORMATION IN AN ENTITY

# Entering information in an entity

Introduction of information  
In an entity



**Introduction of information**

1. Select a year and company

2020 | Iberdrola España

2. Select a country, area/business and location

Spain | Corporate | No location

3. Select a stakeholder and a sub-stakeholder

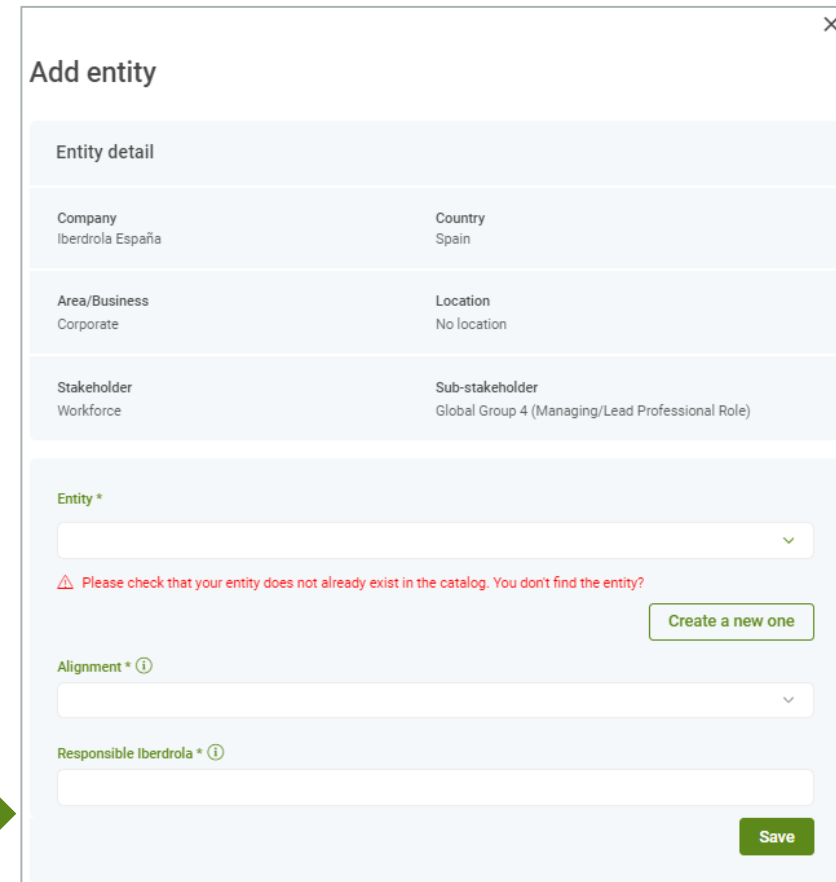
Society at large | Economic and business entities (Global/National)

4. How do you want to add or edit information?

In an entity | Globally

Select an entity: PRUEBA YMP | Access

Not registered? | Add new entity



**Add entity**

Entity detail

Company Iberdrola España	Country Spain
Area/Business Corporate	Location No location
Stakeholder Workforce	Sub-stakeholder Global Group 4 (Managing/Lead Professional Role)

Entity \*

Alignment \* ⓘ

Responsible Iberdrola \* ⓘ

⚠ Please check that your entity does not already exist in the catalog. You don't find the entity?

Create a new one

Save

## Important:

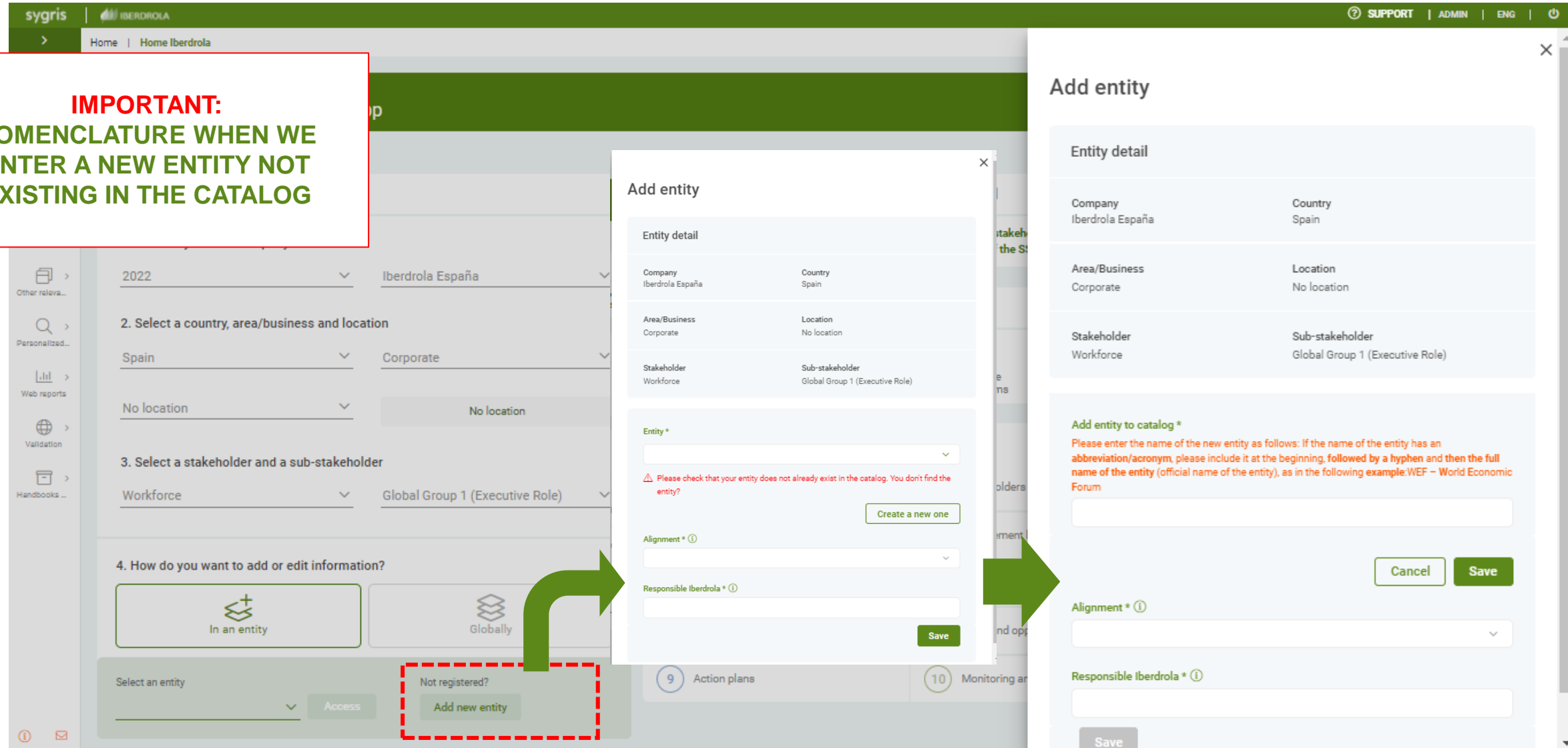
We have to fill in all the fields that are shown clicking on the button to “access” the existing or created entity

Here to create an entity that does not exist in the list



# Entering information

**IMPORTANT:**  
NOMENCLATURE WHEN WE  
ENTER A NEW ENTITY NOT  
EXISTING IN THE CATALOG



The screenshot displays the 'sygris IBERDROLA' interface. The main content area is divided into four steps for adding an entity:

- Select a year (2022)
- Select a country, area/business and location (Spain, Corporate, No location)
- Select a stakeholder and a sub-stakeholder (Workforce, Global Group 1 (Executive Role))
- How do you want to add or edit information? (In an entity, Globally)

The 'Add new entity' button is highlighted with a red dashed box. A modal window titled 'Add entity' is open, showing a form with the following fields:

- Entity detail (Company: Iberdrola España, Country: Spain)
- Area/Business (Corporate, Location: No location)
- Stakeholder (Workforce, Sub-stakeholder: Global Group 1 (Executive Role))
- Entity \* (dropdown menu)
- Alignment \* (dropdown menu)
- Responsible Iberdrola \* (text input)

A second, larger modal window titled 'Add entity' is also open, showing a detailed form with the following fields:

- Entity detail (Company: Iberdrola España, Country: Spain)
- Area/Business (Corporate, Location: No location)
- Stakeholder (Workforce, Sub-stakeholder: Global Group 1 (Executive Role))
- Add entity to catalog \* (text input)
- Alignment \* (dropdown menu)
- Responsible Iberdrola \* (text input)

Green arrows indicate the flow from the 'Add new entity' button to the first modal, and from the first modal to the second modal.

# Entering information

---

**NEW:**  
NOMENCLATURE WHEN WE ENTER A NEW ENTITY  
NOT EXISTING IN THE CATALOG



Abbreviation/acronym - full name of the entity (official name of the entity)

Example: WEF – World Economic Forum

# Entering information in an entity

**NEW:** You can select dates to enter and consult information in the App. (Not available in reporting periods)

Buttons to **EDIT**, **ADD** elements to an entity and **DOWNLOAD** information

**NEW:** You can edit directly from here the **entity name**, the **responsible in Iberdrola** and the **alignment** of the entity

**Important:**

If we hover the cursor over the icon of the person, we will see the user who has added or modified recently the information.

Clicking on icon of the magnified glass, we will find the information in detail.

The screenshot shows the Sygris application interface for entering information into an entity. Key features include:

- Date Selection:** A red box highlights the 'From' and 'To' date pickers, currently set to 'January - 2022' and 'February - 2022'.
- Entity Selection:** A blue box highlights the 'Introduction of information In an entity' header and the breadcrumb navigation.
- Entity Details:** A blue dashed box highlights the '112 Sygris' entity card, which includes fields for 'Responsible in Iberdrola' (Diego Sygris), 'Alignment' (Blocker), 'Country' (Spain), 'Area/Business' (Corporate), and 'Stakeholder' (The environment).
- Communication Channels:** A blue box highlights the 'COMMUNICATION CHANNELS' table, which lists channels like 'Email' and 'Telephone' with their respective managers and statuses.
- Summary Cards:** A blue box highlights the 'RELEVANT ISSUES, RISKS, OPPORTUNITIES AND ACTION PLANS' section, which provides a summary of 2 Channels, 4 Issues, 6 Risks, 2 Opportunities, and 3 Action plans.
- Action Buttons:** A red box highlights the 'EDIT', 'ADD', and 'DOWNLOAD' buttons in the bottom right corner.

# Entering information in an entity

## EDIT BUTTON

In order to update the information previously entered, click on the EDIT button and the following screen will appear:

Here we can see and modify whether the issues/risks/opportunities /action plans are still valid or no longer apply.

**Save changes**

**Close edit screen**

**Editable content**

**COMMUNICATION CHANNELS**

Type of Channel	Channel	Channel Manager	Status	Last update
Email	Canal Sygris	Sygris	Non active	
Telephone	Sygris	Sygris	Non active	

**ISSUES**

**RISKS**

**OPPORTUNITIES**

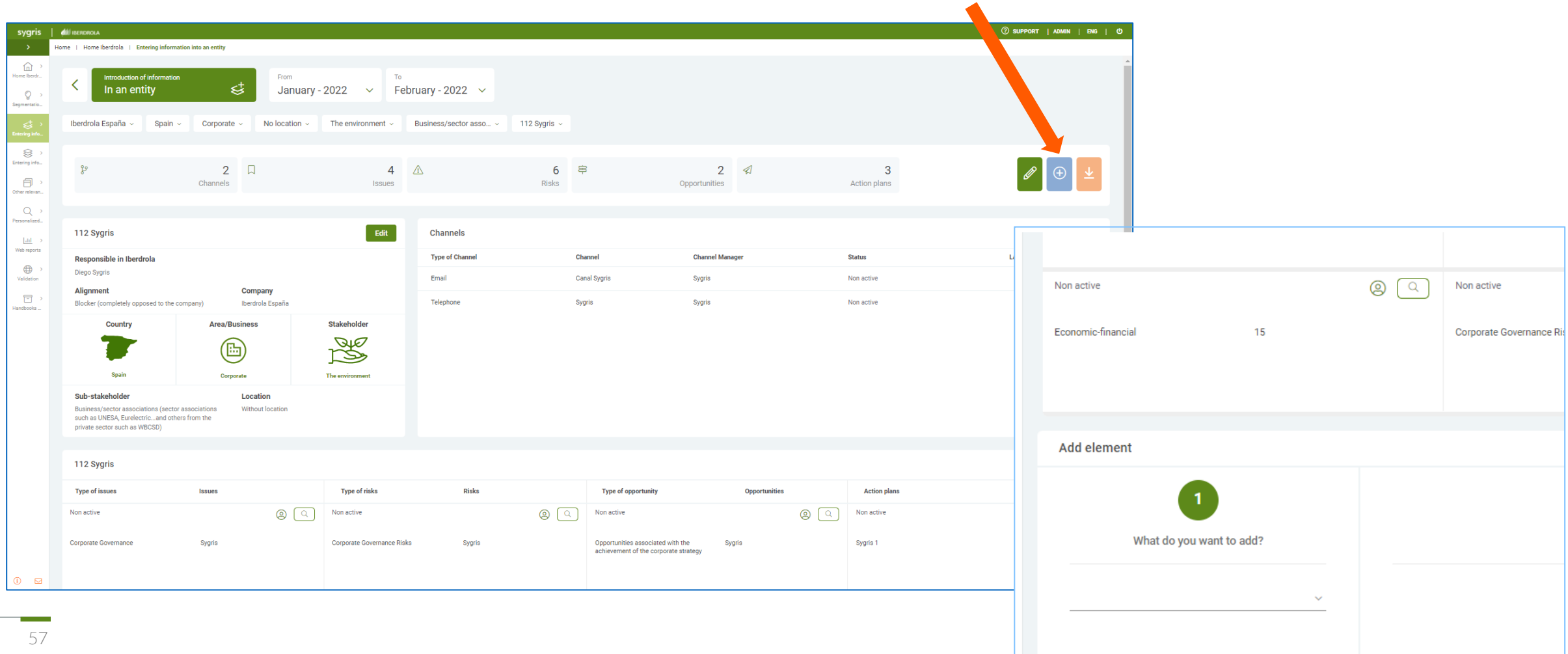
**ACTION PLANS**



# Entering information in an entity

## ADD BUTTON

Once we click on the ADD button, the "Add element" section appears at the bottom of the screen and here we can select the element we want to add.



The screenshot shows the Sygris interface for 'Entering information into an entity'. The main content area displays a summary of 112 Sygris entities with various metrics: 2 Channels, 4 Issues, 6 Risks, 2 Opportunities, and 3 Action plans. An orange arrow points to the '+ Add' button in the top right corner of this summary section.

The 'Add element' modal is open at the bottom, showing a green circle with the number '1' and the text 'What do you want to add?'. Below this, there are two input fields for selecting an element to add.

Type of Channel	Channel	Channel Manager	Status
Email	Canal Sygris	Sygris	Non active
Telephone	Sygris	Sygris	Non active

Non active	Non active
Economic-financial	Corporate Governance Risks

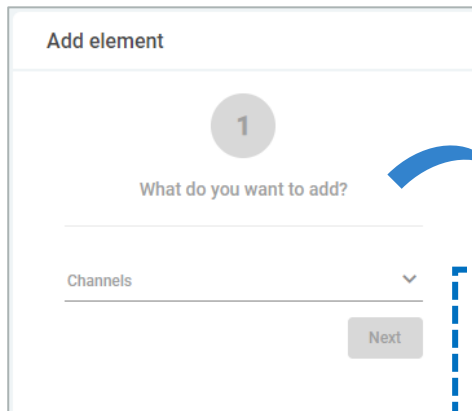
1	What do you want to add?
<input type="text"/>	
<input type="text"/>	

Type of issues	Issues	Type of risks	Risks	Type of opportunity	Opportunities	Action plans
Non active		Non active		Non active		Non active
Corporate Governance	Sygris	Corporate Governance Risks	Sygris	Opportunities associated with the achievement of the corporate strategy	Sygris	Sygris 1


# Entering Information into an Entity

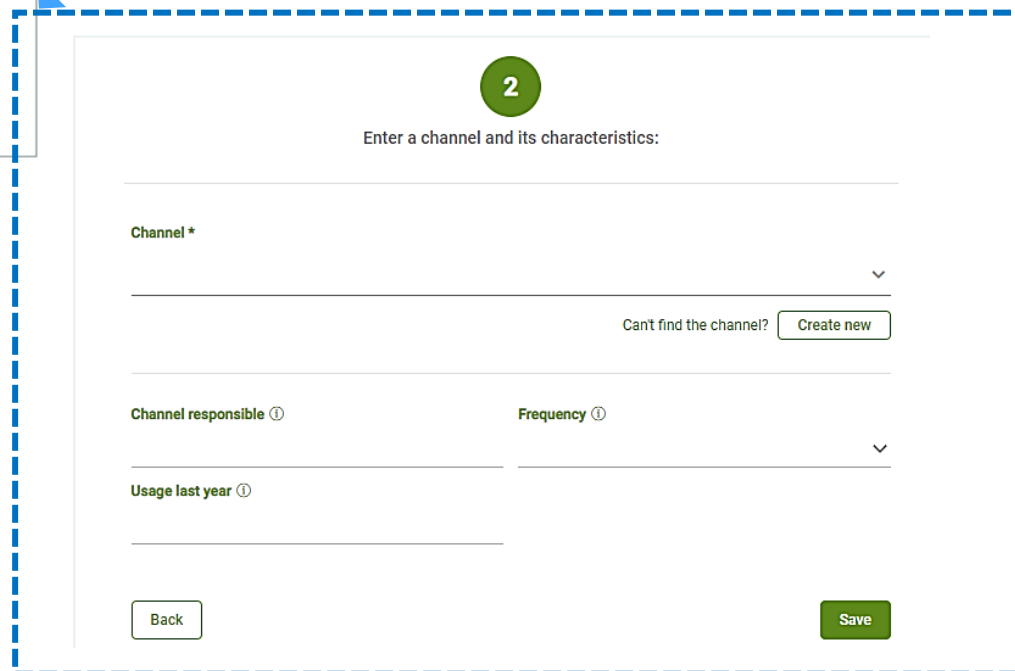
## ADD BUTTON

Once we click on the ADD button, the "Add element" section appears at the bottom of the screen and here we can select the element we want to add.



To enter a communication channel we have to:

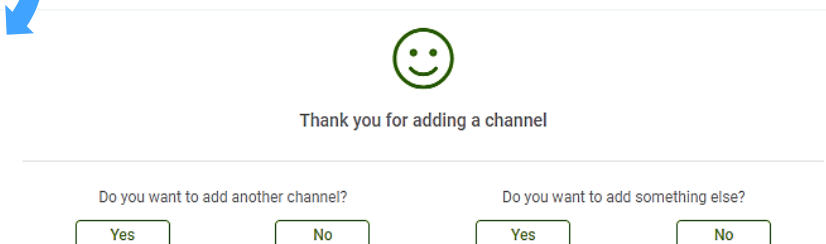
1. Search for it in the catalogue of existing channels 
2. If it does not exist, "Create new"



We will also include the information relating to:

- Channel responsible (name and position)
- Frequency of channel usage
- Usage last year (numerical data)

When we have finished, we click on "Save" and the following information will appear where we can continue adding information if we wish



# Entering information in an entity

Same process to include **a relevant issue** :

2

Enter a relevant issue and its characteristics:

Issue \*

⚠ Please check that your issue does not already exist in the catalog. You don't find the issue?

Priority \* ⓘ

Issue checked \* ⓘ

Register ⓘ

Response ⓘ

Does this issue have a negative impact on the STK?

Does this issue have a positive impact on the STK?


To **enter a relevant issue**:

1. Search for it in the catalogue of existing issues 
2. If it does not exist, "Create new"

We will also include information relating to:

- Priority of the issue
- Issue checked or not with the respective Stakeholder Group
- Register or reference (optional)
- Response to the relevant issue (optional)
- Negative impact on the STK
- Positive impact on the STK NEW

When we have finished, we click on "Save" and the following information will appear where we can continue adding information if we wish



Thank you for adding an issue

Do you want to add another issue?

Do you want to add something else?

# Entering information in an entity

Same process to include **a risk**:

Add element

**1**

What do you want to add?

---

Risks v

Next

**2**

Select a relevant issue:

---

PRUEBA YMP v

Back Next

**3**

Enter a risk and its characteristics:

---

Risk \* v

⚠ Please check that your risk does not already exist in the catalog. You don't find the risk?

Create new

---

Probability \* ⓘ v      Severity \* ⓘ v      Reputational \* ⓘ v

Save

Back

**If we want to enter a risk, we have to:**

1. Search for it in the dropdown menu of existing risks 
2. If it does not exist, "Create new"

We will also include information relating to:

- **Probability** of the risk materialization
- **Severity** of the materialization of the risk would have on the company's target and strategies
- If the risk has a reputational component

When we have finished, we click on "Save" and the following information will appear where we can continue adding information if we wish



Gracias por añadir un riesgo con valoración Medio y un nivel de impacto reputacional Bajo

¿Quieres añadir otro riesgo a esta entidad?

Sí

No

¿Quieres añadir un riesgo a otra entidad y asunto?

Sí

No

# Entering information in an entity

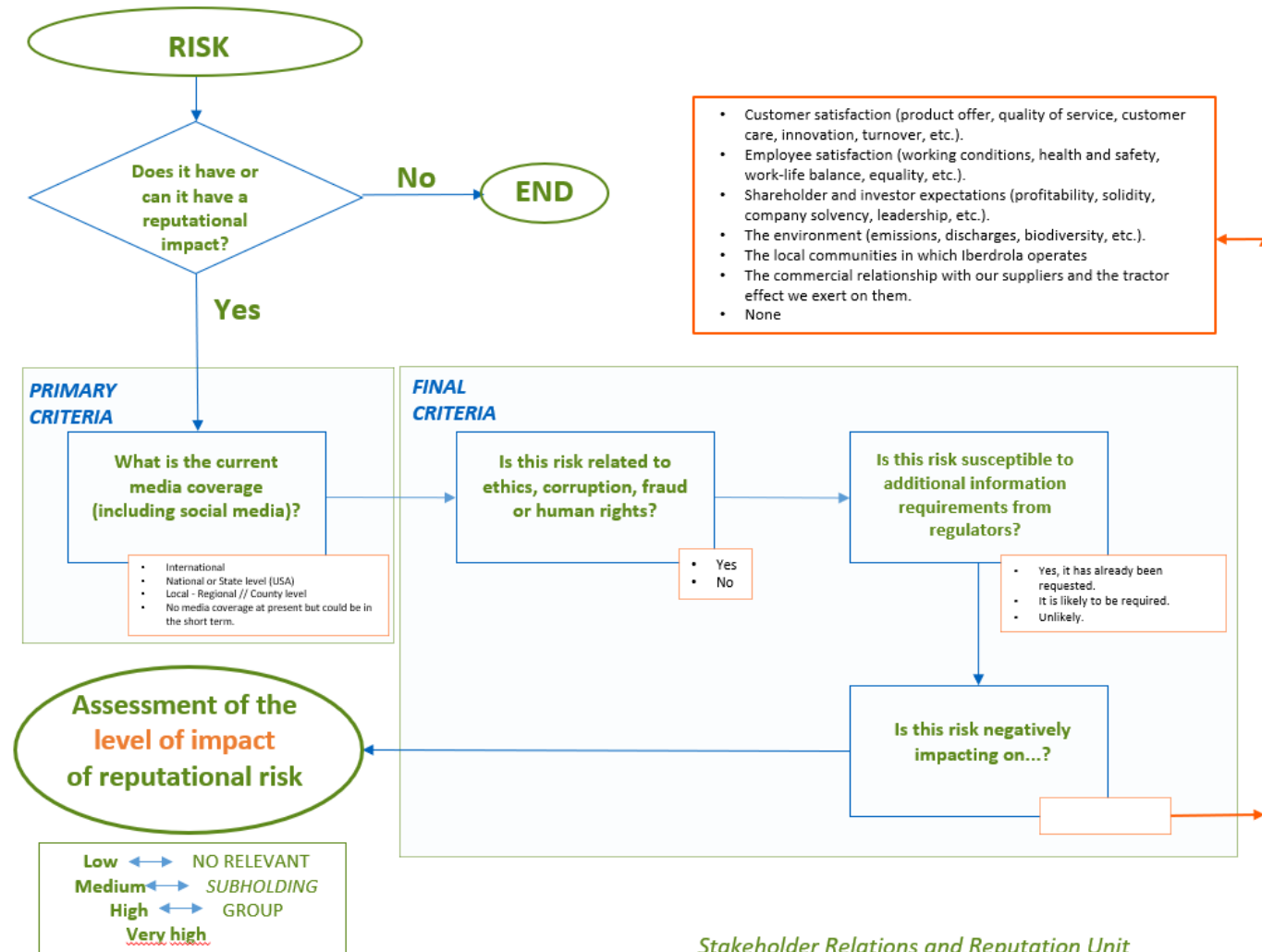
If the risk has a reputational component:

If the risk had a reputational component, we would answer "Yes" and we would be asked for information relating to:

- Media coverage of the risk (including social media)
- Whether the risk is related to ethics, corruption, fraud or human rights
- Whether it is susceptible to additional information requirements from regulators
- Whether this risk is negatively impacting potential stakeholders

Current media coverage * ⓘ	Related to ethics... * ⓘ	Requirement * ⓘ
▼	▼	▼
Is this risk impacting negatively on...? *		
▼		
Back	Save	

Reputational risk impact level



- Customer satisfaction (product offer, quality of service, customer care, innovation, turnover, etc.).
- Employee satisfaction (working conditions, health and safety, work-life balance, equality, etc.).
- Shareholder and investor expectations (profitability, solidity, company solvency, leadership, etc.).
- The environment (emissions, discharges, biodiversity, etc.).
- The local communities in which Iberdrola operates
- The commercial relationship with our suppliers and the tractor effect we exert on them.
- None

# Entering information in an entity

Same process to include **an opportunity**:

Add element

**1**

What do you want to add?

---

Opportunities v

Next

**2**


Select a relevant issue:

---

PRUEBA YMP v

Back Next

Entering **an opportunity** :

1. Search for it in the catalogue of existing opportunities 
2. If it does not exist, "Create new"
3. We will also include information regarding:
  - the **interest** of the opportunity for Iberdrola
  - and the **probability** of the opportunity materialization



**3**

Enter an opportunity and its characteristics:

---

Opportunity \* v

---

⚠ Please check that your opportunity does not already exist in the catalog. You dont find the opportunity?

Create a new one

---

Interest for Iberdrola \* ⓘ Probability ⓘ

v v

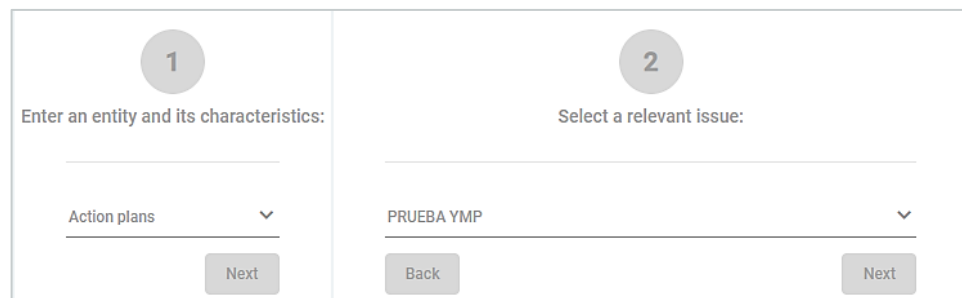
---

Back Save

Once finished, click on "Save"

# Entering information in an entity

## Entering an action plan:



1 Enter an entity and its characteristics:

2 Select a relevant issue:

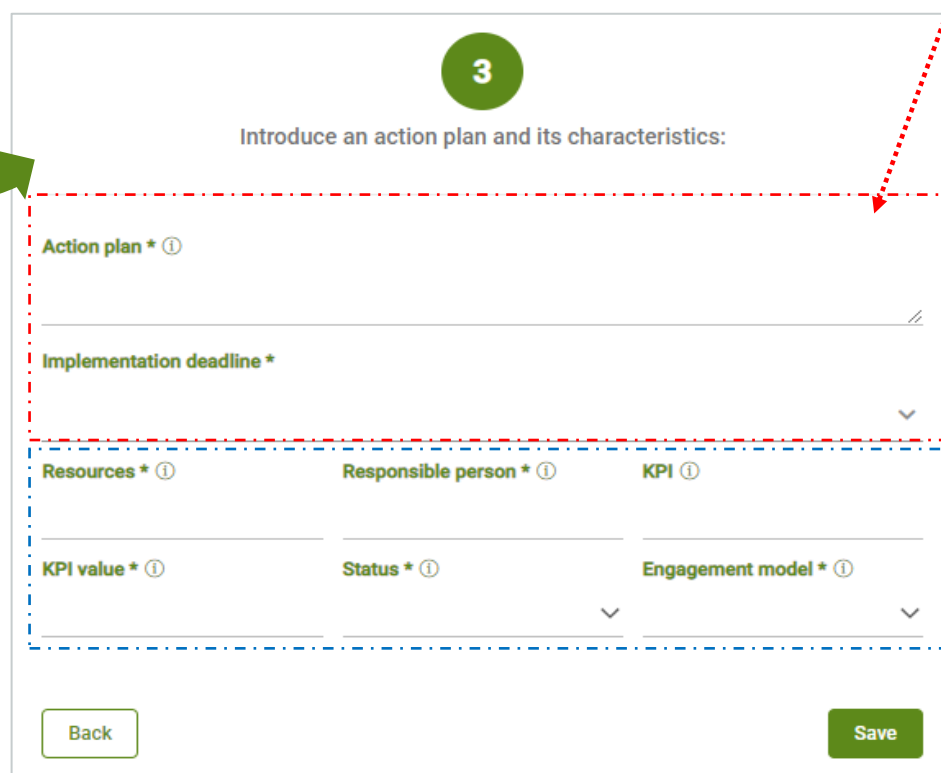
Action plans

PRUEBA YMP

Next Back Next

In order to introduce an action plan, we include:

- The action to be taken
- Time frame for implementation

3 Introduce an action plan and its characteristics:

Action plan \* ⓘ

Implementation deadline \*

Resources \* ⓘ Responsible person \* ⓘ KPI ⓘ

KPI value \* ⓘ Status \* ⓘ Engagement model \* ⓘ

Back Save

We will also include information relating to:

- Resources (human, financial, etc.) required for implementation
- Responsible person for implementation and monitoring
- KPIs (preferably quantitative) for monitoring and compliance with implementation
- KPI value
- Status of implementation (%) in relation to the established deadlines
- Stakeholder Engagement Model

# Entering Information in an entity

## Entering an action plan:

KPI value * ⓘ	Status * ⓘ	Engagement model * ⓘ Yes	
Level ⓘ <input type="checkbox"/>	Channel ⓘ <input type="checkbox"/>	Frequency ⓘ <input type="checkbox"/>	Responsible ⓘ <input type="checkbox"/>
Impact * ⓘ	Impact Indic. * ⓘ		
Positive or negative? * ⓘ	Real or potential? * ⓘ		
Permanent or reversible? * ⓘ	Is it short, medium or long term? * ⓘ		

Back Save

When we enter the information of an action plan, it should contain two types of actions:

- Actions aimed at developing the chosen stakeholder engagement model with the Stakeholders / Sub-Stakeholders
- Actions to manage the relevant issues and expectations of the Stakeholders / Sub-Stakeholders

In case it **modifies the Engagement Model**, our answer will be "Yes". And in that case, we will indicate whether it affects to:

- Engagement level
- Engagement channels
- Use of the channel / channels (frequency)
- Level of engagement with the responsible person for the channel

In addition, we will indicate the **impact generated by the action plan or the absence of an action plan**, as well as:

- The indicator to measure the consequences of the impact
- Whether it is positive or negative
- Real or potential
- Permanent or reversible
- Whether it is short, medium or long term



# Entering information

---

## ENTERING INFORMATION GLOBALLY


## 03 ENTERING INFORMATION GLOBALLY

---

# Entering information

Information can be entered in two ways:

Introduction of information  
**In an entity**



- **In an entity:** We go directly to a specific entity and add or edit the information related to that entity. We choose this route to introduce a channel, issue, risk, opportunity or an action plan in a certain **existing entity** or to complete the information for a **new entity**. The information is displayed in tab form.

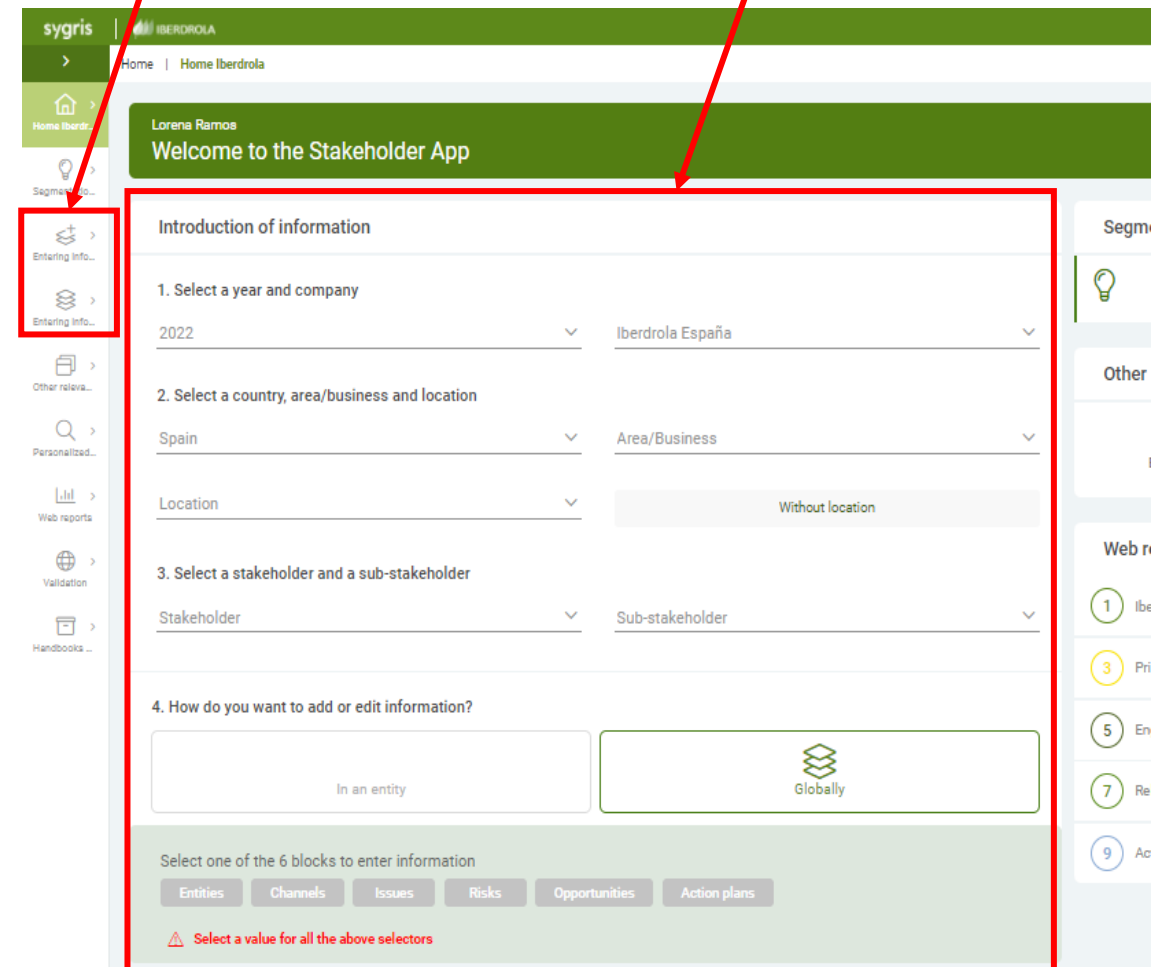
Entering information globally  
**What do you want to add?**



- **Globally:** Every element of the model appears in a tab, we see all the information included for a sub-stakeholder and not for a specific entity. As we will see, this path allows us to choose the starting point: entity, channel, relevant issue, risk, opportunity or action plan, and go into more detail.

**Access from the left sidebar**

**Access from the Homepage**



The screenshot shows the Sygris application interface. The top navigation bar includes the Sygris logo and the IBERDROLA logo. Below the navigation bar, there is a breadcrumb trail: Home | Home Iberdrola. A user profile banner for Lorena Ramos says "Welcome to the Stakeholder App".

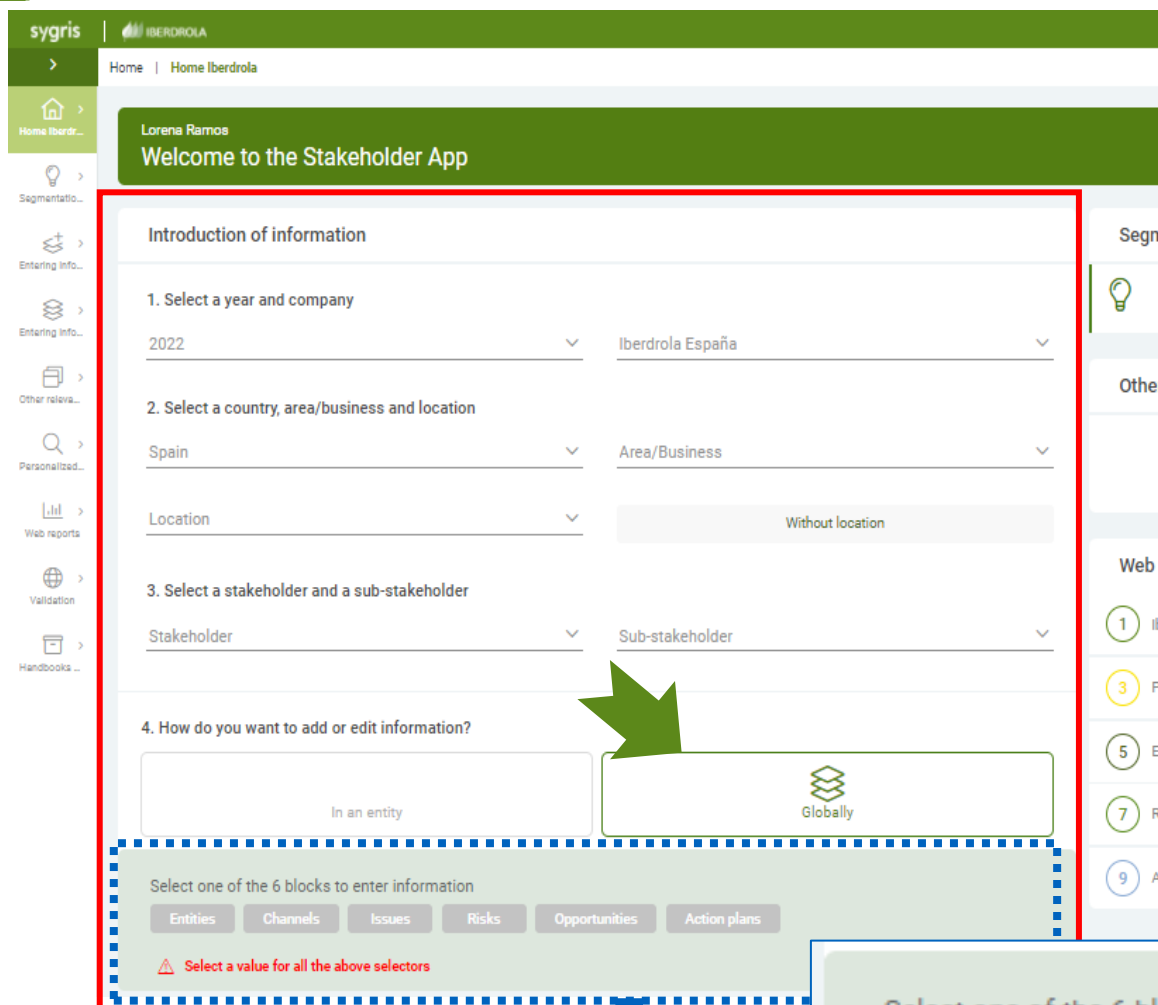
The main content area is titled "Introduction of information" and contains a form with the following steps:

- 1. Select a year and company**
  - Year: 2022
  - Company: Iberdrola España
- 2. Select a country, area/business and location**
  - Country: Spain
  - Area/Business: Area/Business
  - Location: Without location
- 3. Select a stakeholder and a sub-stakeholder**
  - Stakeholder: Stakeholder
  - Sub-stakeholder: Sub-stakeholder
- 4. How do you want to add or edit information?**
  - Buttons: In an entity, Globally

At the bottom, there is a section "Select one of the 6 blocks to enter information" with buttons for Entities, Channels, Issues, Risks, Opportunities, and Action plans. A red warning message at the bottom says "Select a value for all the above selectors".

# Entering information globally

Entering information globally  
What do you want to add?



sygris | IBERDROLA

Home | Home Iberdrola

Lorena Ramos

Welcome to the Stakeholder App

### Introduction of information

1. Select a year and company

2022 | Iberdrola España

2. Select a country, area/business and location

Spain | Area/Business | Without location

3. Select a stakeholder and a sub-stakeholder

Stakeholder | Sub-stakeholder

4. How do you want to add or edit information?

In an entity | Globally

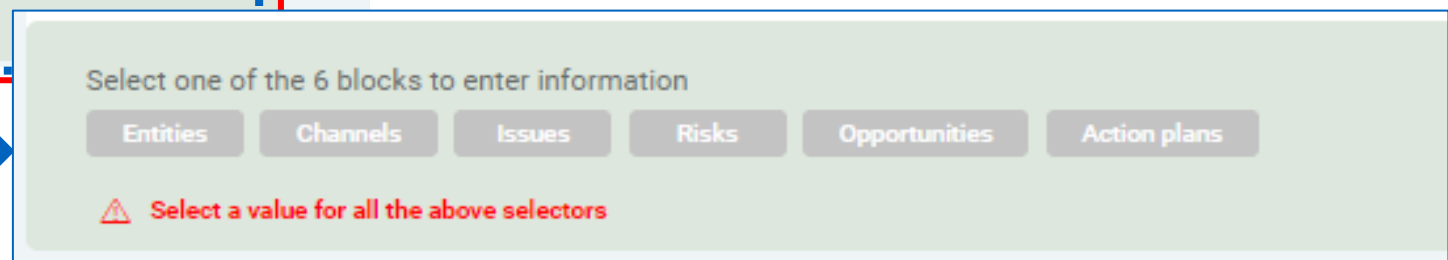
Select one of the 6 blocks to enter information

Entities | Channels | Issues | Risks | Opportunities | Action plans

⚠ Select a value for all the above selectors

## Important:

We must complete all the selectors and click on 1 of the 6 blocks where we want to directly enter the information..



Select one of the 6 blocks to enter information

Entities | Channels | Issues | Risks | Opportunities | Action plans

⚠ Select a value for all the above selectors

# Entering information globally

**INITIAL SELECTORS:** company, country, area/business and location (if any), stakeholders and sub-stakeholders.

**MODEL ELEMENT SELECTOR:** entities, channels, issues, risks, opportunities, action plans

**ADD+ DROPDOWN**

**EDIT AND DOWNLOAD BUTTONS**

Entity	Alignment	Responsible in Iberdrola	Last update	Status	Actions
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Neutral (without a defined alignment)	Marta Martínez Sanchez - Cambio climático y alianzas		Active	
<a href="#">B-TEAM</a>	Neutral (without a defined alignment)	Miguel Muñoz- Responsable de políticas climáticas y alianzas		Active	
<a href="#">ETC - Energy Transition Commission</a>	Neutral (without a defined alignment)	Francisco Laveron - Responsable de Prospectiva tecnológica (ISOCA)		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Neutral (without a defined alignment)	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030		Active	
<a href="#">CSCAE - Consejo Superior de Colegios de Arquitectos de España</a>	Neutral (without a defined alignment)	Marta Martínez Sánchez		Active	

- **Important:** If we hover the cursor over the icon of the person, we will see the user who has added or modified recently the information.

Clicking on icon of the loupe, we will find the information in detail.

# Entering information globally

sygris | IBERDROLA

Home | Home STKs | Entering information globally

Entering information globally

What do you want to add?

From: January - 2023 To: February - 2023

Iberdrola España Spain Corporate No location The environment Business/sector asso...

Entities **Channels** Issues Risks Opportunities Action plans

Add one or more channels

There are 1 entities without associated relationship channels

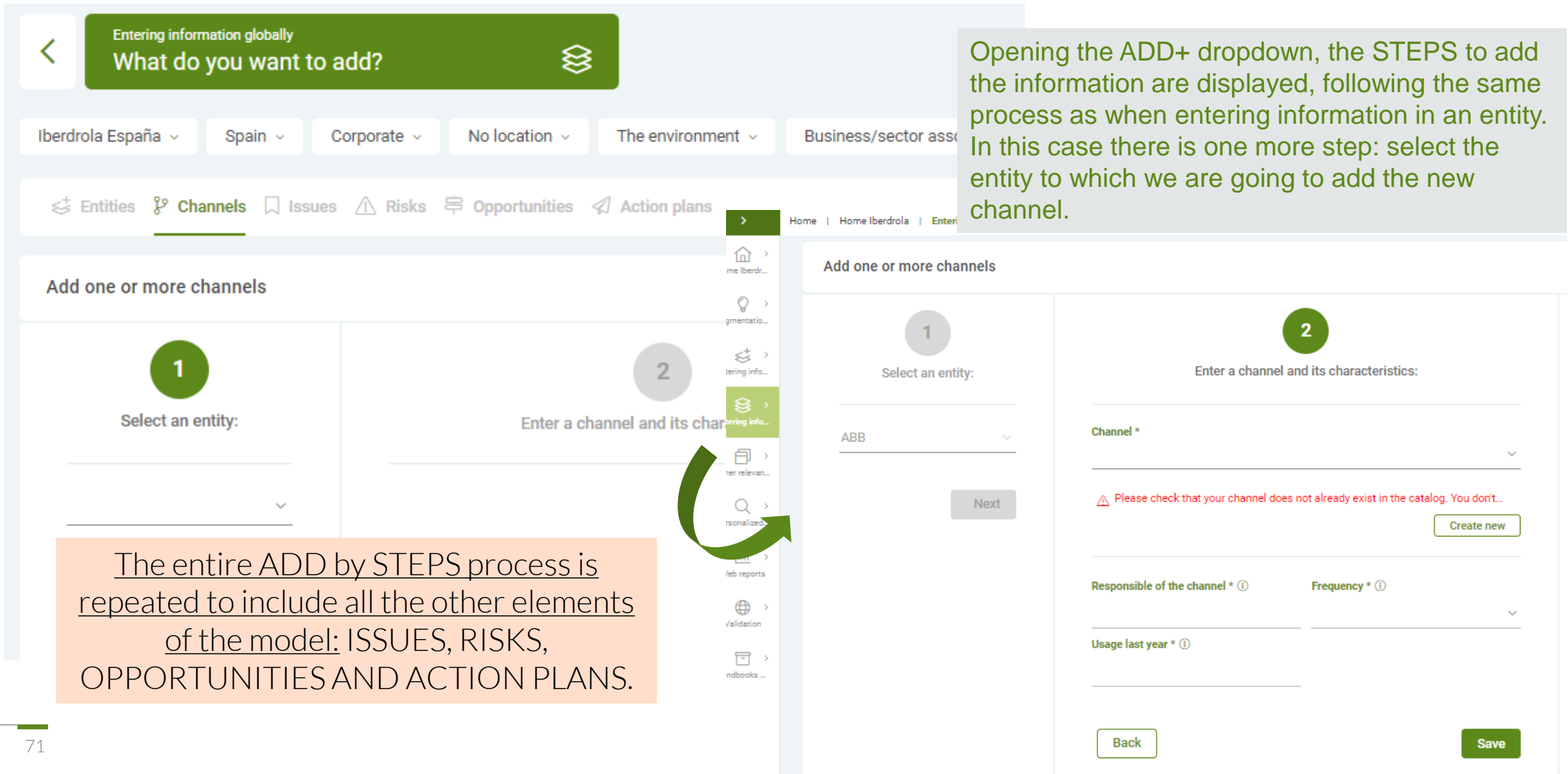
Edit, disable or duplicate a listing channel

Edit Export info 25 de 50

Entity	Type of channel	Channel	Responsible	Frequency	Use	Last updated	Status	Actions
<a href="#">Grupo Español de Crecimiento Verde</a>	Workgroups	Workgroup	Emilio Tejedor Escobar	Other	3		Active	
<a href="#">Cámara de Comercio (Presidencia Comisión de Energía)</a>	Telephone	Reuniones	Gonzalo Saenz de Miera	Periodic-quarterly	3		Active	
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Telephone	Reuniones	Marta Martínez Sanchez	Periodic-quarterly	4		Active	
<a href="#">B-TEAM</a>	Email	E-mail	Miguel Muñoz	Periodic-quarterly	7		Active	
<a href="#">ETC - Energy Transition Commission</a>	Telephone	Reuniones	Francisco Laveron	Periodic-quarterly	8		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Assemblies, meetings and interviews	Meetings	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030	Periodic-monthly	3		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Email	Email	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030	Periodic-monthly	6		Active	
<a href="#">WBCSD - World Business Council for Sustainable Development</a>	Workgroups	Workgroup	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030	Periodic-quarterly	6		Active	
<a href="#">Cámara de Comercio (Presidencia Comisión de Energía)</a>	Workgroups	Workgroup	Emilio Tejedor Escobar	Periodic-annually	1		Active	

Clicking on CHANNELS and on the drop-down menu opens the screen to enter the new channels

# Entering information globally



Entering information globally  
What do you want to add?

Iberdrola España ▾ Spain ▾ Corporate ▾ No location ▾ The environment ▾ Business/sector asso

Entities Channels Issues Risks Opportunities Action plans

Home | Home Iberdrola | Enteri

**1** Select an entity:

**2** Enter a channel and its characteristics:

Add one or more channels

Select an entity:

ABB ▾

Next

Enter a channel and its characteristics:

Channel \*

Please check that your channel does not already exist in the catalog. You don't...

Create new

Responsible of the channel \* ⓘ Frequency \* ⓘ

Usage last year \* ⓘ

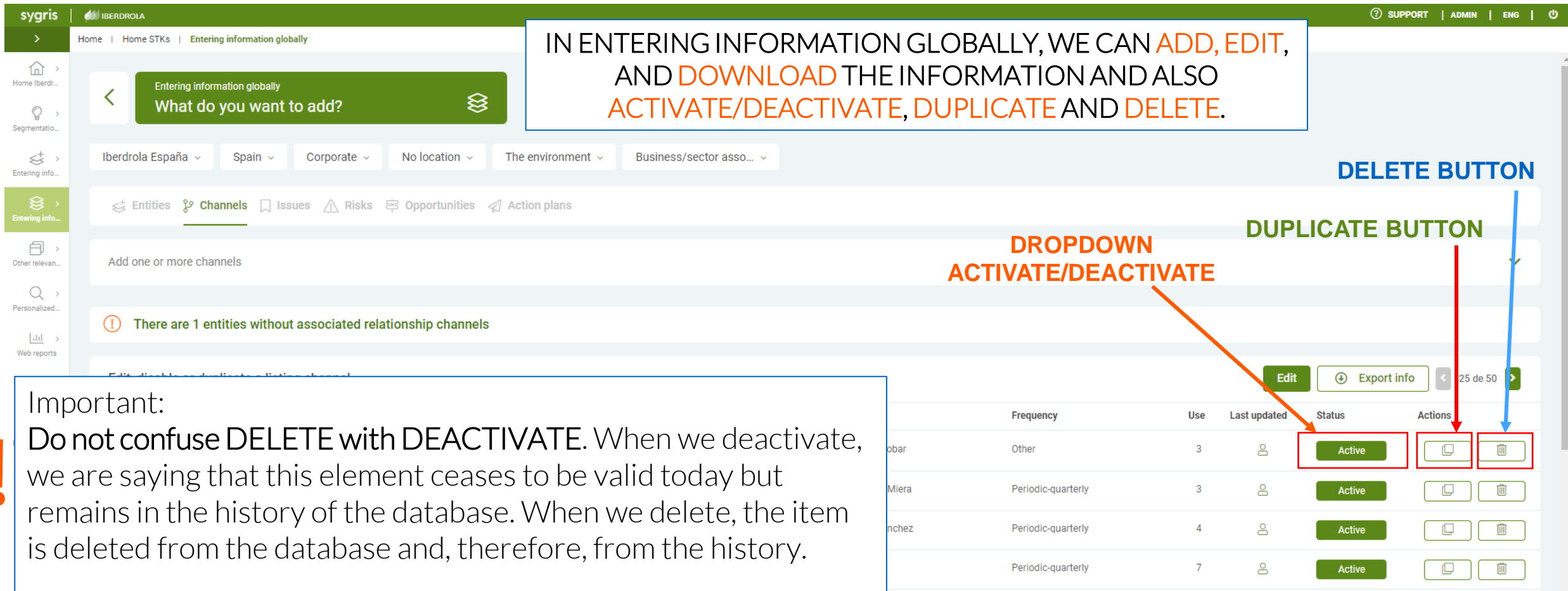
Back Save

Opening the ADD+ dropdown, the STEPS to add the information are displayed, following the same process as when entering information in an entity. In this case there is one more step: select the entity to which we are going to add the new channel.

The entire ADD by STEPS process is repeated to include all the other elements of the model: ISSUES, RISKS, OPPORTUNITIES AND ACTION PLANS.

# Entering information globally

IN ENTERING INFORMATION GLOBALLY, WE CAN **ADD, EDIT, AND DOWNLOAD** THE INFORMATION AND ALSO **ACTIVATE/DEACTIVATE, DUPLICATE AND DELETE**.



**DROPDOWN ACTIVATE/DEACTIVATE**

**DUPLICATE BUTTON**

**DELETE BUTTON**

Frequency	Use	Last updated	Status	Actions
Other	3	[User Icon]	Active	[Copy] [Delete]
Periodic-quarterly	3	[User Icon]	Active	[Copy] [Delete]
Periodic-quarterly	4	[User Icon]	Active	[Copy] [Delete]
Periodic-quarterly	7	[User Icon]	Active	[Copy] [Delete]

Important:  
**Do not confuse DELETE with DEACTIVATE.** When we deactivate, we are saying that this element ceases to be valid today but remains in the history of the database. When we delete, the item is deleted from the database and, therefore, from the history.



# Entering information globally

## DUPLICATE BUTTON

The screenshot shows the 'Enter information globally' interface. A modal dialog titled 'Entities' is open, containing the following text: 'Attention: If you want to duplicate an entity with its basic characteristics (alignment, responsible in Iberdrola) click **DUPLICATE**. Once you have duplicated, remember to review the information and update it.' Below this text are three dropdown menus: 'Select a location', 'Select a stakeholder', and 'Select a sub-stakeholder'. Red arrows point to the dropdown arrows in each menu. A green arrow points from the 'DUPLICATE' button in the background to the modal dialog. A green callout box on the left contains the text: 'Attention: When you duplicate an entity, the basic information registered for that entity is duplicated (alignment, responsible in Iberdrola). If you choose to duplicate it, review the information and update it.' A red callout box on the right contains the text: 'When we duplicate an entity, for example, we can choose in which STK, SSTH and location we are going to include the duplicate.' A small icon of a document with a plus sign is visible in the top right corner of the modal dialog.

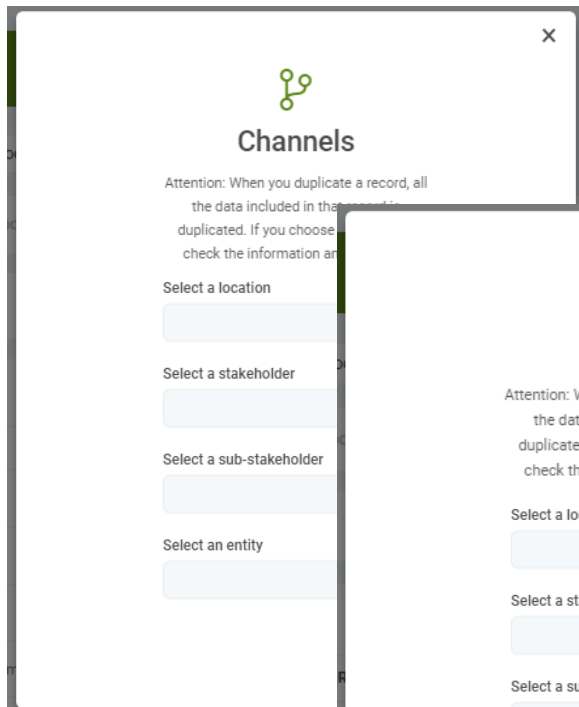
We can choose where we want to include the duplicated element, even location.

Attention: When you duplicate an entity, the basic information registered for that entity is duplicated (alignment, responsible in Iberdrola). If you choose to duplicate it, review the information and update it.

When we duplicate an entity, for example, we can choose in which STK, SSTH and location we are going to include the duplicate.

# Entering information globally

## DUPLICATE BUTTON



Channels

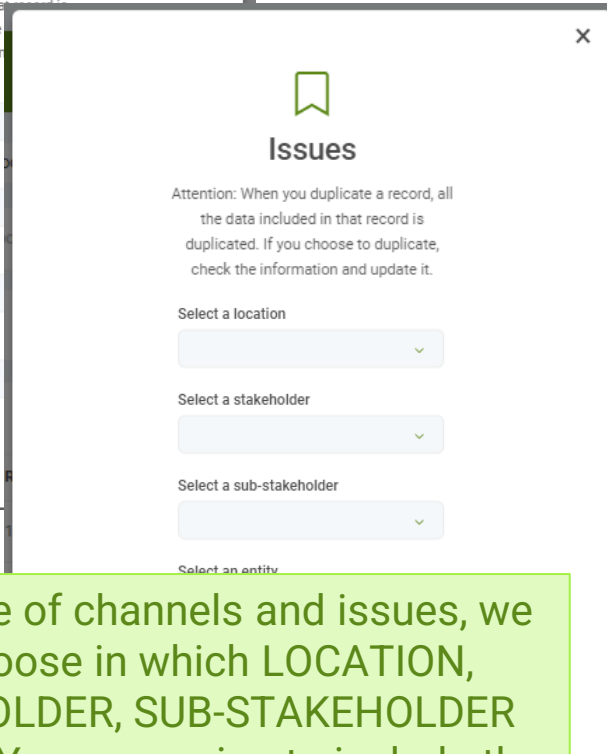
Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity



Issues

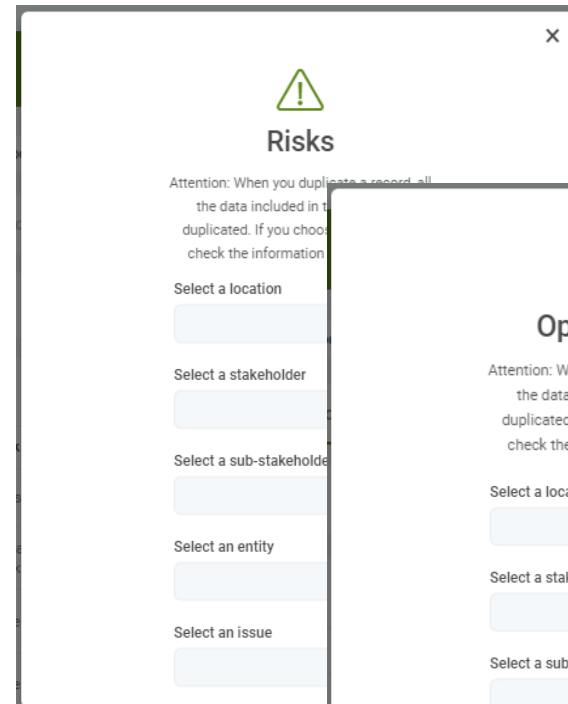
Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity



Risks

Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

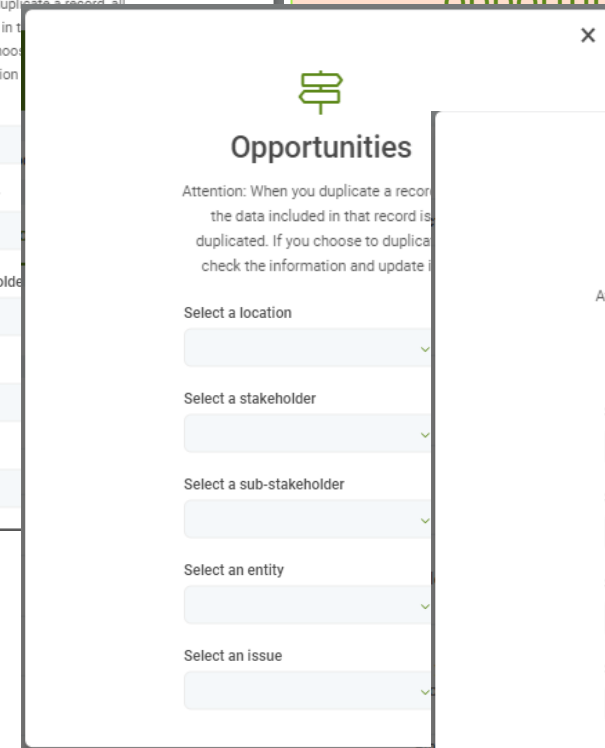
Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity

Select an issue



Opportunities

Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

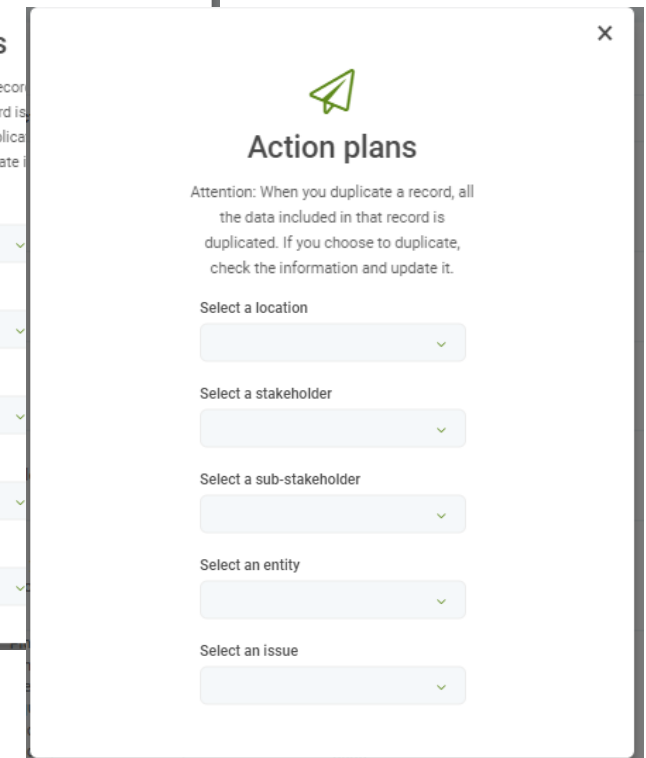
Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity

Select an issue



Action plans

Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity

Select an issue

When we duplicate a risk, opportunity or an action plan we will choose in which **LOCATION, STAKEHOLDER, SUB-STAKEHOLDER, ENTITY and ISSUE** we are going to include the duplicate risk, opportunity or action plan.



In the case of channels and issues, we can choose in which **LOCATION, STAKEHOLDER, SUB-STAKEHOLDER and ENTITY** we are going to include the duplicate channel or issue.

# Introducción de la información de forma global

IN THE CASE OF ENTITIES, IN ADDITION TO ACTIVATING/DEACTIVATING, DUPLICATING AND DELETING, WE WILL BE ABLE TO MOVE THE ENTITY BETWEEN SSTH.

The screenshot shows the 'sygris IBERDROLA' interface. A modal window titled 'Entering information globally' is open, asking 'What do you want to add?'. Below this, there are filters for 'Iberdrola España', 'Spain', 'Corporate', 'No location', 'The environment', and 'Business/sector asso...'. A navigation bar includes 'Entities', 'Channels', 'Issues', 'Risks', 'Opportunities', and 'Action plans'. A table of entities is displayed with columns for Alignment, Responsible in Iberdrola, Last update, Status, and Actions. The 'Actions' column for the first row contains a 'MOVE' button (a house icon with an arrow), which is highlighted with a red box and labeled 'MOVE BUTTON' with a purple arrow. A green arrow points from this button to the modal window. The modal window contains the text: 'This entity belongs to the stakeholder subgroup: Business/sector associations (sector associations such as UNESA, Eurelectric...and others from the private sector such as WBCSD)'. Below this, there are two dropdown menus: 'Select the group to which you want to move the entity to' and 'Select the subgroup to which you want to move the entity to'. At the bottom of the modal, there are links for 'SEDIGAS' and 'SE4ALL - Sustainable Energy for All'. A footer bar shows '75', a notification icon, and 'Desarrollo Sostenible y Agenda 2030'.

Important:  
We can move the entity from one SSTH to another within the same STK or in a different STK.

# Entering information globally

sygris
IBERDROLA
SUPPORT | ADMIN | ENG

Home | Home STKs | **Entering information globally**

**WARNINGS**  
in the Entities screen/tab

What do you want to add?

Iberdrola España | Spain | Corporate | No location | The environment | Business/sector asso...

Entities | Channels | Issues | Risks | Opportunities | Action plans

Add one or more entities

⚠ There are 1 entities without associated engagement channels

Edit, disable or duplicate an entity on the list

Edit
Export info
25 de 28

Entity	Alignment	Responsible in Iberdrola	Last update	Status	Actions
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Neutral (without a defined alignment)	Marta Martínez Sanchez - Cambio climático y alianzas		Active	
<a href="#">B-TEAM</a>	Neutral (without a defined alignment)	Miguel Muñoz- Responsable de políticas climáticas y alianzas		Active	
<a href="#">ETC - Energy Transition Commission</a>	Neutral (without a defined alignment)	Francisco Laveron - Responsable de Prospectiva tecnológica (ISOCA)		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Neutral (without a defined alignment)	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030		Active	
<a href="#">CSCAE - Consejo Superior de Colegios de Arquitectos de España</a>	Neutral (without a defined alignment)	Marta Martínez Sánchez		Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	

It is very important to complete all the information.

Do not forget to include the engagement channels with the entity, before adding the relevant issues.

# Entering information globally

sygris | IBERDROLA

Home | Home STKs | Entering information globally

From January - 2024

**WARNINGS**  
in the Channels screen/tab

What do you want to add?

Iberdrola España | Spain | Corporate | No location | The environment

Entities | **Channels** | Issues | Risks | Opportunities | Action plans

Add one or more channels

**There are 1 entities without associated engagement channels**

Edit, disable or duplicate a listing channel

Entity	Type of channel	Channel	Responsible	Frequency	Use	Last updated	Status	Actions
<a href="#">Grupo Español de Crecimiento Verde</a>	Workgroups	Workgroup	Emilio Tejedor Escobar	Other	3		Active	
<a href="#">Cámara de Comercio (Presidencia Comisión de Energía)</a>	Telephone	Reuniones	Gonzalo Saenz de Miera	Periodic-quarterly	3		Active	
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Telephone	Reuniones	Marta Martinez Sanchez	Periodic-quarterly	4		Active	
<a href="#">B-TEAM</a>	Email	E-mail	Miguel Muñoz	Periodic-quarterly	7		Active	
<a href="#">ETC - Energy Transition Commission</a>	Telephone	Reuniones	Francisco Laveron	Periodic-quarterly	8		Active	
				Periodic-monthly	3		Active	
				Periodic-monthly	6		Active	
				Periodic-quarterly	6		Active	
Periodic-annually	1		Active					

It is very important to complete all the information.  
Do not forget to include the engagement channels with the entity, before adding the relevant issues.

# Entering information globally

sygris | IBERDROLA

Home | Home STKs | Entering information globally

Entering information globally  
What do you want to add?

Iberdrola España | Spain | Corporate | No location | The environment | Business/sector asso...

Entities | Channels | **Issues** | Risks | Opportunities | Action plans

Add one or more relevant issues

⚠ Remember: Before adding issues to an entity, the entity must have at least one associated relationship channel.

⚠ There are 1 entities without associated relationship channels.

⚠ Remember: A relevant Issue must have at least one associated risk and/or opportunity.

Edit, disable or duplicate a listing issue

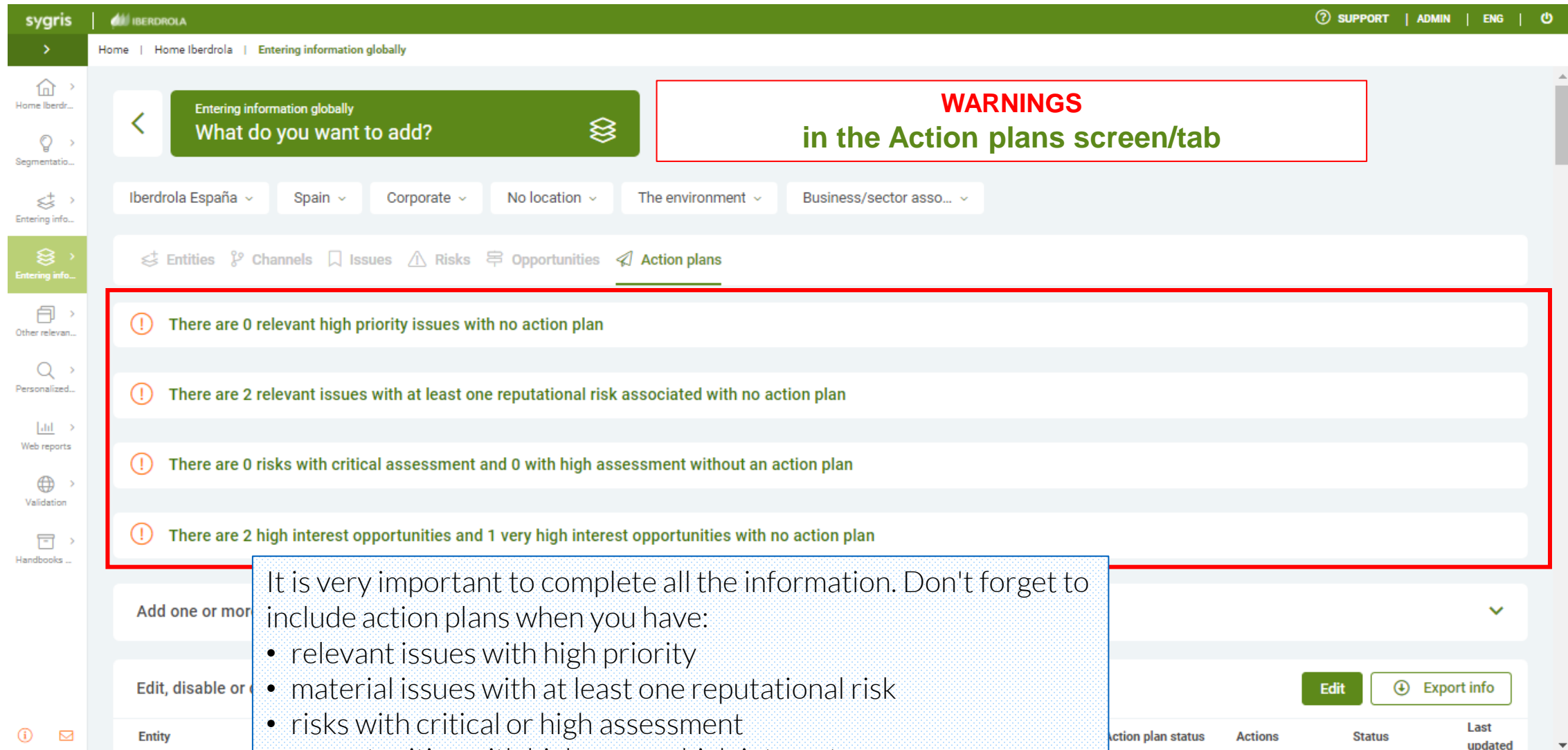
Edit | Export info | 25 de 34

Entity	Type of issue	Relevant Issues	Priority	Checked	Negative SH impact	Positive SH impact	Last Update	Status	Actions
<a href="#">Grupo Español de Crecimiento Verde</a>	Environment and sustainability	Valuation/Quantification of the natural capital	Low	Yes	Low	Medium		Active	
<a href="#">CLG</a>	Environment and sustainability	Transición energética como palanca de reducción de dependencia de combustibles fósiles	Average	Yes	Medium	Medium		Active	
			Average	Yes				Active	
			Average	Yes				Active	
			Average	Yes				Active	
			Average	Yes				Active	

It is very important to complete all the information.

Do not forget to include the engagement channels with the entity, before adding the relevant issues.

# Entering information globally



The screenshot shows the 'Entering information globally' screen in the sygris application. At the top, there is a navigation bar with 'Home | Home Iberdrola | Entering information globally'. Below this, a green button asks 'What do you want to add?'. A red box highlights a 'WARNINGS' section with the text 'in the Action plans screen/tab'. Below the warnings, there are several filter dropdowns: 'Iberdrola España', 'Spain', 'Corporate', 'No location', 'The environment', and 'Business/sector asso...'. A navigation bar shows 'Entities', 'Channels', 'Issues', 'Risks', 'Opportunities', and 'Action plans' (which is selected). A red box highlights four warning messages:

- There are 0 relevant high priority issues with no action plan
- There are 2 relevant issues with at least one reputational risk associated with no action plan
- There are 0 risks with critical assessment and 0 with high assessment without an action plan
- There are 2 high interest opportunities and 1 very high interest opportunities with no action plan

At the bottom, there are buttons for 'Add one or more', 'Edit, disable or', and 'Entity'. There are also 'Edit' and 'Export info' buttons. A table header is partially visible with columns: 'Action plan status', 'Actions', 'Status', and 'Last updated'.

It is very important to complete all the information. Don't forget to include action plans when you have:

- relevant issues with high priority
- material issues with at least one reputational risk
- risks with critical or high assessment
- opportunities with high or very high interest

# Entering information globally

The screenshot shows the sygris application interface. At the top, there is a navigation bar with the sygris logo and the IBERDROLA logo. Below the navigation bar, there is a breadcrumb trail: Home | Home Iberdrola | Entering information globally. The main content area is titled "Entering information globally" and contains a search bar with the text "What do you want to add?". Below the search bar, there are several filters: Iberdrola España, Spain, Corporate, No location, The environment, and Business/sector ass. There are also tabs for Entities, Channels, Issues, Risks, Opportunities, and Action plans. A warning message is displayed: "There are 2 relevant issues with at least one reputational risk associated with no action plan". A blue arrow points from this warning to a modal window on the right. The modal window is titled "Relevant issues with at least one reputational risk associated with no action plan" and contains a table with the following data:

View	Entity	Type of issue	Subtype of issue	Issue	Risk
	Fundación COTEC	Environment and sustainability	Circular economy	Circular Economy (Circular Economy Pact and	Falling behind the most recent trends
	112 Sygris	Economic-financial	Economic and financial performance	15	Sygris 3

At the bottom of the modal window, it says "All data, no filtering. 2 rows." A red box highlights the magnifying glass icon in the first row of the table. A red arrow points from this icon to a text box at the bottom right. Another red box at the bottom left highlights the warning message.

**NEW:**  
Display of the details of the action plan warnings

Clicking on the warning, a modal opens on the right with the details of where the action plan needs to be entered. Even if we click on the magnifying glass, the tool takes us to the specific entity directly in order to enter the information.



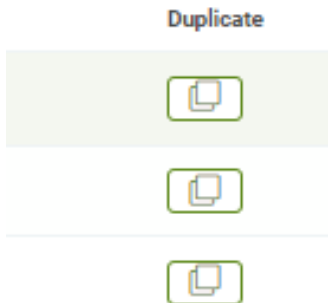
# Entering information



For both ways, the introduction of the information is **BY STEPS**



In both you can edit, add and download the information, but in entering the information **GLOBALLY** you can also **DUPLICATE, MOVE ENTITIES** and **DELETE** elements. Beware, do not confuse delete with deactivate



The name of the entity, the responsible in Iberdrola and the alignment can be modified from entering information **IN AN ENTITY**

A new entity can be added from the Home or from entering the information **GLOBALLY**. Do not forget to check that it is not already in the existing catalog.



Add one or more channels

1

Select an entity:

▼

2

Enter a channel and its characteristics:

The screenshot shows the 'ygris' interface with the following details:


- Page Title:** Introduction of information in an entity
- Filters:** From January - 2022, To February - 2022
- Entity Selection:** Iberdrola España, Spain, Corporate, No location, The environment, Business/sector
- Summary:** 2 Channels, 4 Issues
- Entity Details for '112 Sygris':**
  - Responsible in Iberdrola:** Diego Sygris
  - Alignment:** Blocker (completely opposed to the company)
  - Company:** Iberdrola España
  - Country:** Spain
  - Area/Business:** Corporate
  - Stakeholder:** The environment
  - Sub-stakeholder:** Business/sector associations (sector associations such as UNESA, Eurelectric... and others from the private sector such as WBCSD)
  - Location:** Without location

## 03 ENTERING INFORMATION


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# Entering information

Information can be entered in two ways:

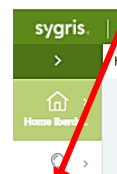
Introduction of information  
In an entity 

- **In an entity:** We go directly to a specific entity and add or edit the information related to that entity. We choose this route to introduce a channel, issue, risk, opportunity or an action plan in a certain **existing entity** or to complete the information for a **new entity**.


Entering information globally  
What do you want to add? 

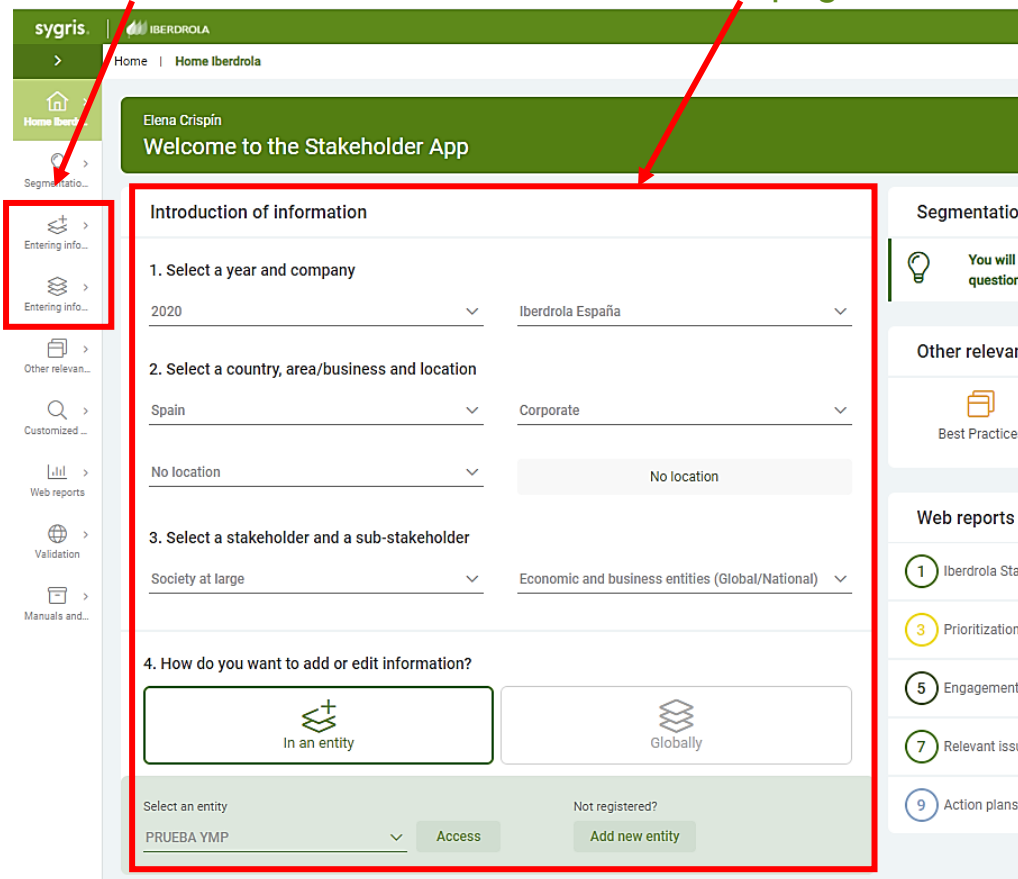
- **Globally:** Every element of the model appears in a tab, we see all the information included for a sub-stakeholder and not for a specific entity. As we will see, this path allows us to choose the starting point: entity, channel, relevant issue, risk, opportunity or action plan, and go into more detail.

**Access from the left sidebar**



**Access from the Homepage**





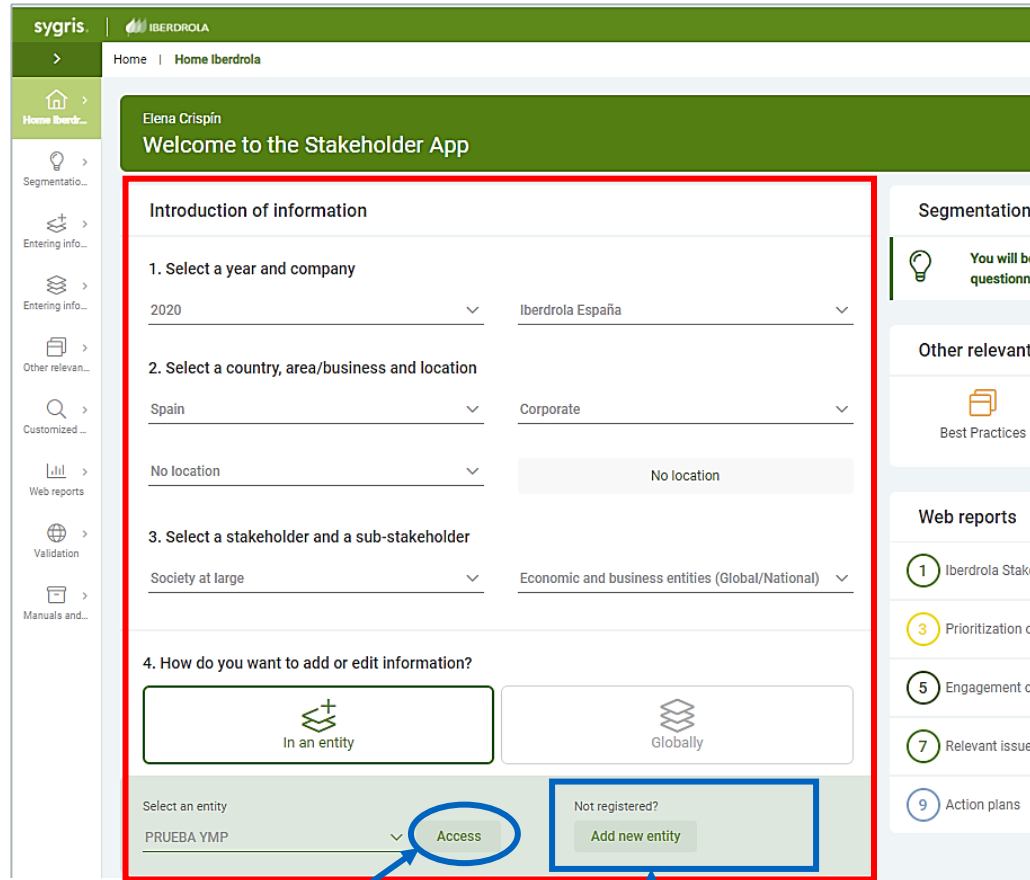
# Entering information

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## ENTERING INFORMATION IN AN ENTITY

# Entering information in an entity

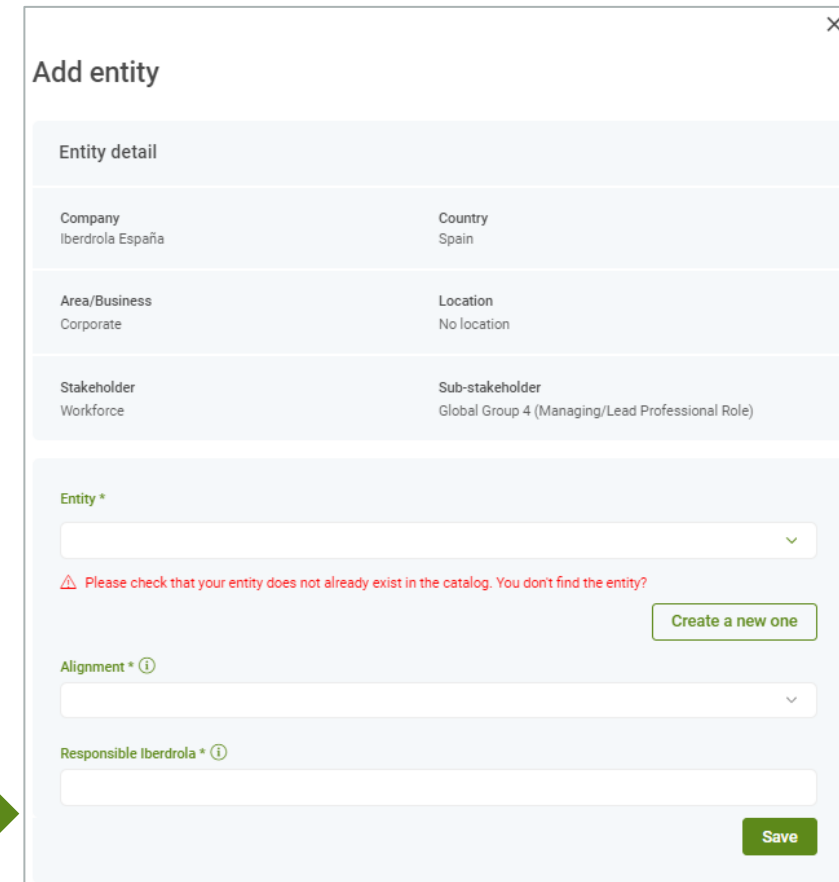
Introduction of information  
In an entity



## Important:

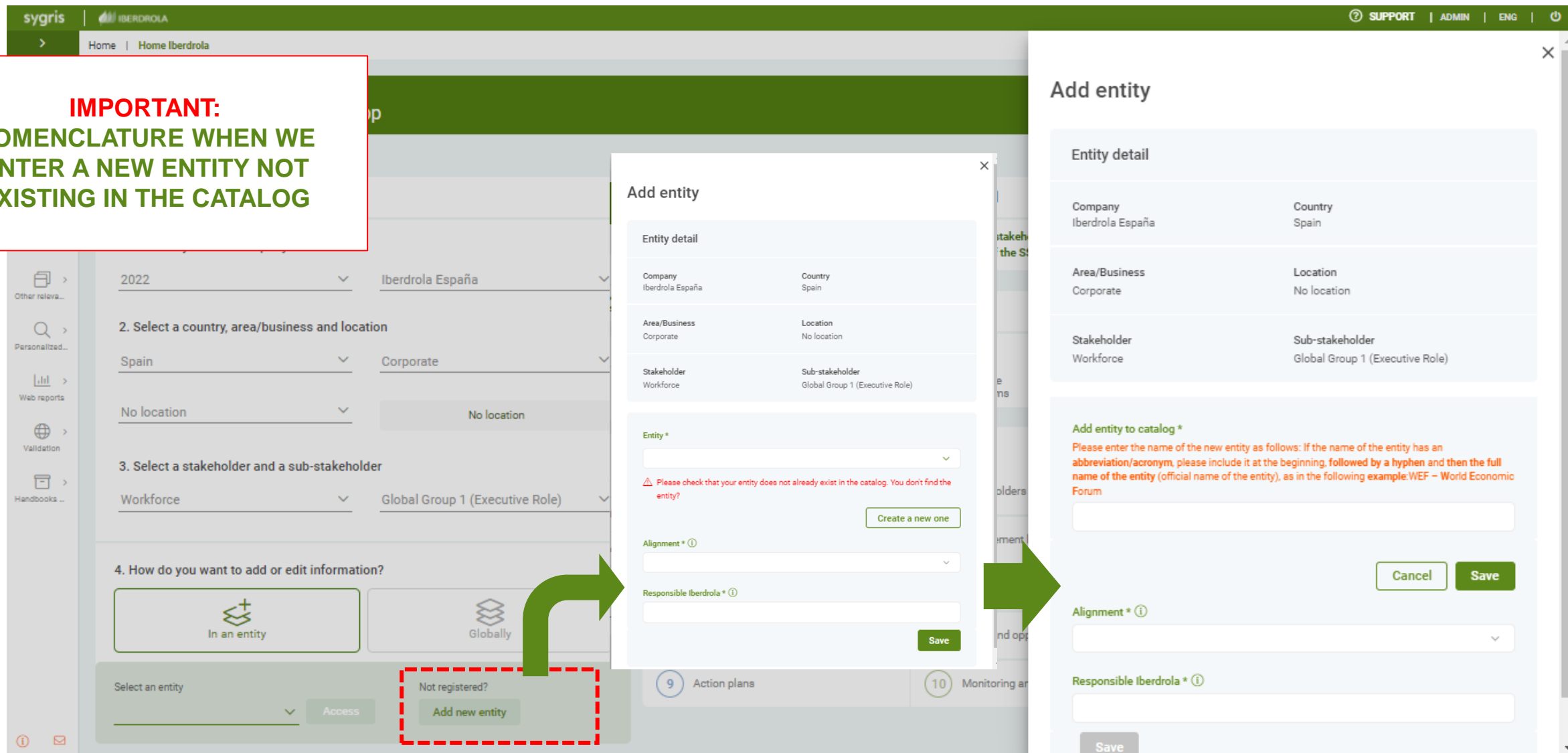
We have to fill in all the fields that are shown clicking on the button to “access” the existing or created entity

Here to create an entity that does not exist in the list



# Entering information

**IMPORTANT:**  
NOMENCLATURE WHEN WE  
ENTER A NEW ENTITY NOT  
EXISTING IN THE CATALOG



The screenshot displays the 'sygris' application interface for entering information. The main navigation bar includes 'Home | Home Iberdrola' and 'SUPPORT | ADMIN | ENG |'. The sidebar on the left contains navigation options like 'Other releva...', 'Personalized...', 'Web reports', 'Validation', and 'Handbooks...'. The main content area is divided into four steps:

- 2022 | Iberdrola España
2. Select a country, area/business and location: Spain | Corporate | No location
3. Select a stakeholder and a sub-stakeholder: Workforce | Global Group 1 (Executive Role)
4. How do you want to add or edit information? In an entity | Globally

The 'Add new entity' button is highlighted with a red dashed box. A modal window titled 'Add entity' is open, showing a form with the following fields:

- Entity detail: Company (Iberdrola España), Country (Spain), Area/Business (Corporate), Location (No location), Stakeholder (Workforce), Sub-stakeholder (Global Group 1 (Executive Role))
- Entity \* (dropdown menu)
- Alignment \* (dropdown menu)
- Responsible Iberdrola \* (text input)

A second modal window titled 'Add entity' is also open, showing a form with the following fields:

- Add entity to catalog \* (text input)
- Alignment \* (dropdown menu)
- Responsible Iberdrola \* (text input)

Green arrows indicate the flow from the 'Add new entity' button to the first modal, and from the 'Save' button of the first modal to the second modal.

# Entering information

---

**NEW:**  
NOMENCLATURE WHEN WE ENTER A NEW ENTITY  
NOT EXISTING IN THE CATALOG



Abbreviation/acronym - full name of the entity (official name of the entity)

Example: WEF – World Economic Forum

# Entering information in an entity

**NEW:** You can select dates to enter and consult information in the App. (Not available in reporting periods)

Buttons to **EDIT**, **ADD** elements to an entity and **DOWNLOAD** information

**NEW:** You can edit directly from here the entity name, the responsible in Iberdrola and the alignment of the entity

**Important:**

If we hover the cursor over the icon of the person, we will see the user who has added or modified recently the information.

Clicking on icon of the magnified glass, we will find the information in detail.

The screenshot displays the Sygris application interface for entering information into an entity. Key features include:

- Date Selection:** A date range selector at the top allows filtering information by month and year (e.g., January - 2022 to February - 2022).
- Entity Information:** A card for '112 Sygris' shows details such as the responsible person (Diego Sygris), alignment (Blocker), company (Iberdrola España), country (Spain), area/business (Corporate), and stakeholder (The environment).
- Communication Channels:** A table listing channels like Email and Telephone, managed by Sygris.
- Relevant Issues, Risks, Opportunities, and Action Plans:** A table providing a detailed view of these categories, such as Corporate Governance Risks and associated opportunities.
- Interactive Elements:** An 'Edit' button is present on the entity card, and a toolbar at the bottom right contains icons for editing, adding, and downloading data.



# Entering information in an entity

## EDIT BUTTON

In order to update the information previously entered, click on the EDIT button and the following screen will appear:

Here we can see and modify whether the issues/risks/opportunities /action plans are still valid or no longer apply.

**Save changes**

**Close edit screen**

**Editable content**

**COMMUNICATION CHANNELS**

Type of Channel	Channel	Channel Manager	Status	Last update
Email	Canal Sygris	Sygris	Non active	
Telephone	Sygris	Sygris	Non active	

**ISSUES**

**RISKS**

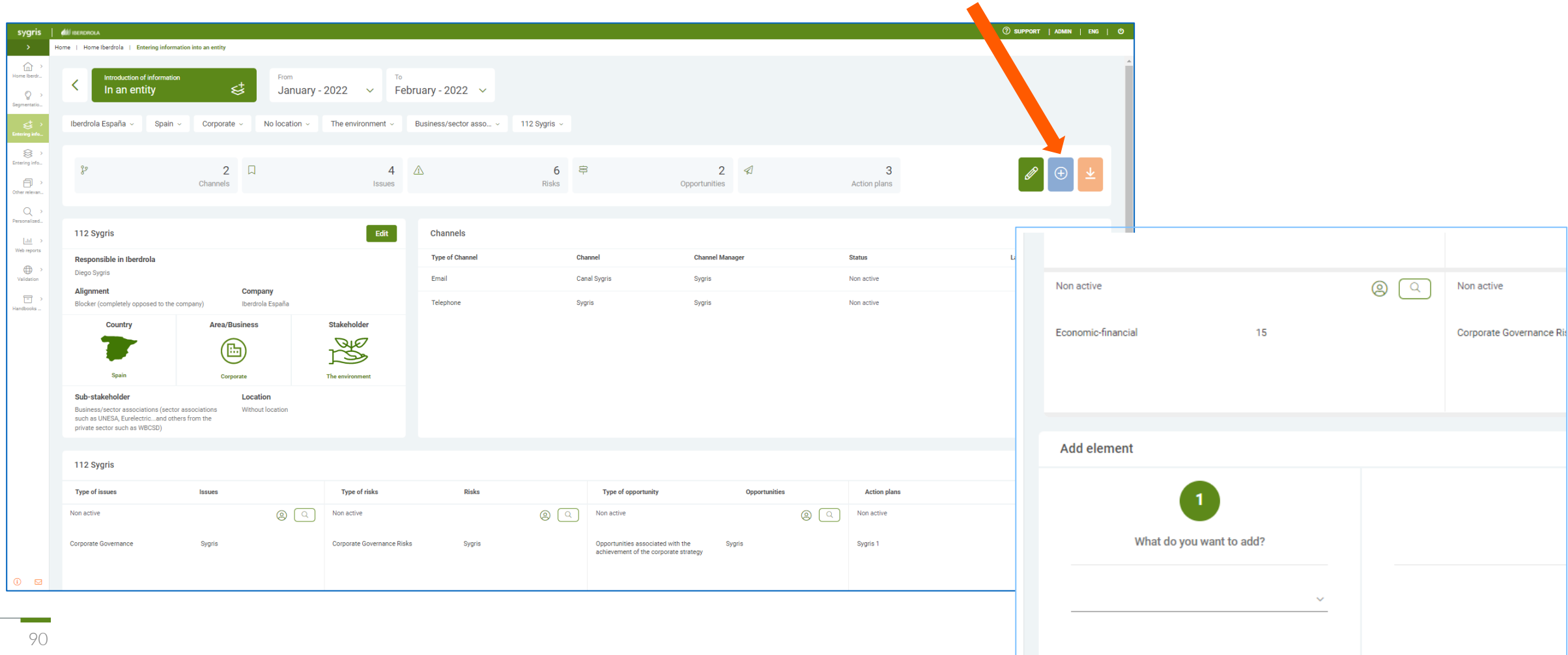
**OPPORTUNITIES**

**ACTION PLANS**

# Entering information in an entity

## ADD BUTTON

Once we click on the ADD button, the "Add element" section appears at the bottom of the screen and here we can select the element we want to add.

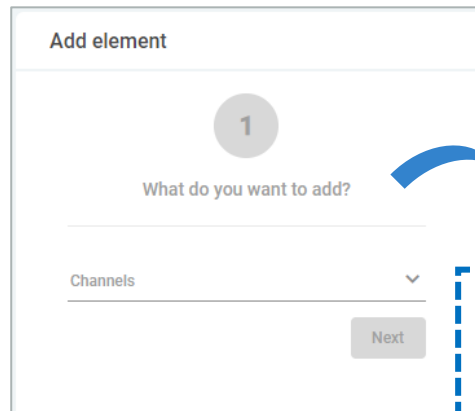


The screenshot shows the Sygris interface for 'Entering information into an entity'. The main interface includes a navigation menu on the left, a header with 'Introduction of information In an entity', filters for 'Iberdrola España', 'Spain', 'Corporate', and 'The environment', and a summary bar with 2 Channels, 4 Issues, 6 Risks, 2 Opportunities, and 3 Action plans. The main content area displays '112 Sygris' with an 'Edit' button and a table of Channels. Below this, there are sections for 'Responsible in Iberdrola', 'Alignment', 'Country', 'Area/Business', 'Stakeholder', 'Sub-stakeholder', and 'Location'. The bottom section shows a table of '112 Sygris' with columns for 'Type of issues', 'Issues', 'Type of risks', 'Risks', 'Type of opportunity', 'Opportunities', and 'Action plans'. An orange arrow points to the '+ Add' button in the top right of the main interface. A blue-bordered inset shows the 'Add element' dialog box, which has a green circle with the number '1' and the text 'What do you want to add?' followed by a search input field.


# Entering Information into an Entity

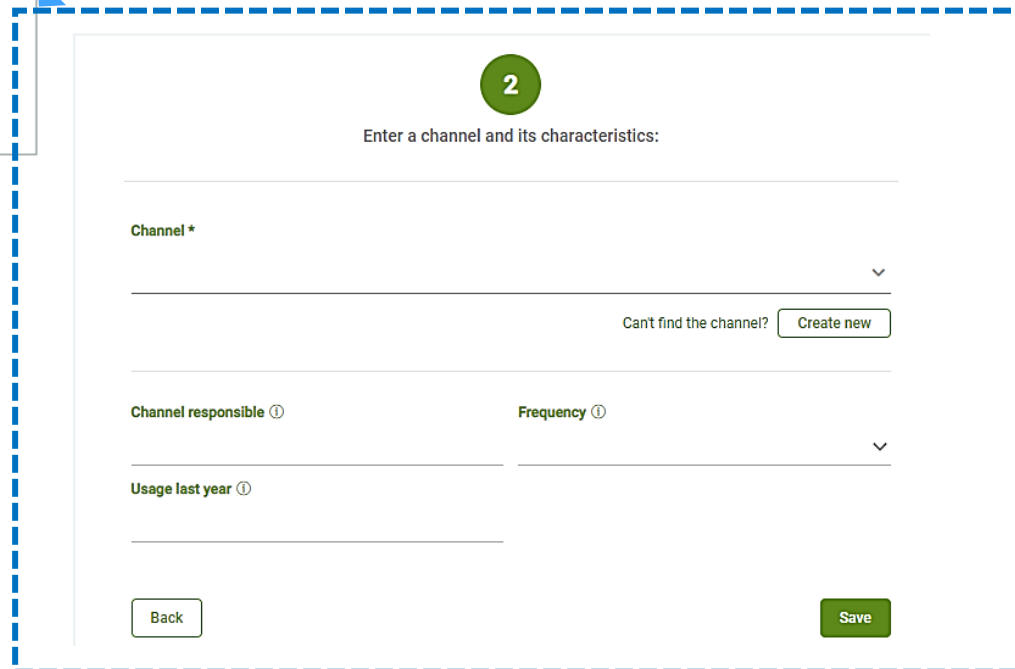
## ADD BUTTON

Once we click on the ADD button, the "Add element" section appears at the bottom of the screen and here we can select the element we want to add.



To enter a communication channel we have to:

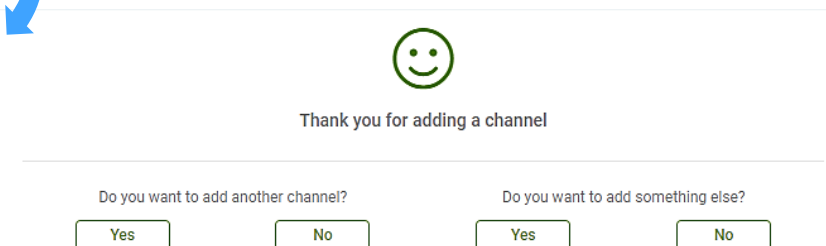
1. Search for it in the catalogue of existing channels 
2. If it does not exist, "Create new"



We will also include the information relating to:

- Channel responsible (name and position)
- Frequency of channel usage
- Usage last year (numerical data)

When we have finished, we click on "Save" and the following information will appear where we can continue adding information if we wish



# Entering information in an entity

Same process to include **a relevant issue** :

2

Enter a relevant issue and its characteristics:

Issue \*

⚠ Please check that your issue does not already exist in the catalog. You don't find the issue?

Priority \* ⓘ

Issue checked \* ⓘ

Register ⓘ

Response ⓘ

Does this issue have a negative impact on the STK?

Does this issue have a positive impact on the STK?


To **enter a relevant issue**:

1. Search for it in the catalogue of existing issues 
2. If it does not exist, "Create new"

We will also include information relating to:

- Priority of the issue
- Issue checked or not with the respective Stakeholder Group
- Register or reference (optional)
- Response to the relevant issue (optional)
- Negative impact on the STK
- Positive impact on the STK NEW

When we have finished, we click on "Save" and the following information will appear where we can continue adding information if we wish



Thank you for adding an issue

Do you want to add another issue?

Do you want to add something else?

# Entering information in an entity

Same process to include **a risk**:

Add element

**1**

What do you want to add?

---

Risks v

Next

**2**

Select a relevant issue:

---

PRUEBA YMP v

Back Next

**3**

Enter a risk and its characteristics:

---

Risk \* v

⚠ Please check that your risk does not already exist in the catalog. You don't find the risk?

Create new

---

Probability \* ⓘ Severity \* ⓘ Reputational \* ⓘ

Save

Back

**If we want to enter a risk, we have to:**

1. Search for it in the dropdown menu of existing risks 
2. If it does not exist, "Create new"

We will also include information relating to:

- **Probability** of the risk materialization
- **Severity** of the materialization of the risk would have on the company's target and strategies
- If the risk has a reputational component

When we have finished, we click on "Save" and the following information will appear where we can continue adding information if we wish



Gracias por añadir un riesgo con valoración Medio y un nivel de impacto reputacional Bajo

¿Quieres añadir otro riesgo a esta entidad?

Sí

No

¿Quieres añadir un riesgo a otra entidad y asunto?

Sí

No

# Entering information in an entity

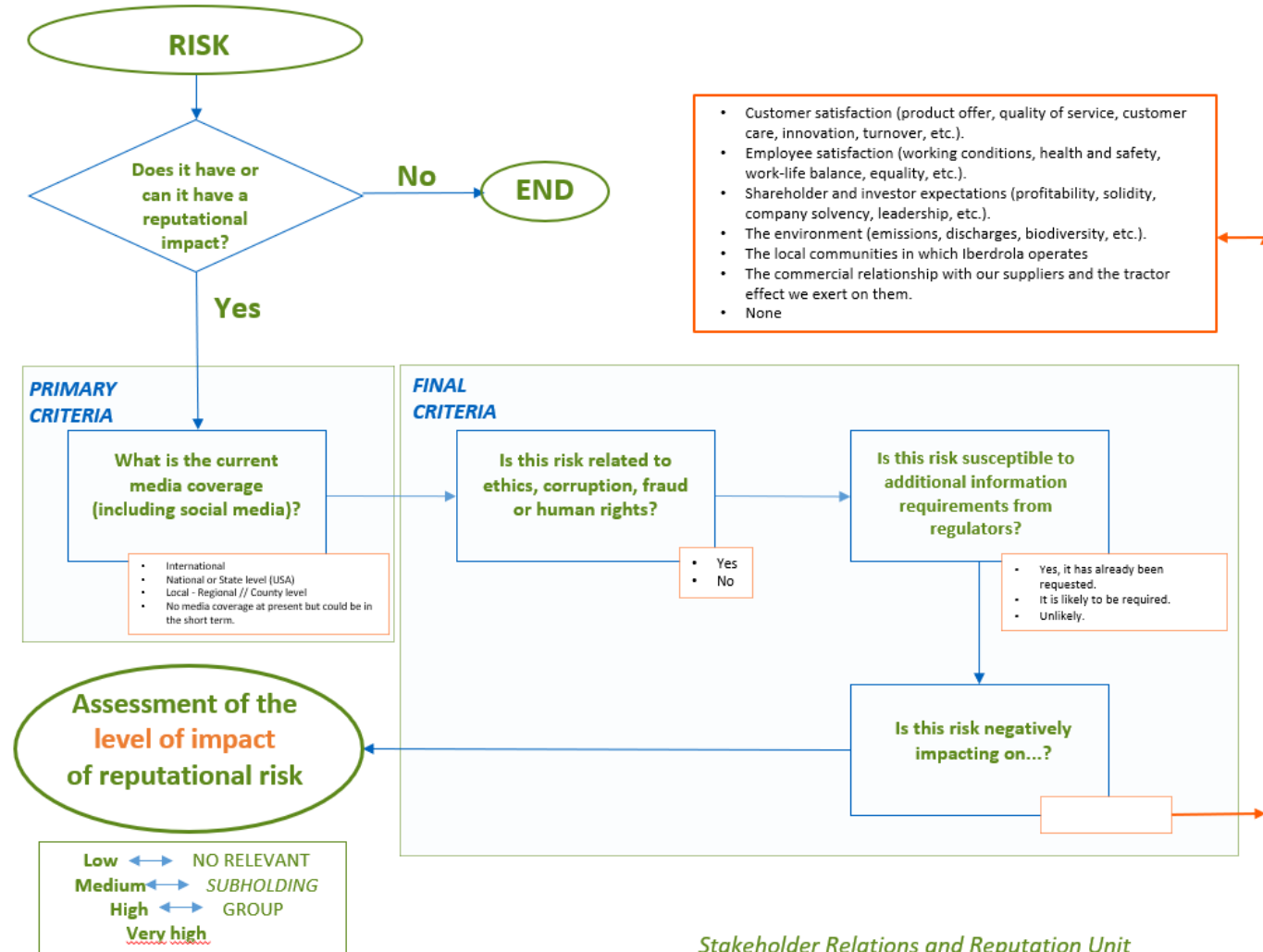
If the risk has a reputational component:

If the risk had a reputational component, we would answer "Yes" and we would be asked for information relating to:

- Media coverage of the risk (including social media)
- Whether the risk is related to ethics, corruption, fraud or human rights
- Whether it is susceptible to additional information requirements from regulators
- Whether this risk is negatively impacting potential stakeholders

Current media coverage * ⓘ	Related to ethics... * ⓘ	Requirement * ⓘ
▼	▼	▼
Is this risk impacting negatively on...? *		
▼		
Back	Save	

Reputational risk impact level



Stakeholder Relations and Reputation Unit

# Entering information in an entity

Same process to include an opportunity:

Add element

1  
What do you want to add?

Opportunities

Next


2  
Select a relevant issue:

PRUEBA YMP

Back

Next

Entering an opportunity :

1. Search for it in the catalogue of existing opportunities 
2. If it does not exist, "Create new"
3. We will also include information regarding:
  - the **interest** of the opportunity for Iberdrola
  - and the **probability** of the opportunity materialization



3  
Enter an opportunity and its characteristics:

Opportunity \*

⚠ Please check that your opportunity does not already exist in the catalog. You dont find the opportunity?

Create a new one

Interest for Iberdrola \* ⓘ

Probability ⓘ

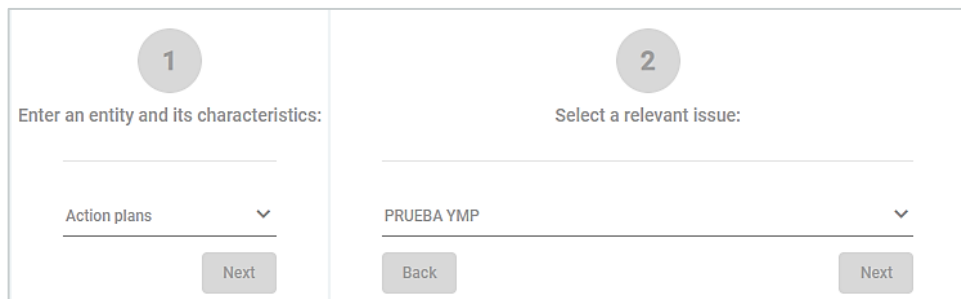
Back

Save

Once finished, click on "Save"

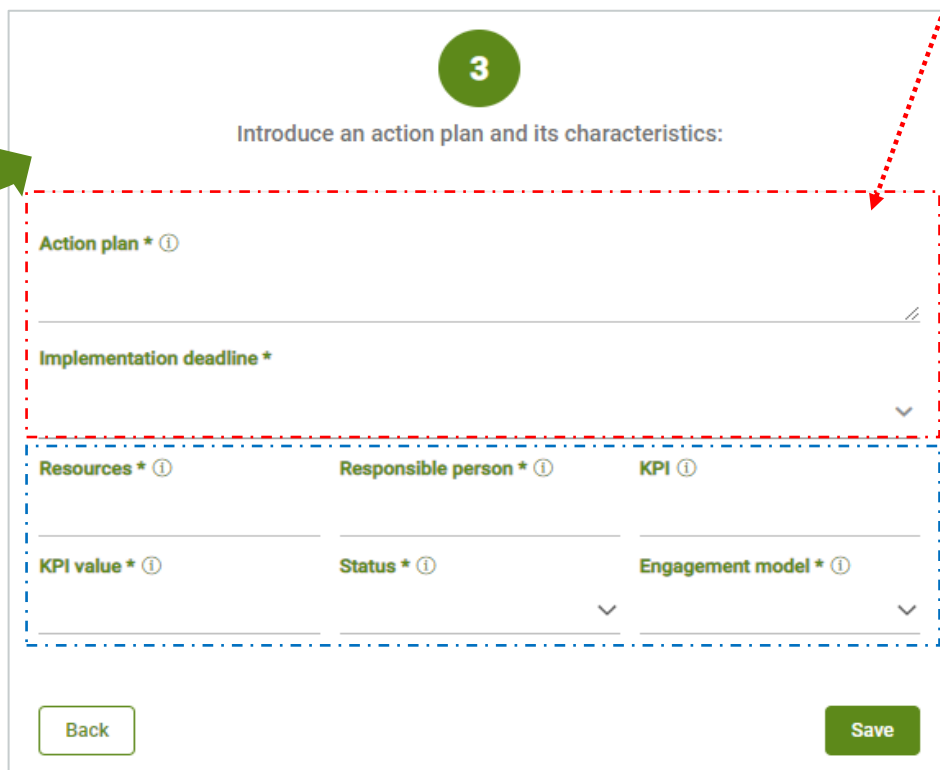
# Entering information in an entity

## Entering an action plan:



In order to introduce an action plan we include:

- The action to be taken
- Timeframe for implementation

We will also include information relating to:

- Resources (human, financial, etc.) required for implementation
- Responsible person for implementation and monitoring
- KPIs (preferably quantitative) for monitoring and compliance with implementation
- KPI value
- Status of implementation (%) in relation to the established deadlines
- Stakeholder Engagement Model



# Entering Information in an entity

## Entering an action plan:

KPI value * ⓘ	Status * ⓘ	Engagement model * ⓘ Yes	
Level ⓘ <input type="checkbox"/>	Channel ⓘ <input type="checkbox"/>	Frequency ⓘ <input type="checkbox"/>	Responsible ⓘ <input type="checkbox"/>
Impact * ⓘ	Impact Indic. * ⓘ		
Positive or negative? * ⓘ	Real or potential? * ⓘ		
Permanent or reversible? * ⓘ	Is it short, medium or long term? * ⓘ		

When we enter the information of an action plan, it should contain two types of actions:

- Actions aimed at developing the chosen stakeholder engagement model with the Stakeholders / Sub-Stakeholders
- Actions to manage the relevant issues and expectations of the Stakeholders / Sub-Stakeholders

In case it **modifies the Engagement Model**, our answer will be "Yes". And in that case, we will indicate whether it affects to:

- Engagement level
- Engagement channels
- Use of the channel / channels (frequency)
- Level of engagement with the responsible person for the channel

In addition, we will indicate the **impact generated by the action plan or the absence of an action plan**, as well as:

- The indicator to measure the consequences of the impact
- Whether it is positive or negative
- Real or potential
- Permanent or reversible
- Whether it is short, medium or long term

# Entering information

---

## ENTERING INFORMATION GLOBALLY


## 03 ENTERING INFORMATION GLOBALLY

---

# Entering information

Information can be entered in two ways:

Introduction of information  
**In an entity**



- **In an entity:** We go directly to a specific entity and add or edit the information related to that entity. We choose this route to introduce a channel, issue, risk, opportunity or an action plan in a certain **existing entity** or to complete the information for a **new entity**. The information is displayed in tab form.

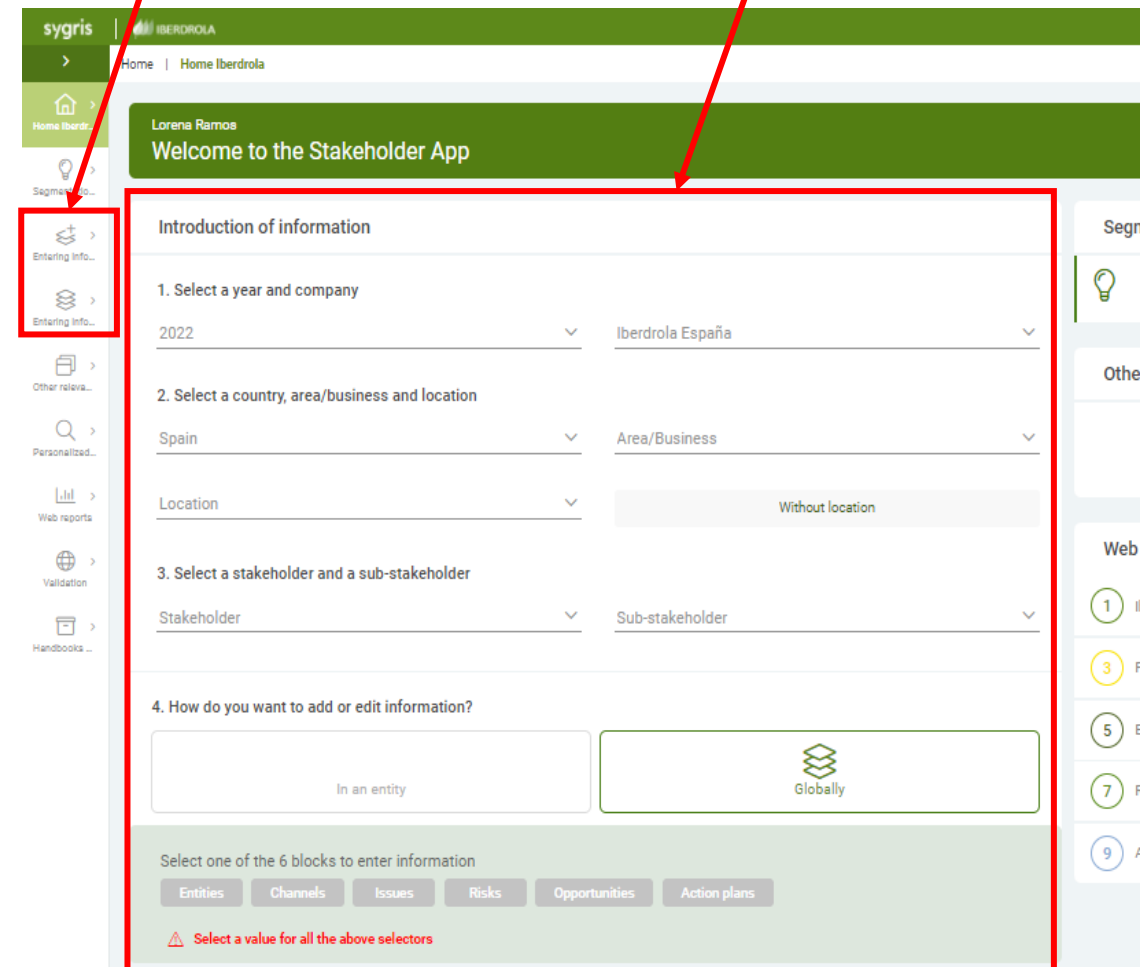
Entering information globally  
**What do you want to add?**



- **Globally:** Every element of the model appears in a tab, we see all the information included for a sub-stakeholder and not for a specific entity. As we will see, this path allows us to choose the starting point: entity, channel, relevant issue, risk, opportunity or action plan, and go into more detail.

**Access from the left sidebar**

**Access from the Homepage**



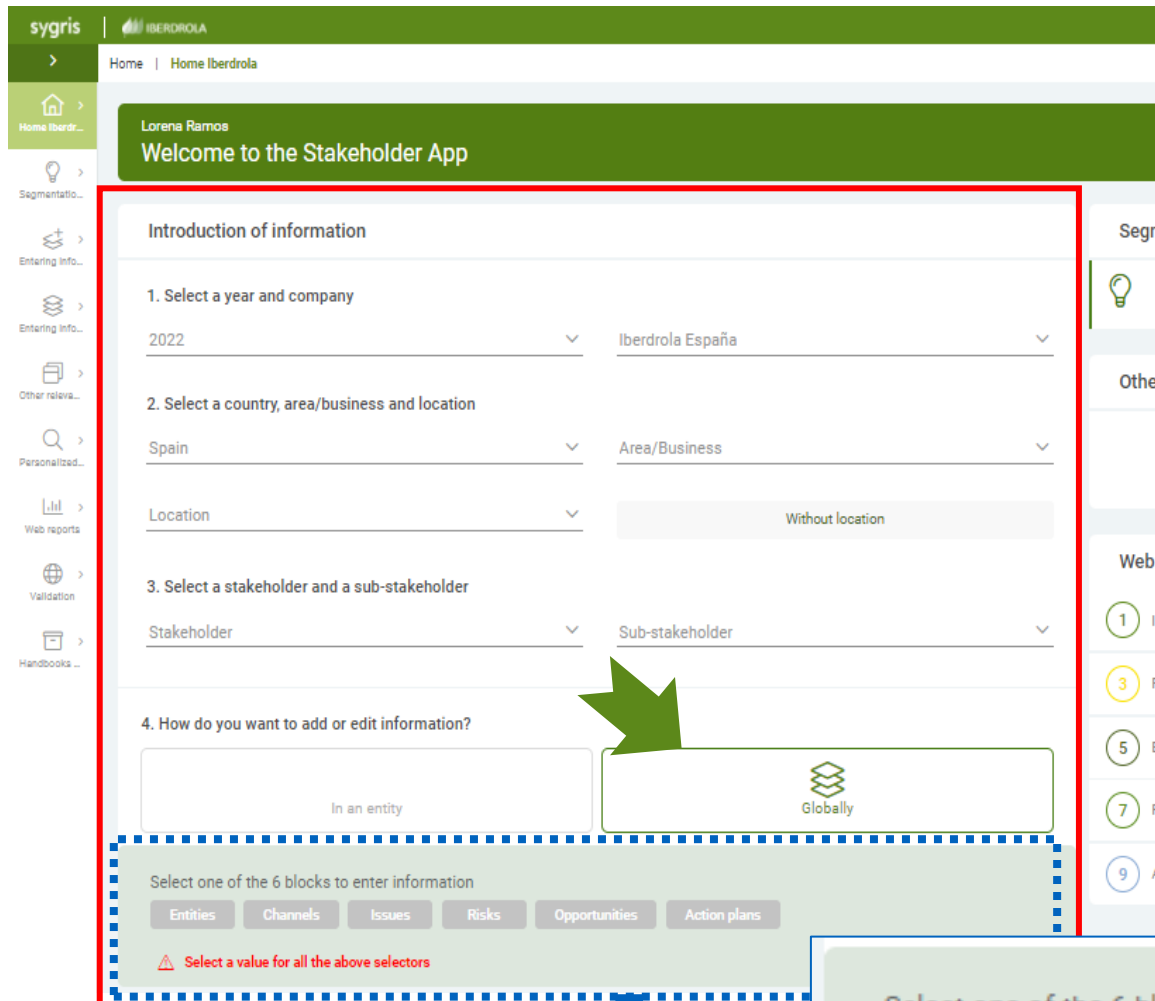
The screenshot shows the Sygris application interface. The left sidebar has a menu with 'Entering Info...' highlighted. The main content area shows a form titled 'Introduction of information' with the following steps:

- 1. Select a year and company**  
2022 | Iberdrola España
- 2. Select a country, area/business and location**  
Spain | Area/Business | Location: Without location
- 3. Select a stakeholder and a sub-stakeholder**  
Stakeholder | Sub-stakeholder
- 4. How do you want to add or edit information?**  
In an entity | **Globally**

At the bottom, there are buttons for 'Entities', 'Channels', 'Issues', 'Risks', 'Opportunities', and 'Action plans'. A red warning message at the bottom says: 'Select a value for all the above selectors'.

# Entering information globally

Entering information globally  
What do you want to add?



sygris | IBERDROLA

Home | Home Iberdrola

Lorena Ramos  
Welcome to the Stakeholder App

### Introduction of information

1. Select a year and company

2022 | Iberdrola España

2. Select a country, area/business and location

Spain | Area/Business | Without location

3. Select a stakeholder and a sub-stakeholder

Stakeholder | Sub-stakeholder

4. How do you want to add or edit information?

In an entity | Globally

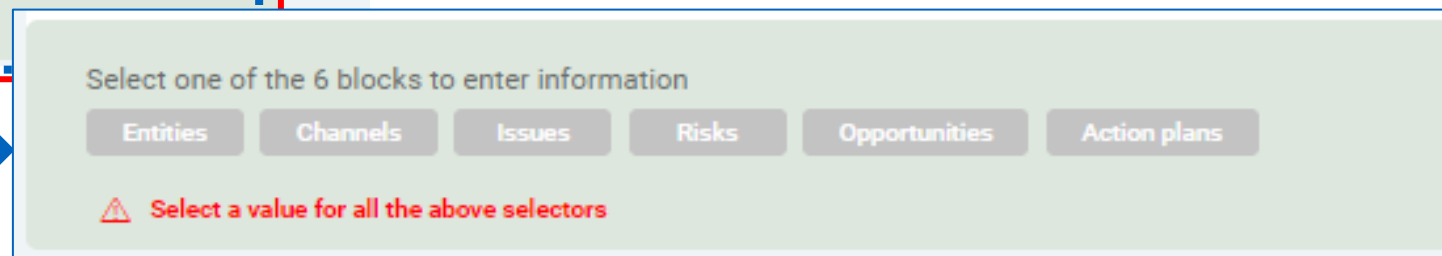
Select one of the 6 blocks to enter information

Entities | Channels | Issues | Risks | Opportunities | Action plans

⚠ Select a value for all the above selectors

## Important:

We must complete all the selectors and click on 1 of the 6 blocks where we want to directly enter the information..



Select one of the 6 blocks to enter information

Entities | Channels | Issues | Risks | Opportunities | Action plans

⚠ Select a value for all the above selectors

# Entering information globally

**INITIAL SELECTORS:** company, country, area/business and location (if any), stakeholders and sub-stakeholders.

**MODEL ELEMENT SELECTOR:** entities, channels, issues, risks, opportunities, action plans

**ADD+ DROPDOWN**

**EDIT AND DOWNLOAD BUTTONS**

Entity	Alignment	Responsible in Iberdrola	Last update	Status	Actions
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Neutral (without a defined alignment)	Marta Martínez Sanchez - Cambio climático y alianzas		Active	
<a href="#">B-TEAM</a>	Neutral (without a defined alignment)	Miguel Muñoz- Responsable de políticas climáticas y alianzas		Active	
<a href="#">ETC - Energy Transition Commission</a>	Neutral (without a defined alignment)	Francisco Laveron - Responsable de Prospectiva tecnológica (ISOCA)		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Neutral (without a defined alignment)	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030		Active	
<a href="#">CSCAE - Consejo Superior de Colegios de Arquitectos de España</a>	Neutral (without a defined alignment)	Marta Martínez Sánchez		Active	

• **Important:** If we hover the cursor over the icon of the person, we will see the user who has added or modified recently the information.

Clicking on icon of the loupe, we will find the information in detail.

# Entering information globally

sygris | IBERDROLA

Home | Home STKs | Entering information globally

Entering information globally

What do you want to add?

From: January - 2023 To: February - 2023

Iberdrola España Spain Corporate No location The environment Business/sector asso...

Entities **Channels** Issues Risks Opportunities Action plans

Add one or more channels

There are 1 entities without associated relationship channels

Edit, disable or duplicate a listing channel

Edit Export info 25 de 50

Entity	Type of channel	Channel	Responsible	Frequency	Use	Last updated	Status	Actions
<a href="#">Grupo Español de Crecimiento Verde</a>	Workgroups	Workgroup	Emilio Tejedor Escobar	Other	3		Active	
<a href="#">Cámara de Comercio (Presidencia Comisión de Energía)</a>	Telephone	Reuniones	Gonzalo Saenz de Miera	Periodic-quarterly	3		Active	
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Telephone	Reuniones	Marta Martínez Sanchez	Periodic-quarterly	4		Active	
<a href="#">B-TEAM</a>	Email	E-mail	Miguel Muñoz	Periodic-quarterly	7		Active	
<a href="#">ETC - Energy Transition Commission</a>	Telephone	Reuniones	Francisco Laveron	Periodic-quarterly	8		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Assemblies, meetings and interviews	Meetings	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030	Periodic-monthly	3		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Email	Email	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030	Periodic-monthly	6		Active	
<a href="#">WBCSD - World Business Council for Sustainable Development</a>	Workgroups	Workgroup	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030	Periodic-quarterly	6		Active	
<a href="#">Cámara de Comercio (Presidencia Comisión de Energía)</a>	Workgroups	Workgroup	Emilio Tejedor Escobar	Periodic-annually	1		Active	

Clicking on CHANNELS and on the drop-down menu opens the screen to enter the new channels

## 04 OTHER RELEVANT INFORMATION

### Other relevant information



Best Practices



Future trends



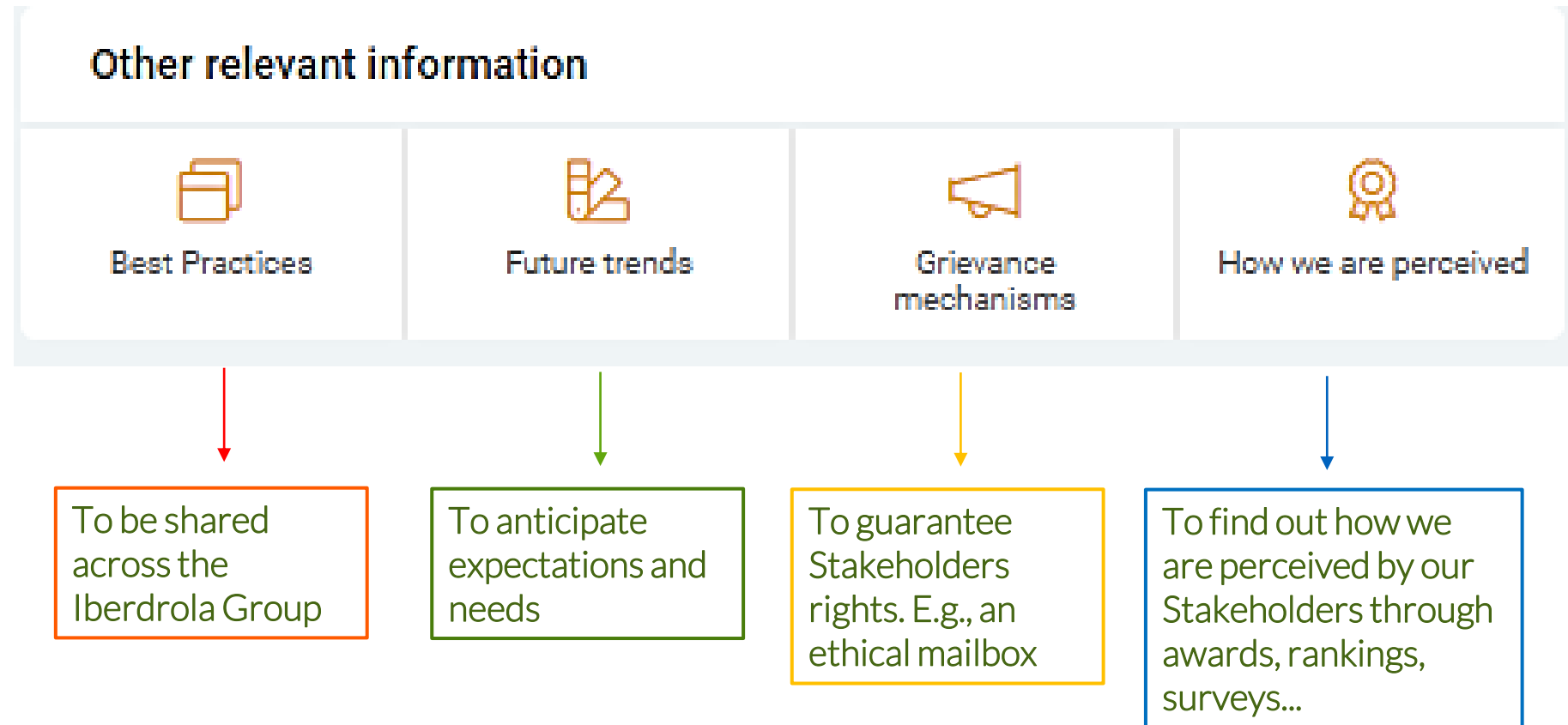
Grievance mechanisms



How we are perceived

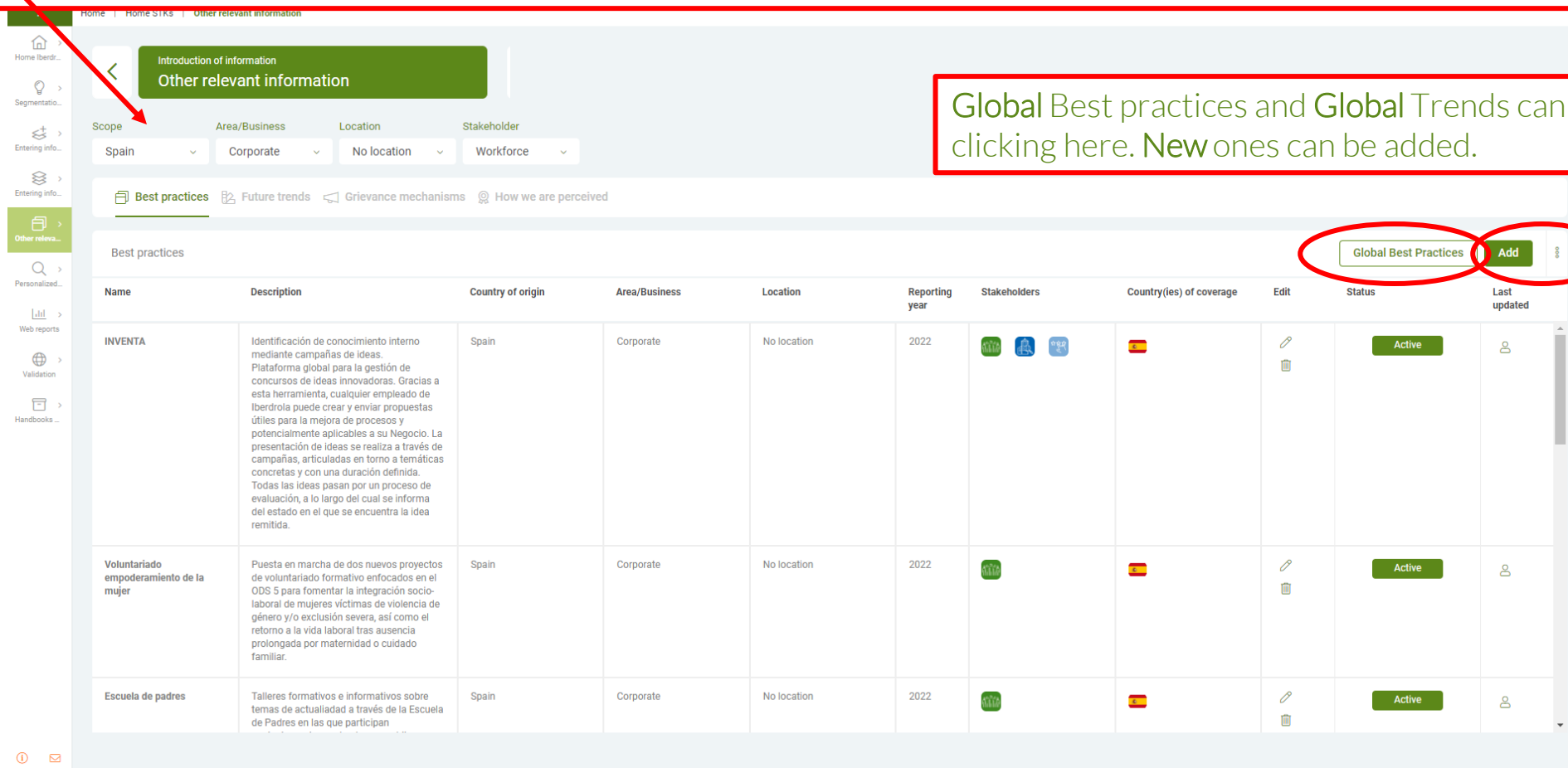


# Other Relevant Information



# Other Relevant Information

To introduce or to consult the specific information it is necessary to **apply the filters**, scope, área or Business...such as the type of information that you want to consult: **Best practices, Future Trends, Grievance mechanisms and How we are perceived**



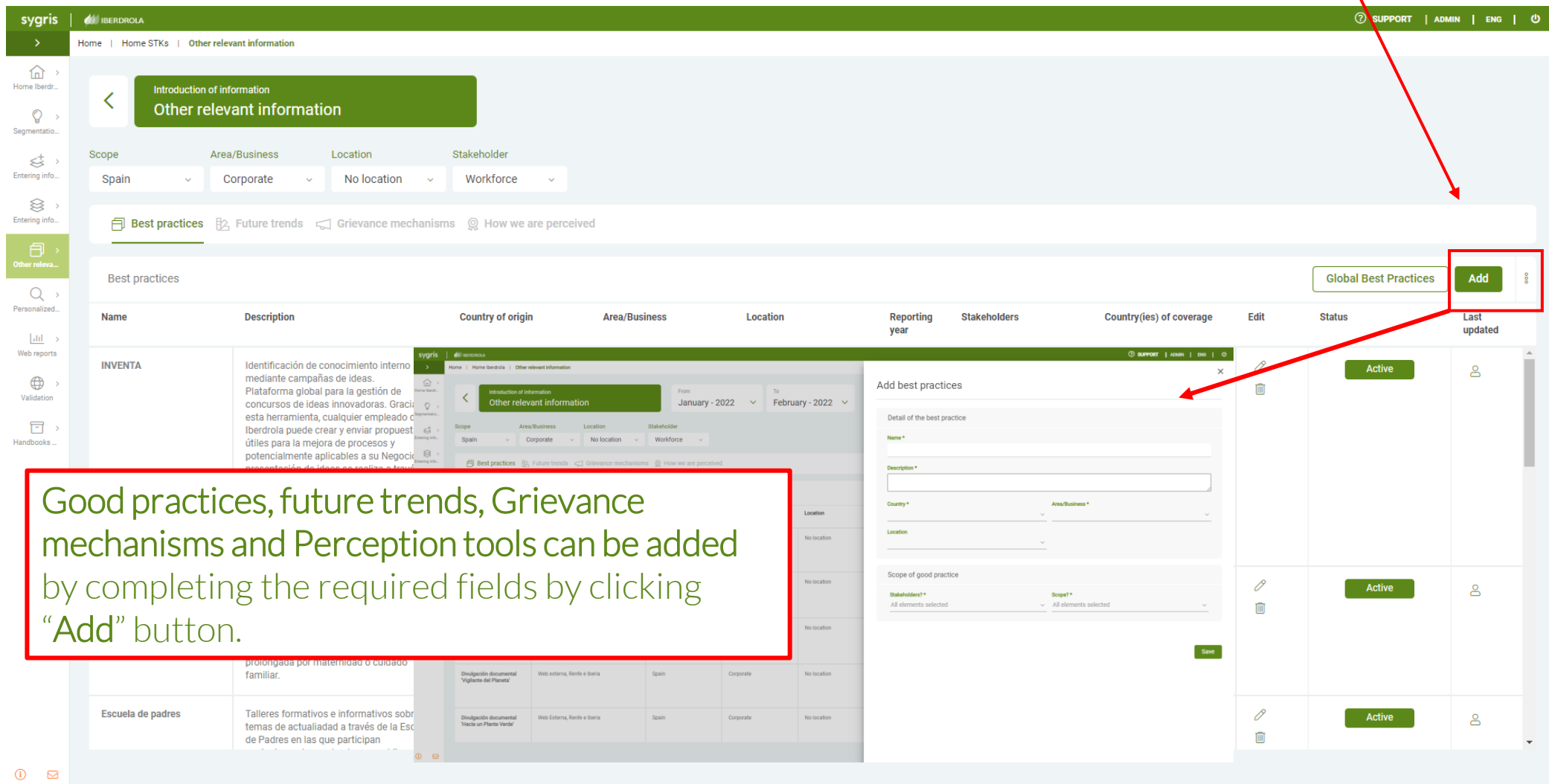
The screenshot shows a dashboard for 'Other relevant information'. At the top, there are filters for Scope (Spain), Area/Business (Corporate), Location (No location), and Stakeholder (Workforce). Below the filters, there are tabs for 'Best practices', 'Future trends', 'Grievance mechanisms', and 'How we are perceived'. The 'Best practices' tab is active, displaying a table with columns: Name, Description, Country of origin, Area/Business, Location, Reporting year, Stakeholders, Country(ies) of coverage, Edit, Status, and Last updated. The table contains three rows of data. In the top right corner of the table, there are two buttons: 'Global Best Practices' and 'Add', both of which are circled in red. A red arrow points from the text box above to the 'Scope' filter dropdown.

Name	Description	Country of origin	Area/Business	Location	Reporting year	Stakeholders	Country(ies) of coverage	Edit	Status	Last updated
INVENTA	Identificación de conocimiento interno mediante campañas de ideas. Plataforma global para la gestión de concursos de ideas innovadoras. Gracias a esta herramienta, cualquier empleado de Iberdrola puede crear y enviar propuestas útiles para la mejora de procesos y potencialmente aplicables a su Negocio. La presentación de ideas se realiza a través de campañas, articuladas en torno a temáticas concretas y con una duración definida. Todas las ideas pasan por un proceso de evaluación, a lo largo del cual se informa del estado en el que se encuentra la idea remitida.	Spain	Corporate	No location	2022				Active	
Voluntariado empoderamiento de la mujer	Puesta en marcha de dos nuevos proyectos de voluntariado formativo enfocados en el ODS 5 para fomentar la integración socio-laboral de mujeres víctimas de violencia de género y/o exclusión severa, así como el retorno a la vida laboral tras ausencia prolongada por maternidad o cuidado familiar.	Spain	Corporate	No location	2022				Active	
Escuela de padres	Talleres formativos e informativos sobre temas de actualidad a través de la Escuela de Padres en las que participan	Spain	Corporate	No location	2022				Active	

Global Best practices and Global Trends can be consulted by clicking here. **New** ones can be added.

# Other Relevant Information

By clicking in Add button, in each of the tabs, an add menu unfolds



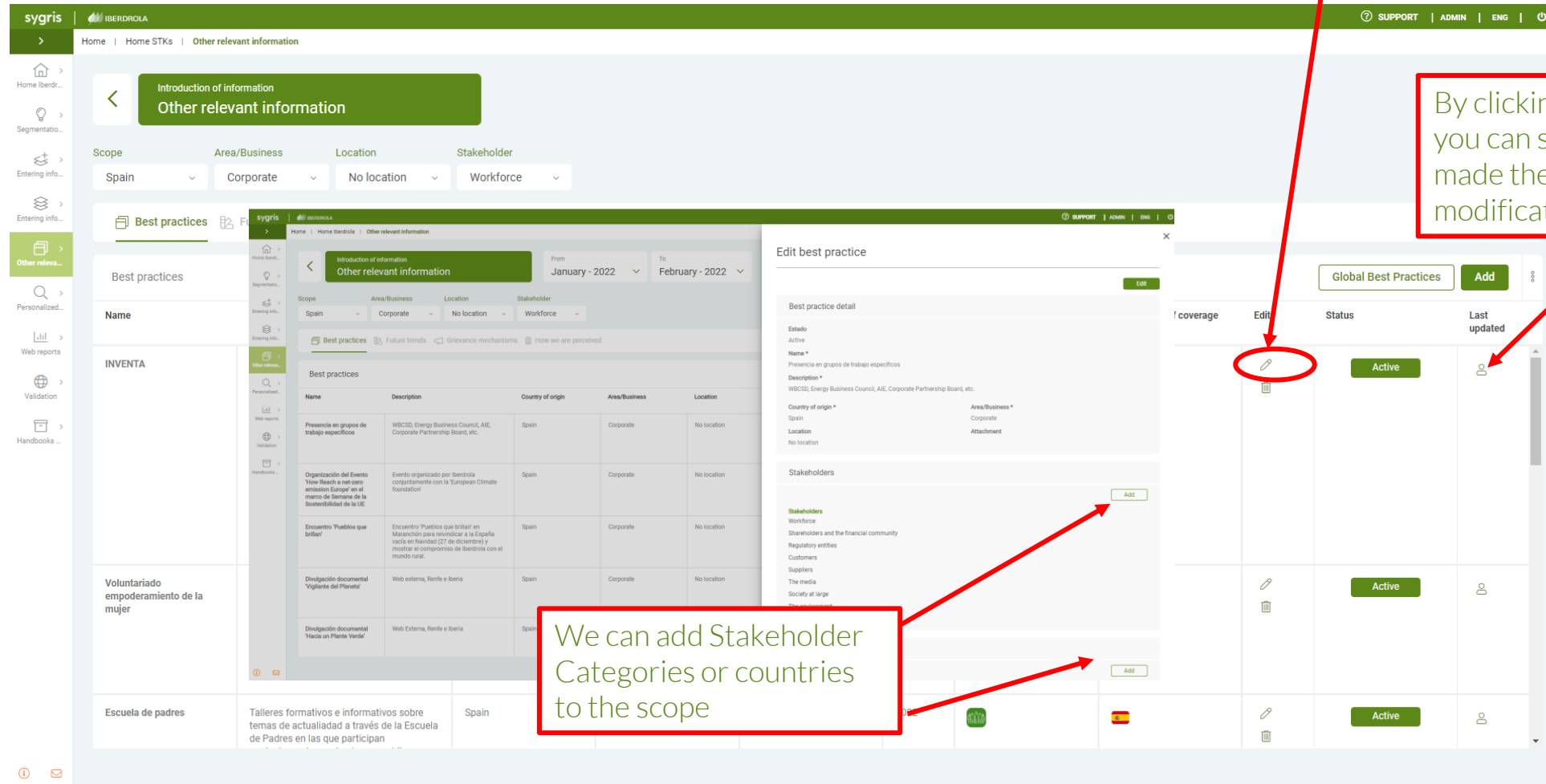
The screenshot displays the 'Other relevant information' page in the sygris IBERDROLA system. At the top, there are navigation tabs: 'Best practices', 'Future trends', 'Grievance mechanisms', and 'How we are perceived'. The 'Best practices' tab is active, showing a table with columns: Name, Description, Country of origin, Area/Business, Location, Reporting year, Stakeholders, Country(ies) of coverage, Edit, Status, and Last updated. A table entry for 'INVENTA' is visible. An 'Add' button is located in the top right of the table area. A modal window titled 'Add best practices' is open, showing a form with fields for Name, Description, Country, Area/Business, Location, Stakeholders, and Scope. A red box highlights the 'Add' button and the modal form. A red arrow points from the text above to the 'Add' button. Another red arrow points from the text below to the modal form.

Good practices, future trends, Grievance mechanisms and Perception tools can be added by completing the required fields by clicking "Add" button.

# Other Relevant Information

By clicking the icon “pencil” a new menu unfolds to access to the information and to edit it

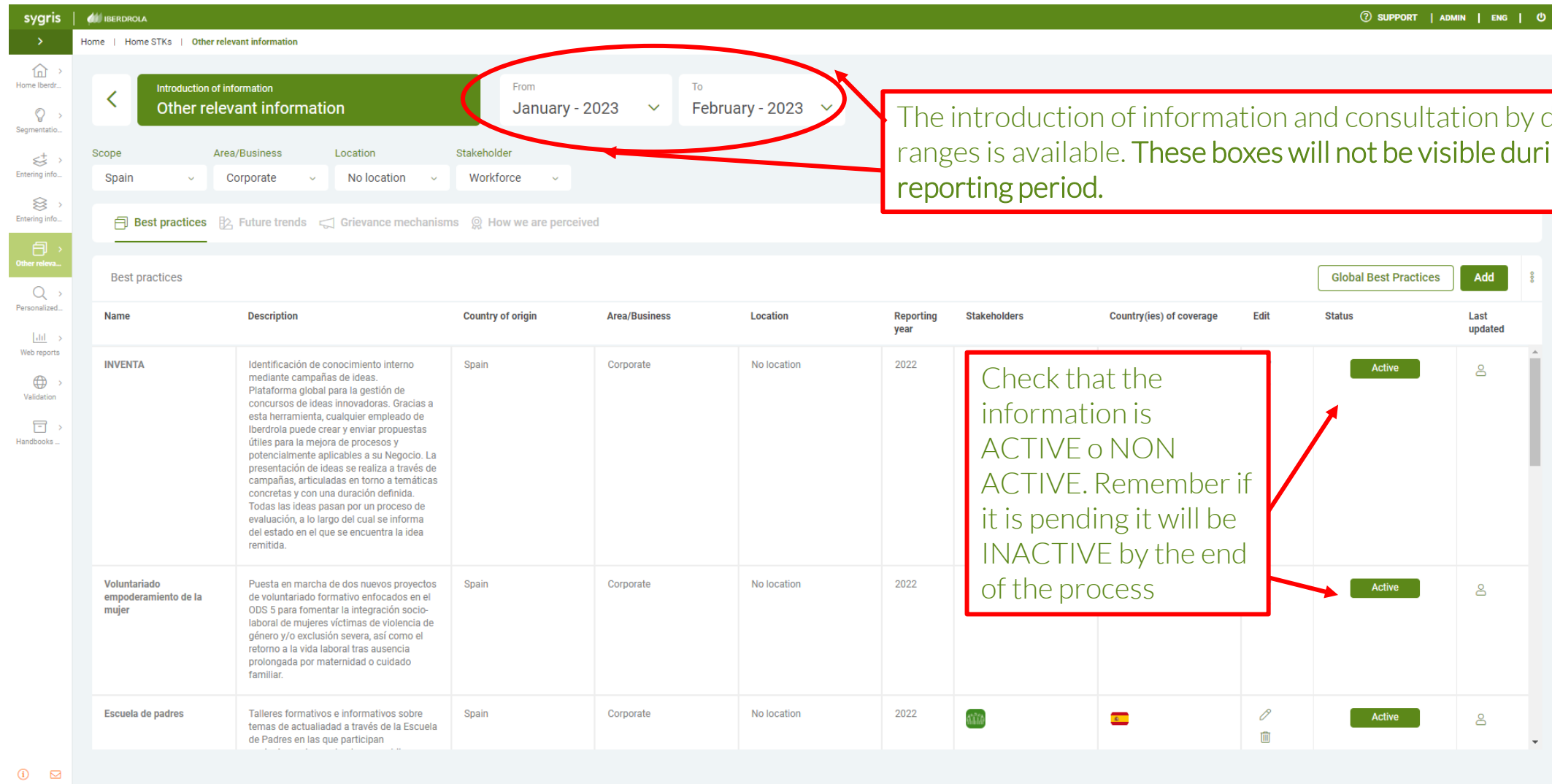
By clicking on this icon, you can see who has made the last modification



The screenshot displays the 'Other relevant information' section in the sygris IBERDROLA system. It features a navigation menu on the left and a main content area with filters for Scope, Area/Business, Location, and Stakeholder. A table lists various best practices, including 'Presencia en grupos de trabajo específicos' and 'Organización del Evento How Reach a net zero emission Europe'. An 'Edit best practice' modal is open, showing details for the selected best practice, such as its name, description, and stakeholders. A table on the right shows a list of best practices with columns for coverage, Edit, Status, and Last updated. Red boxes and arrows highlight the pencil icon for editing and the user icon for viewing the last modifier.

We can add Stakeholder Categories or countries to the scope

# Other Relevant Information



Introduction of information  
Other relevant information

From: January - 2023 To: February - 2023

Scope: Spain Area/Business: Corporate Location: No location Stakeholder: Workforce

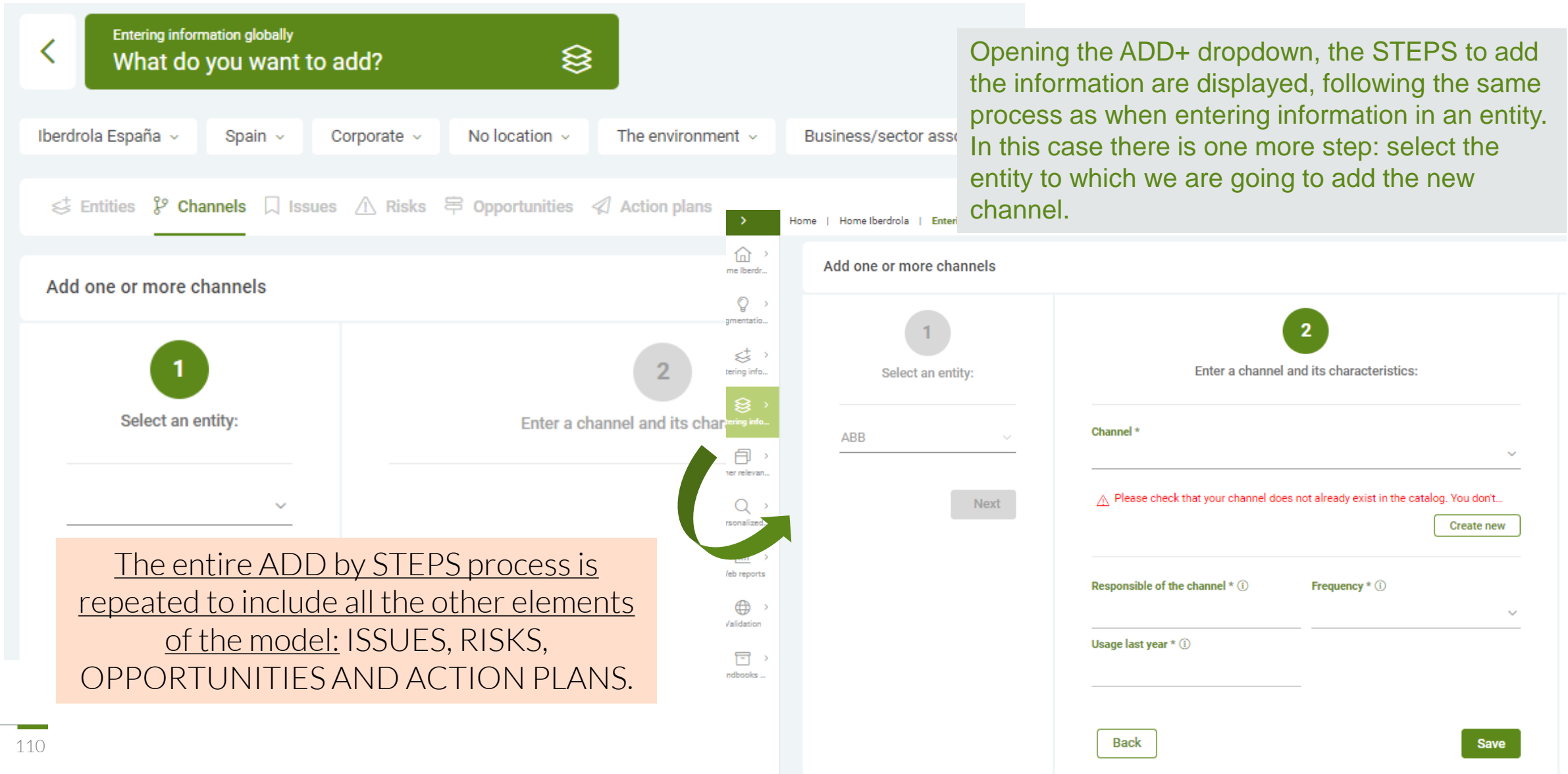
Best practices: Best practices, Future trends, Grievance mechanisms, How we are perceived

Name	Description	Country of origin	Area/Business	Location	Reporting year	Stakeholders	Country(ies) of coverage	Edit	Status	Last updated
INVENTA	Identificación de conocimiento interno mediante campañas de ideas. Plataforma global para la gestión de concursos de ideas innovadoras. Gracias a esta herramienta, cualquier empleado de Iberdrola puede crear y enviar propuestas útiles para la mejora de procesos y potencialmente aplicables a su Negocio. La presentación de ideas se realiza a través de campañas, articuladas en torno a temáticas concretas y con una duración definida. Todas las ideas pasan por un proceso de evaluación, a lo largo del cual se informa del estado en el que se encuentra la idea remitida.	Spain	Corporate	No location	2022				Active	
Voluntariado empoderamiento de la mujer	Puesta en marcha de dos nuevos proyectos de voluntariado formativo enfocados en el ODS 5 para fomentar la integración socio-laboral de mujeres víctimas de violencia de género y/o exclusión severa, así como el retorno a la vida laboral tras ausencia prolongada por maternidad o cuidado familiar.	Spain	Corporate	No location	2022				Active	
Escuela de padres	Talleres formativos e informativos sobre temas de actualidad a través de la Escuela de Padres en las que participan	Spain	Corporate	No location	2022				Active	

The introduction of information and consultation by date ranges is available. These boxes will not be visible during the reporting period.

Check that the information is ACTIVE o NON ACTIVE. Remember if it is pending it will be INACTIVE by the end of the process

# Entering information globally



Entering information globally  
What do you want to add?

Iberdrola España ▾ Spain ▾ Corporate ▾ No location ▾ The environment ▾ Business/sector asso

Entities Channels Issues Risks Opportunities Action plans

Home | Home Iberdrola | Enteri

**1** Select an entity:

**2** Enter a channel and its characteristics:

Add one or more channels

1 Select an entity:

ABB ▾

Next

2 Enter a channel and its characteristics:

Channel \* ▾

⚠ Please check that your channel does not already exist in the catalog. You don't...

Create new

Responsible of the channel \* ⓘ Frequency \* ⓘ ▾

Usage last year \* ⓘ

Back Save

Opening the ADD+ dropdown, the STEPS to add the information are displayed, following the same process as when entering information in an entity. In this case there is one more step: select the entity to which we are going to add the new channel.

The entire ADD by STEPS process is repeated to include all the other elements of the model: ISSUES, RISKS, OPPORTUNITIES AND ACTION PLANS.

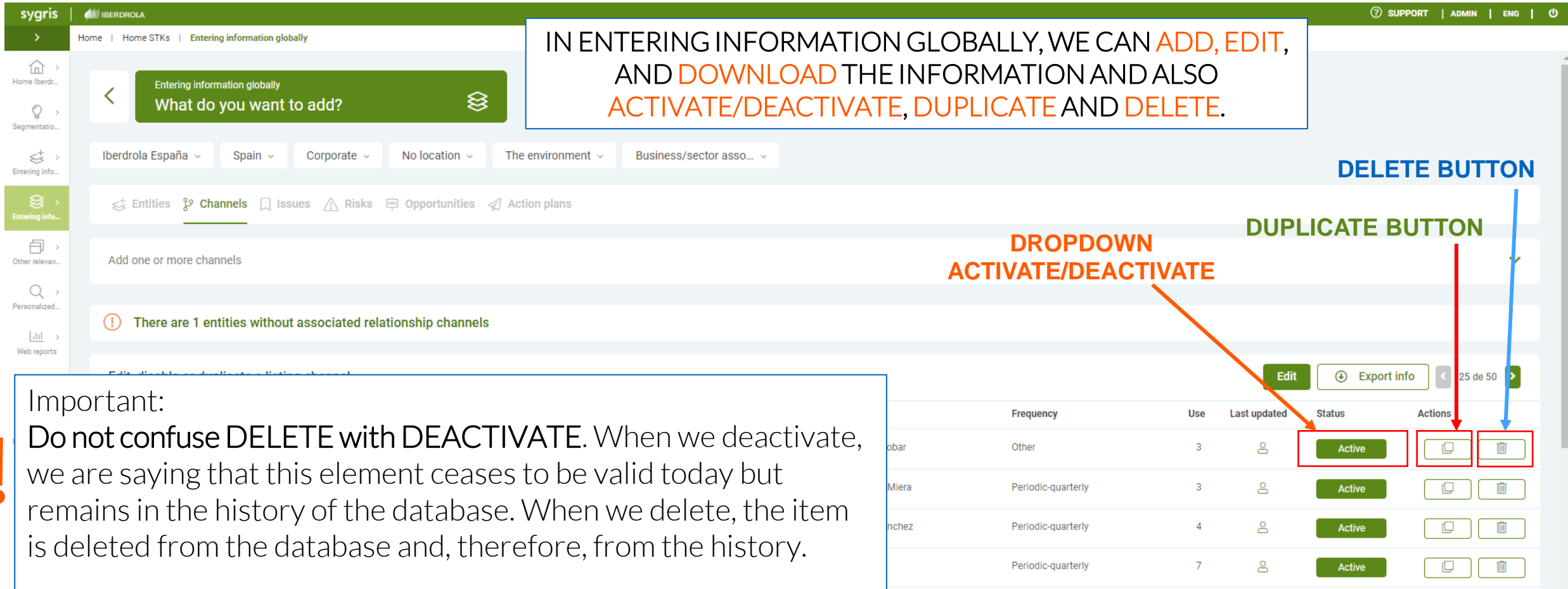
# Entering information globally

IN ENTERING INFORMATION GLOBALLY, WE CAN **ADD, EDIT, AND DOWNLOAD** THE INFORMATION AND ALSO **ACTIVATE/DEACTIVATE, DUPLICATE AND DELETE**.

DELETE BUTTON

DUPLICATE BUTTON

DROPDOWN  
ACTIVATE/DEACTIVATE

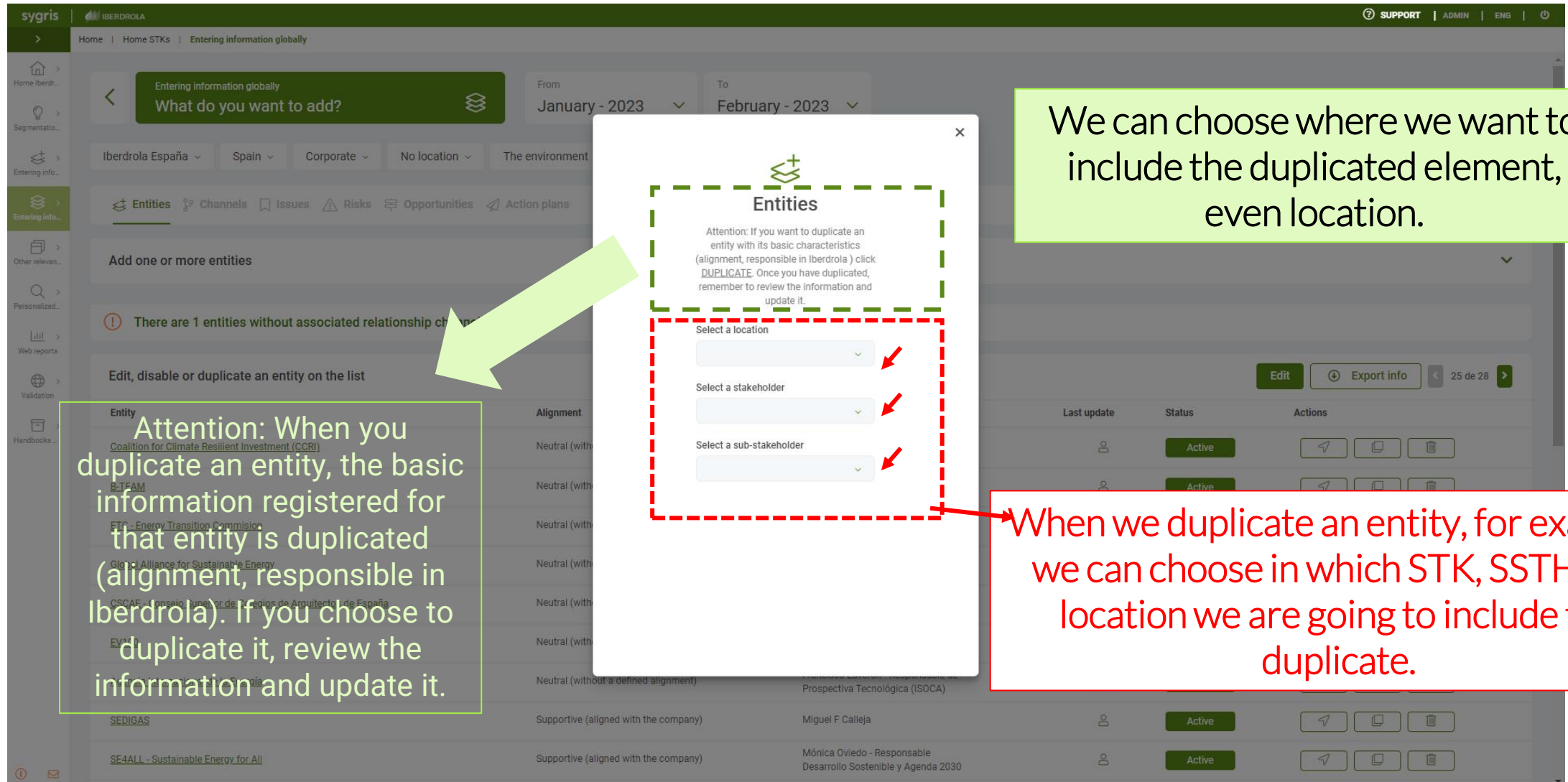


Frequency	Use	Last updated	Status	Actions
Other	3	[User Icon]	Active	[Duplicate] [Delete]
Periodic-quarterly	3	[User Icon]	Active	[Duplicate] [Delete]
Periodic-quarterly	4	[User Icon]	Active	[Duplicate] [Delete]
Periodic-quarterly	7	[User Icon]	Active	[Duplicate] [Delete]

Important:  
**Do not confuse DELETE with DEACTIVATE.** When we deactivate, we are saying that this element ceases to be valid today but remains in the history of the database. When we delete, the item is deleted from the database and, therefore, from the history.

# Entering information globally

## DUPLICATE BUTTON



The screenshot shows the 'Enter information globally' interface. A modal window titled 'Entities' is open, containing the following text:

Attention: If you want to duplicate an entity with its basic characteristics (alignment, responsible in Iberdrola) click **DUPLICATE**. Once you have duplicated, remember to review the information and update it.

Below the text are three dropdown menus:

- Select a location
- Select a stakeholder
- Select a sub-stakeholder

Red arrows point to the dropdown menus, and a red dashed box highlights the entire modal content. A green arrow points from the modal to the 'Duplicate' button in the background interface.

We can choose where we want to include the duplicated element, even location.



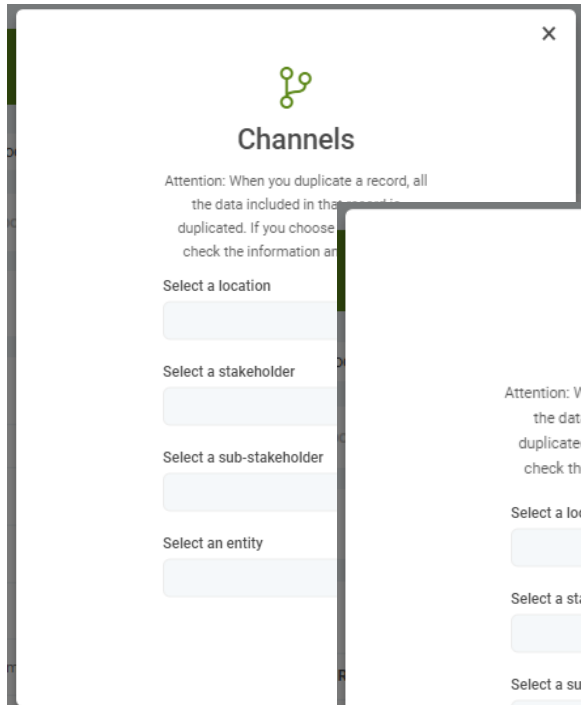
Attention: When you duplicate an entity, the basic information registered for that entity is duplicated (alignment, responsible in Iberdrola). If you choose to duplicate it, review the information and update it.

When we duplicate an entity, for example, we can choose in which STK, SSTH and location we are going to include the duplicate.



# Entering information globally

## DUPLICATE BUTTON



**Channels**

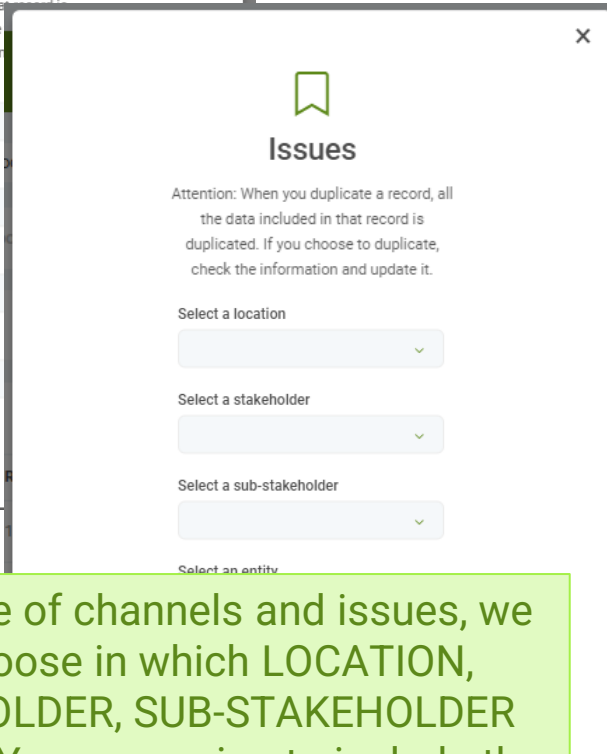
Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity



**Issues**

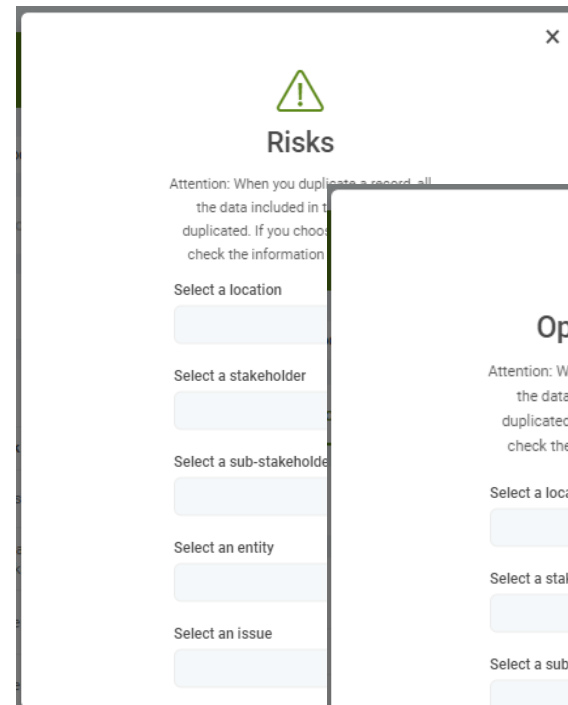
Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity



**Risks**

Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

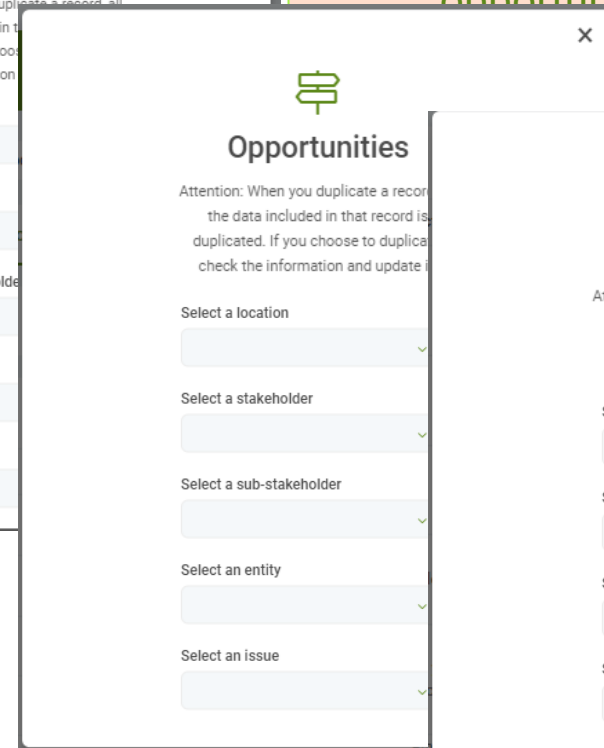
Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity

Select an issue



**Opportunities**

Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

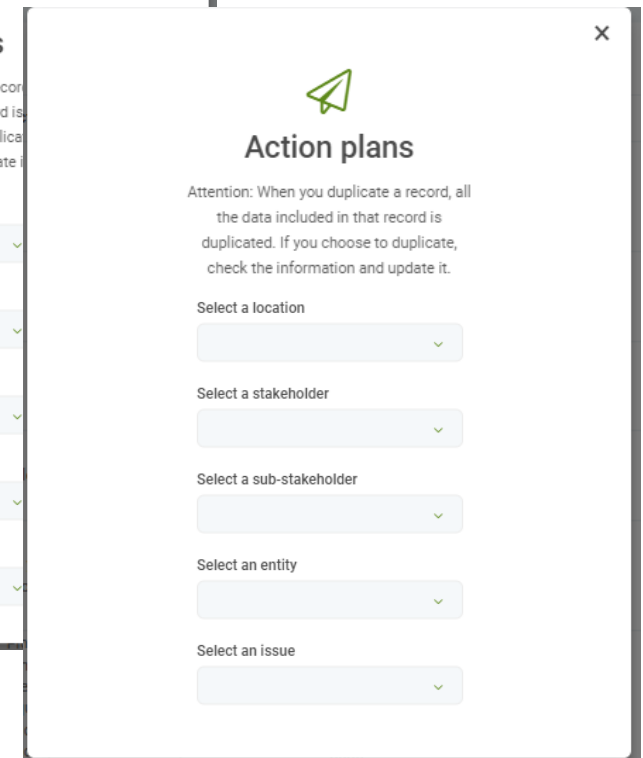
Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity

Select an issue



**Action plans**

Attention: When you duplicate a record, all the data included in that record is duplicated. If you choose to duplicate, check the information and update it.

Select a location

Select a stakeholder

Select a sub-stakeholder

Select an entity

Select an issue

When we duplicate a risk, opportunity or an action plan we will choose in which **LOCATION, STAKEHOLDER, SUB-STAKEHOLDER, ENTITY and ISSUE** we are going to include the duplicate risk, opportunity or action plan.



In the case of channels and issues, we can choose in which **LOCATION, STAKEHOLDER, SUB-STAKEHOLDER and ENTITY** we are going to include the duplicate channel or issue.

# Introducción de la información de forma global

IN THE CASE OF ENTITIES, IN ADDITION TO ACTIVATING/DEACTIVATING, DUPLICATING AND DELETING, WE WILL BE ABLE TO MOVE THE ENTITY BETWEEN SGI.

The screenshot shows the 'Entering information globally' modal in the sygris IBERDROLA system. The modal contains a title 'What do you want to add?' and several dropdown menus for filtering information. Below the modal, a table lists various entities with columns for Alignment, Responsible in Iberdrola, Last update, Status, and Actions. A red box highlights the 'MOVE' button (represented by a location pin icon) in the Actions column of the first row. A purple arrow points to this button with the text 'MOVE BUTTON'. A green arrow points from the modal to the table, indicating the relationship between the two.

Alignment	Responsible in Iberdrola	Last update	Status	Actions
Neutral (without a defined alignment)	Marta Martínez Sanchez - Cambio climático y alianzas		Active	
Neutral (without a defined alignment)	Miguel Muñoz- Responsable de políticas climáticas y alianzas		Active	
Neutral (without a defined alignment)	Francisco Laveron - Responsable de Prospectiva tecnológica (ISOCA)		Active	
Neutral (without a defined alignment)	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030		Active	
Neutral (without a defined alignment)	Marta Martínez Sánchez		Active	
			Active	
			Active	
			Active	
			Active	
			Active	

Important:  
We can move the entity from one SSTH to another within the same STK or in a different STK.

# Entering information globally

sygris | IBERDROLA

Home | Home STKs | Entering information globally

Entering information globally  
What do you want to add?

Iberdrola España | Spain | Corporate | No location | The environment | Business/sector asso...

Entities | Channels | Issues | Risks | Opportunities | Action plans

Add one or more entities

There are 1 entities without associated engagement channels

Edit, disable or duplicate an entity on the list

Entity	Alignment	Responsible in Iberdrola	Last update	Status	Actions
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Neutral (without a defined alignment)	Marta Martínez Sanchez - Cambio climático y alianzas		Active	
<a href="#">B-TEAM</a>	Neutral (without a defined alignment)	Miguel Muñoz- Responsable de políticas climáticas y alianzas		Active	
<a href="#">ETC - Energy Transition Commission</a>	Neutral (without a defined alignment)	Francisco Laveron - Responsable de Prospectiva tecnológica (ISOCA)		Active	
<a href="#">Global Alliance for Sustainable Energy</a>	Neutral (without a defined alignment)	Mónica Oviedo - Desarrollo Sostenible y Agenda 2030		Active	
<a href="#">CSCAE - Consejo Superior de Colegios de Arquitectos de España</a>	Neutral (without a defined alignment)	Marta Martínez Sánchez		Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	
<a href="#">e de</a>				Active	

It is very important to complete all the information.  
Do not forget to include the engagement channels with the entity, before adding the relevant issues.

# Entering information globally

sygris | IBERDROLA

Home | Home STKs | Entering information globally

From January - 2024

**WARNINGS**  
in the Channels screen/tab

What do you want to add?

Iberdrola España | Spain | Corporate | No location | The environment

Entities | **Channels** | Issues | Risks | Opportunities | Action plans

Add one or more channels

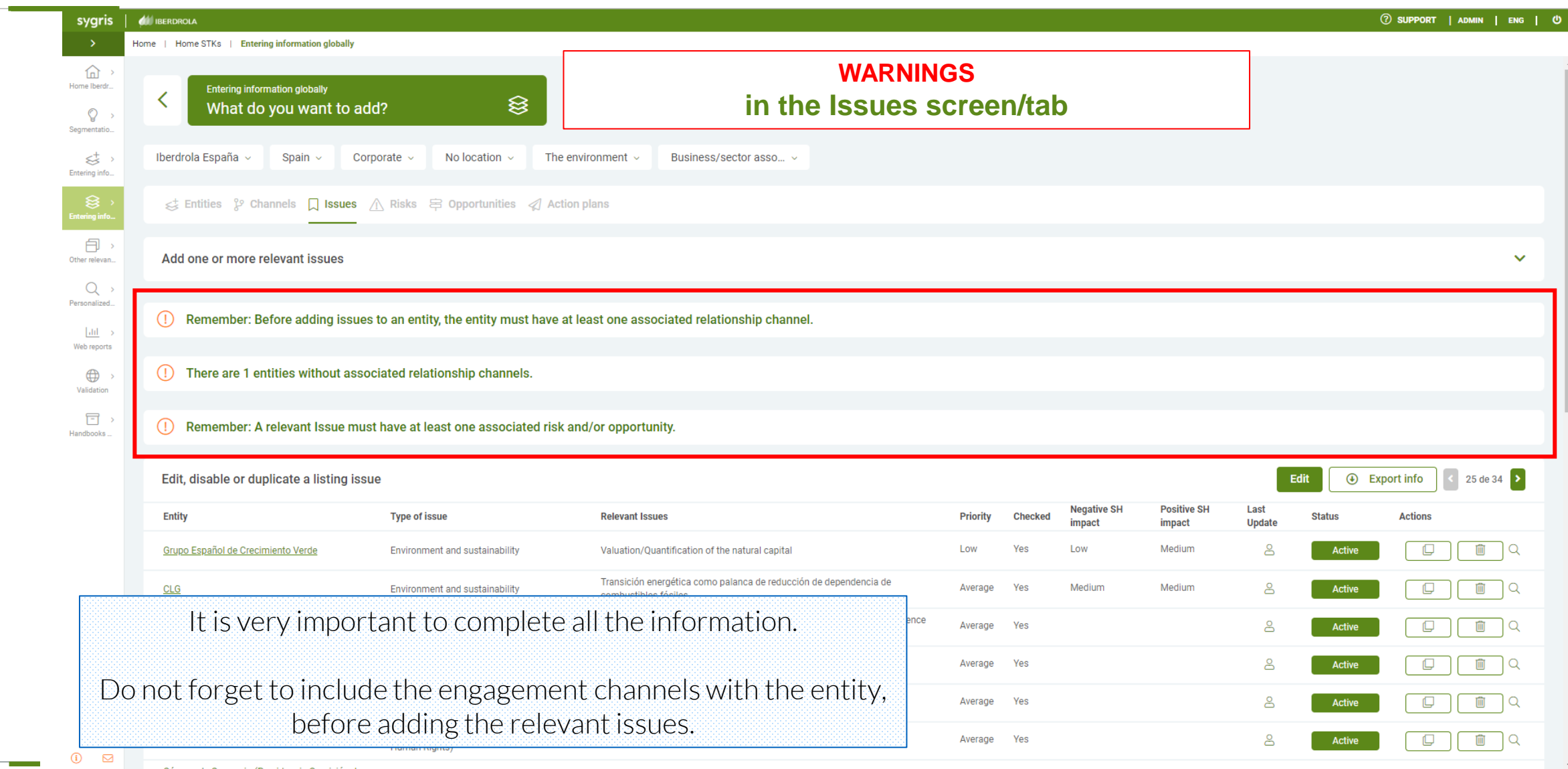
**There are 1 entities without associated engagement channels**

Edit, disable or duplicate a listing channel

Entity	Type of channel	Channel	Responsible	Frequency	Use	Last updated	Status	Actions
<a href="#">Grupo Español de Crecimiento Verde</a>	Workgroups	Workgroup	Emilio Tejedor Escobar	Other	3		Active	
<a href="#">Cámara de Comercio (Presidencia Comisión de Energía)</a>	Telephone	Reuniones	Gonzalo Saenz de Miera	Periodic-quarterly	3		Active	
<a href="#">Coalition for Climate Resilient Investment (CCRI)</a>	Telephone	Reuniones	Marta Martinez Sanchez	Periodic-quarterly	4		Active	
<a href="#">B-TEAM</a>	Email	E-mail	Miguel Muñoz	Periodic-quarterly	7		Active	
<a href="#">ETC - Energy Transition Commission</a>	Telephone	Reuniones	Francisco Laveron	Periodic-quarterly	8		Active	
				Periodic-monthly	3		Active	
				Periodic-monthly	6		Active	
				Periodic-quarterly	6		Active	
Periodic-annually	1		Active					

It is very important to complete all the information.  
Do not forget to include the engagement channels with the entity, before adding the relevant issues.

# Entering information globally



**WARNINGS**  
in the Issues screen/tab

Remember: Before adding issues to an entity, the entity must have at least one associated relationship channel.

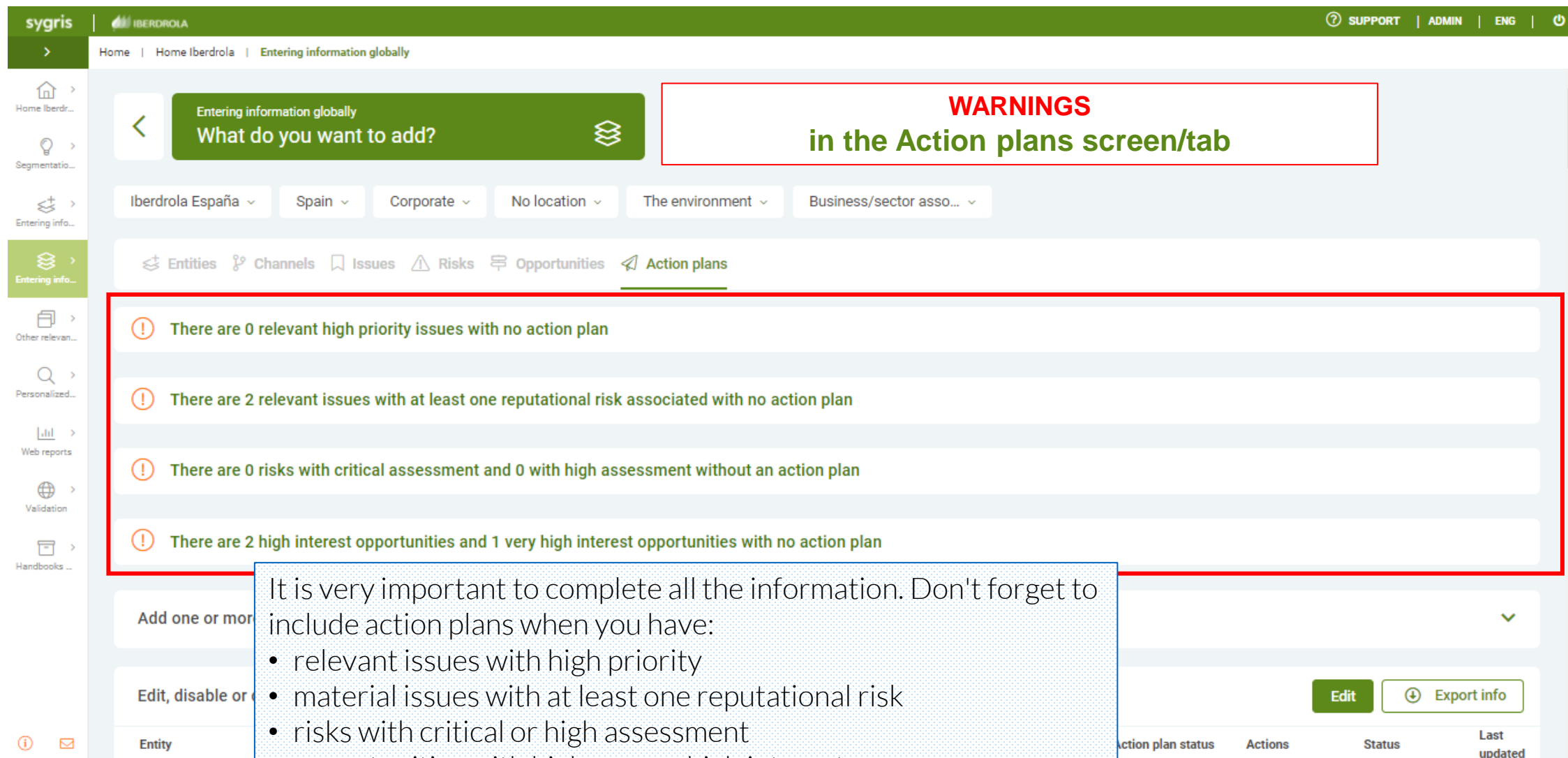
There are 1 entities without associated relationship channels.

Remember: A relevant Issue must have at least one associated risk and/or opportunity.

Entity	Type of issue	Relevant Issues	Priority	Checked	Negative SH impact	Positive SH impact	Last Update	Status	Actions
Grupo Español de Crecimiento Verde	Environment and sustainability	Valuation/Quantification of the natural capital	Low	Yes	Low	Medium		Active	[Copy] [Delete] [Search]
CLG	Environment and sustainability	Transición energética como palanca de reducción de dependencia de combustibles fósiles	Average	Yes	Medium	Medium		Active	[Copy] [Delete] [Search]
			Average	Yes				Active	[Copy] [Delete] [Search]
			Average	Yes				Active	[Copy] [Delete] [Search]
			Average	Yes				Active	[Copy] [Delete] [Search]
			Average	Yes				Active	[Copy] [Delete] [Search]

It is very important to complete all the information.  
Do not forget to include the engagement channels with the entity, before adding the relevant issues.

# Entering information globally



The screenshot shows the 'sygris IBERDROLA' interface. The top navigation bar includes 'SUPPORT', 'ADMIN', 'ENG', and a power icon. The breadcrumb trail is 'Home | Home Iberdrola | Entering information globally'. The main content area is titled 'Entering information globally' with a sub-header 'What do you want to add?'. Below this are several filter dropdowns: 'Iberdrola España', 'Spain', 'Corporate', 'No location', 'The environment', and 'Business/sector asso...'. A horizontal menu below the filters includes 'Entities', 'Channels', 'Issues', 'Risks', 'Opportunities', and 'Action plans', with 'Action plans' being the active tab. A red-bordered box highlights a 'WARNINGS' section containing four warning messages, each preceded by a red exclamation mark icon:

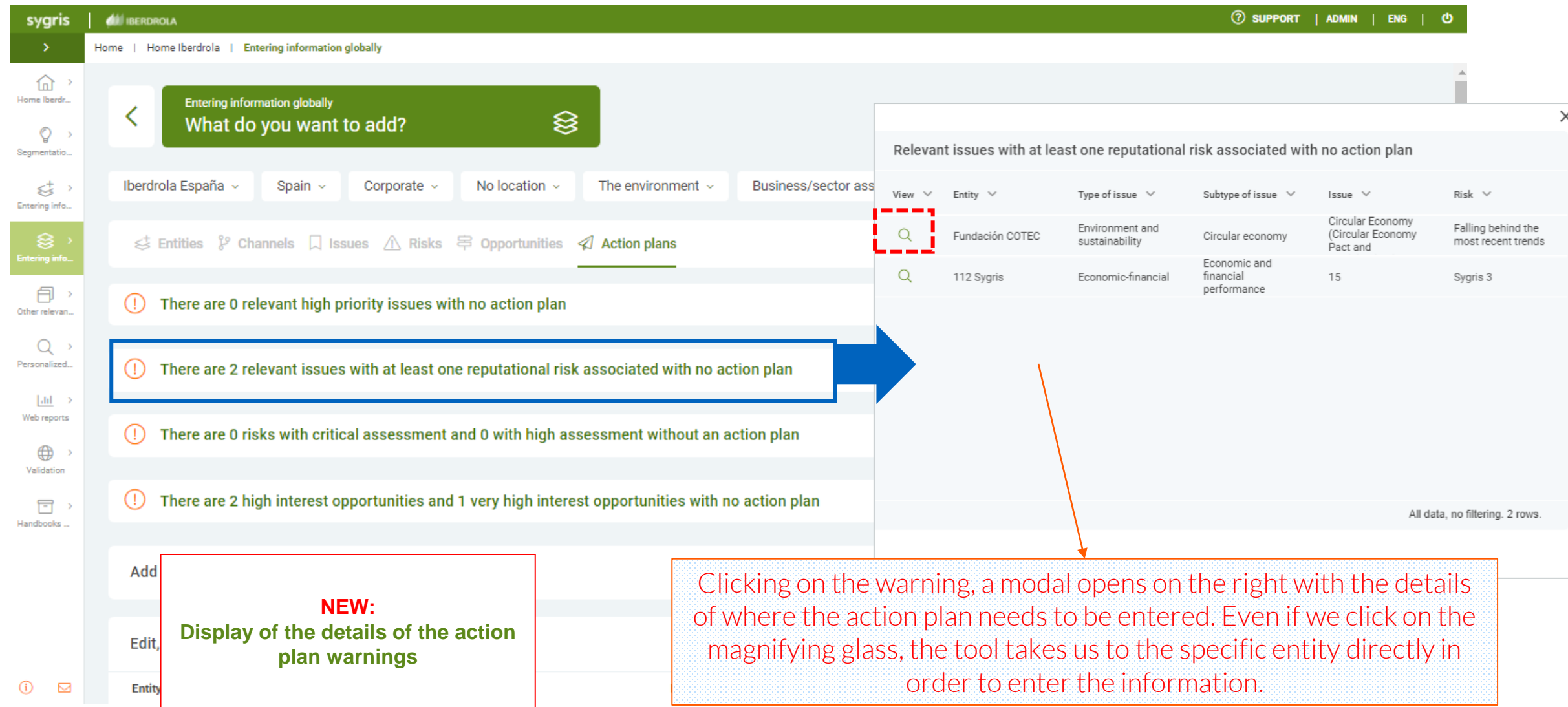
- There are 0 relevant high priority issues with no action plan
- There are 2 relevant issues with at least one reputational risk associated with no action plan
- There are 0 risks with critical assessment and 0 with high assessment without an action plan
- There are 2 high interest opportunities and 1 very high interest opportunities with no action plan

Below the warnings, there are buttons for 'Add one or more', 'Edit, disable or', and 'Entity'. At the bottom right, there are 'Edit' and 'Export info' buttons. A table header is partially visible at the bottom with columns: 'action plan status', 'Actions', 'Status', and 'Last updated'.

It is very important to complete all the information. Don't forget to include action plans when you have:

- relevant issues with high priority
- material issues with at least one reputational risk
- risks with critical or high assessment
- opportunities with high or very high interest

# Entering information globally



The screenshot shows the 'Entering information globally' page in the sygris IBERDROLA system. The page has a green header with the sygris logo and navigation links for SUPPORT, ADMIN, and ENG. Below the header, there's a breadcrumb trail: Home | Home Iberdrola | Entering information globally. A green button asks 'What do you want to add?'. Below this, there are filters for 'Iberdrola España', 'Spain', 'Corporate', 'No location', 'The environment', and 'Business/sector ass'. A navigation bar includes 'Entities', 'Channels', 'Issues', 'Risks', 'Opportunities', and 'Action plans'. A warning message states: 'There are 2 relevant issues with at least one reputational risk associated with no action plan'. A blue arrow points from this warning to a modal window on the right. The modal title is 'Relevant issues with at least one reputational risk associated with no action plan'. It contains a table with columns: View, Entity, Type of issue, Subtype of issue, Issue, and Risk. The first row shows 'Fundación COTEC' with a magnifying glass icon in the View column. The second row shows '112 Sygris'. An orange arrow points from the magnifying glass icon in the first row to a text box. At the bottom left, a red-bordered box highlights the warning message with the text: 'NEW: Display of the details of the action plan warnings'. At the bottom right, a red-bordered box contains the text: 'Clicking on the warning, a modal opens on the right with the details of where the action plan needs to be entered. Even if we click on the magnifying glass, the tool takes us to the specific entity directly in order to enter the information.'

**NEW:**  
Display of the details of the action plan warnings

Clicking on the warning, a modal opens on the right with the details of where the action plan needs to be entered. Even if we click on the magnifying glass, the tool takes us to the specific entity directly in order to enter the information.

View	Entity	Type of issue	Subtype of issue	Issue	Risk
	Fundación COTEC	Environment and sustainability	Circular economy	Circular Economy (Circular Economy Pact and	Falling behind the most recent trends
	112 Sygris	Economic-financial	Economic and financial performance	15	Sygris 3

All data, no filtering. 2 rows.

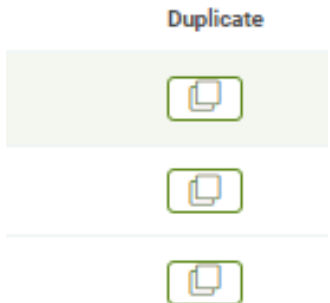
# Entering information



For both ways, the introduction of the information is **BY STEPS**



In both you can edit, add and download the information, but in entering the information **GLOBALLY** you can also **DUPLICATE, MOVE ENTITIES** and **DELETE** elements. Beware, do not confuse delete with deactivate



The name of the entity, the responsible in Iberdrola and the alignment can be modified from entering information **IN AN ENTITY**

A new entity can be added from the Home or from entering the information **GLOBALLY**. Do not forget to check that it is not already in the existing catalog.



Add one or more channels

**1**

Select an entity:

**2**

Enter a channel and its characteristics:

The screenshot shows the 'ygris' interface for entering information into an entity. The form includes filters for 'From' (January - 2022) and 'To' (February - 2022), and dropdown menus for 'Iberdrola España', 'Spain', 'Corporate', 'No location', 'The environment', and 'Business/sector'. It displays 2 Channels and 4 Issues. The main form fields are:

- 112 Sygris** (with an Edit button)
- Responsible in Iberdrola:** Diego Sygris
- Alignment:** Blocker (completely opposed to the company)
- Company:** Iberdrola España
- Country:** Spain
- Area/Business:** Corporate
- Stakeholder:** The environment
- Sub-stakeholder:** Business/sector associations (sector associations such as UNESA, Eurelectric... and others from the private sector such as WBCSD)
- Location:** Without location



## 04 OTHER RELEVANT INFORMATION

### Other relevant information



Best Practices



Future trends

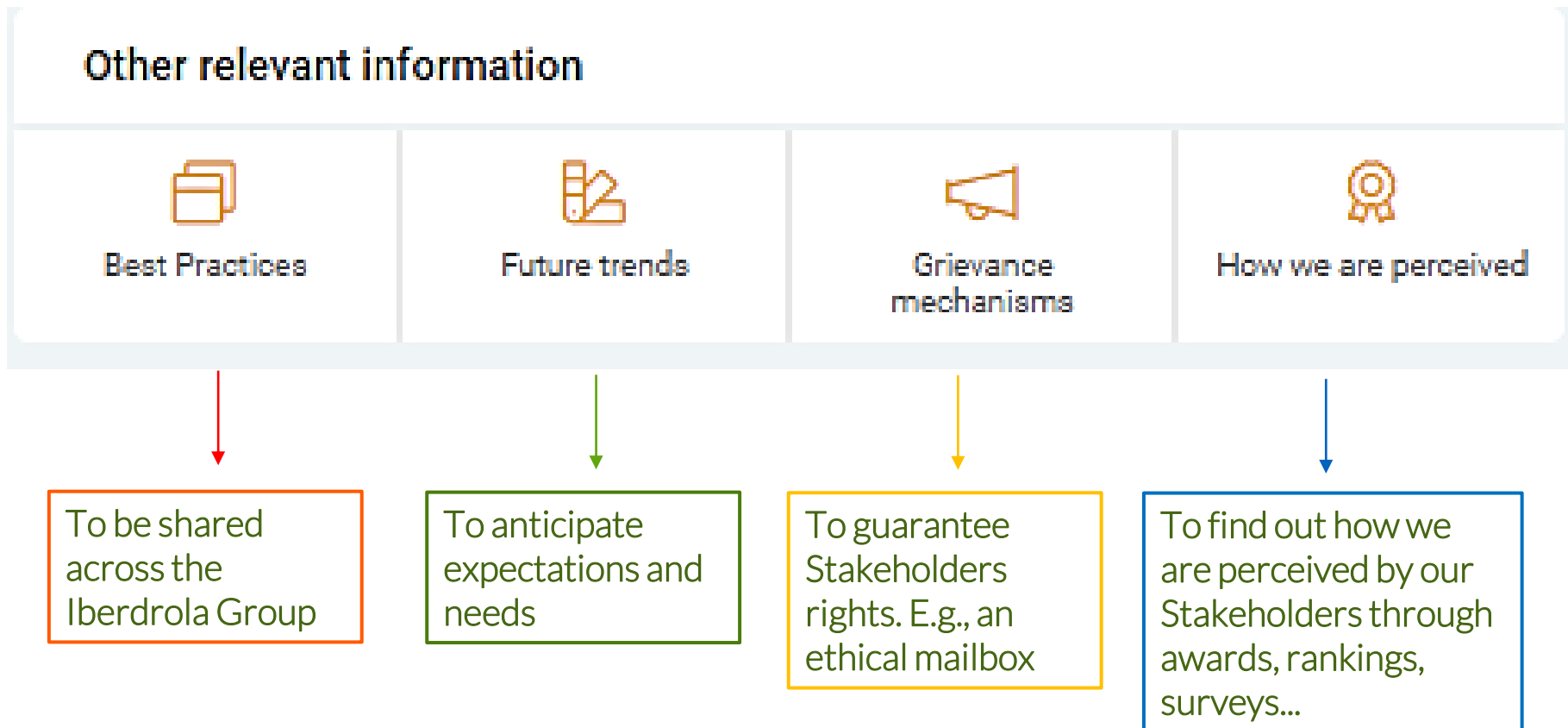


Grievance mechanisms



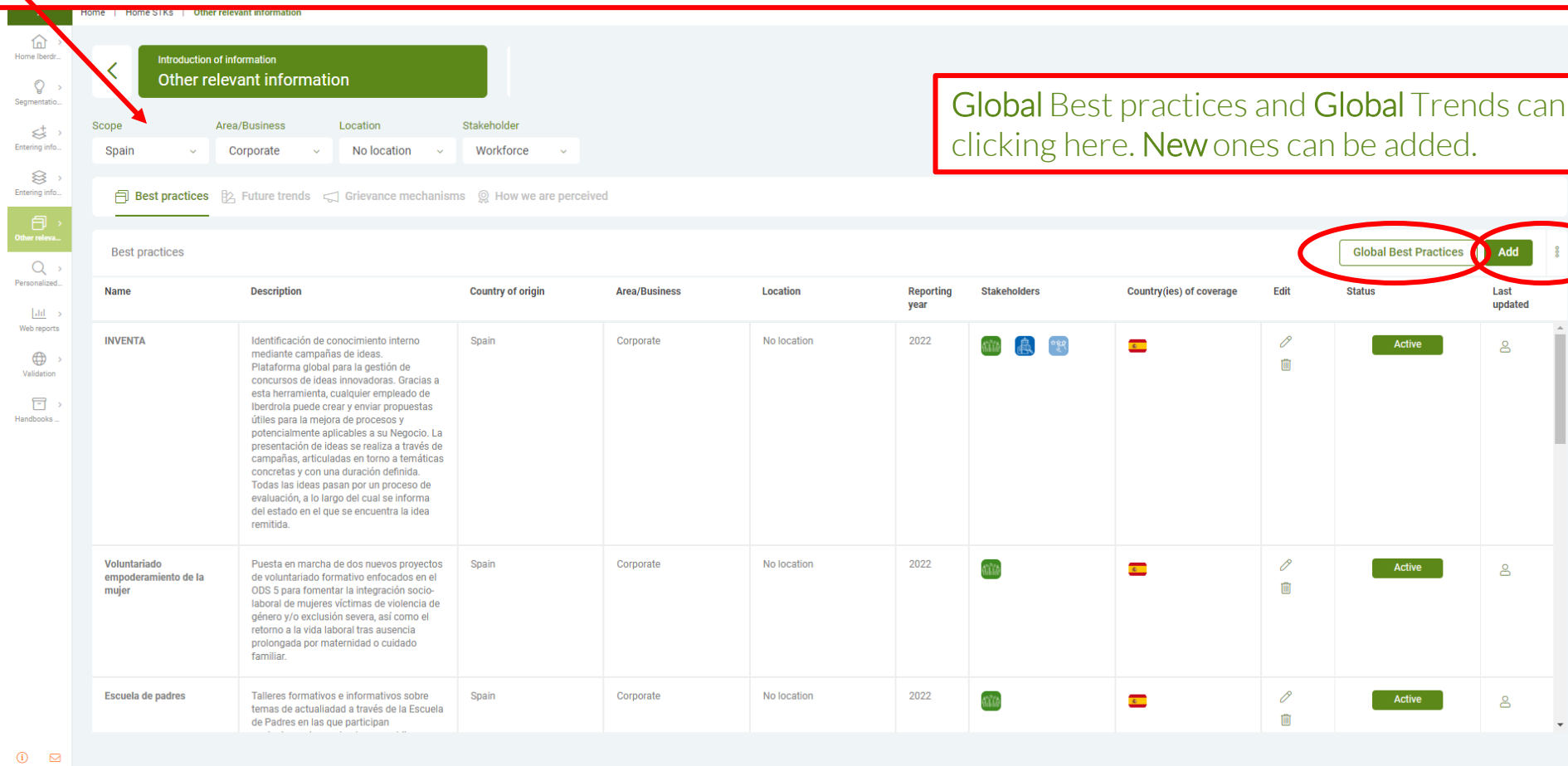
How we are perceived

# Other Relevant Information



# Other Relevant Information

To introduce or to consult the specific information it is necessary to **apply the filters**, scope, área or Business...such as the type of information that you want to consult: **Best practices, Future Trends, Grievance mechanisms and How we are perceived**



Introduction of information  
Other relevant information

Scope: Spain | Area/Business: Corporate | Location: No location | Stakeholder: Workforce

Best practices | Future trends | Grievance mechanisms | How we are perceived

Name	Description	Country of origin	Area/Business	Location	Reporting year	Stakeholders	Country(ies) of coverage	Edit	Status	Last updated
INVENTA	Identificación de conocimiento interno mediante campañas de ideas. Plataforma global para la gestión de concursos de ideas innovadoras. Gracias a esta herramienta, cualquier empleado de Iberdrola puede crear y enviar propuestas útiles para la mejora de procesos y potencialmente aplicables a su Negocio. La presentación de ideas se realiza a través de campañas, articuladas en torno a temáticas concretas y con una duración definida. Todas las ideas pasan por un proceso de evaluación, a lo largo del cual se informa del estado en el que se encuentra la idea remitida.	Spain	Corporate	No location	2022				Active	
Voluntariado empoderamiento de la mujer	Puesta en marcha de dos nuevos proyectos de voluntariado formativo enfocados en el ODS 5 para fomentar la integración socio-laboral de mujeres víctimas de violencia de género y/o exclusión severa, así como el retorno a la vida laboral tras ausencia prolongada por maternidad o cuidado familiar.	Spain	Corporate	No location	2022				Active	
Escuela de padres	Talleres formativos e informativos sobre temas de actualidad a través de la Escuela de Padres en las que participan	Spain	Corporate	No location	2022				Active	

Global Best Practices | Add

Global Best practices and Global Trends can be consulted by clicking here. **New** ones can be added.

# Other Relevant Information

By clicking in Add button, in each of the tabs, an add menu unfolds

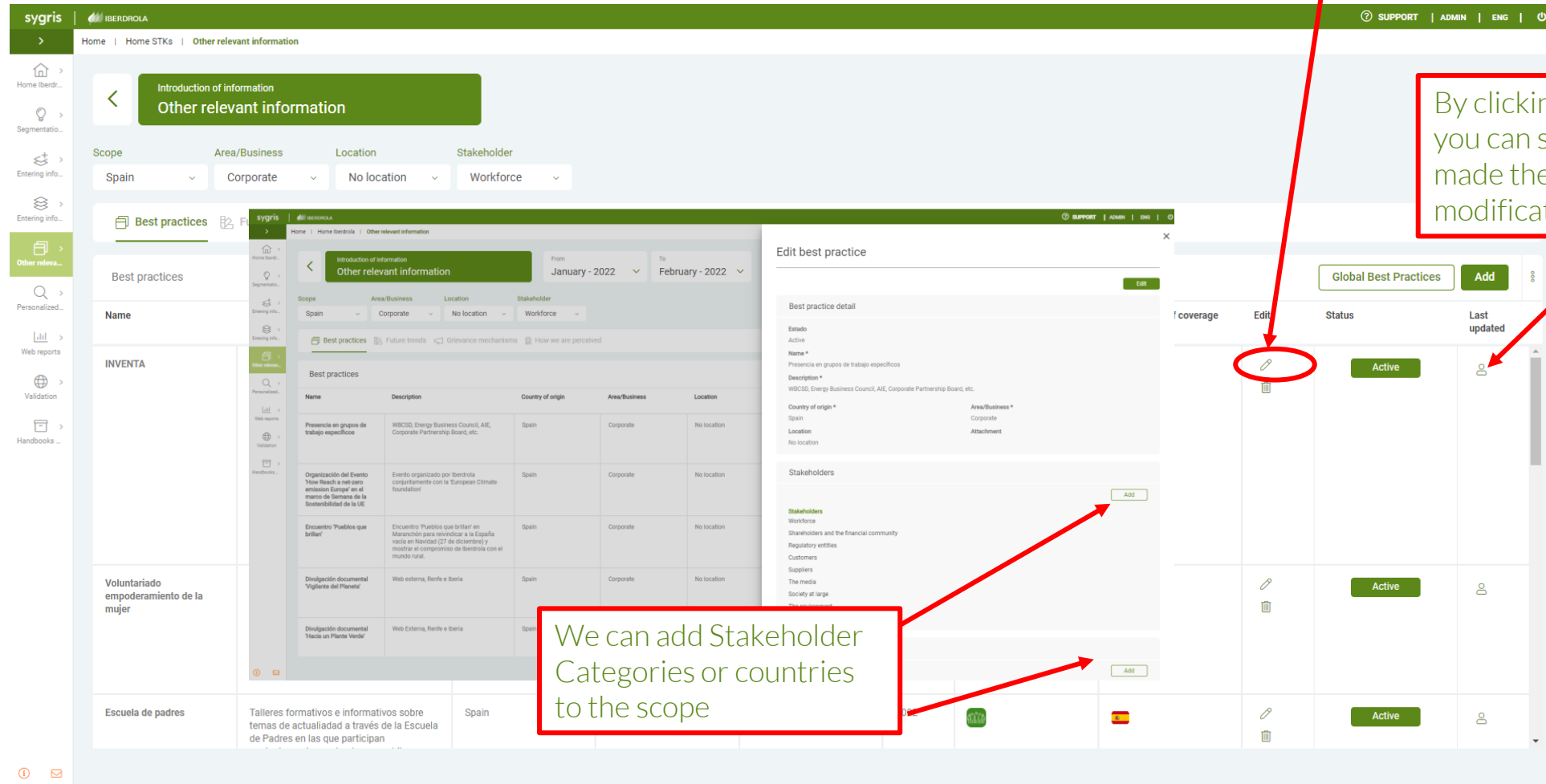
The screenshot displays the 'Other relevant information' section in the sygris IBERDROLA system. It features a navigation bar with 'SUPPORT | ADMIN | ENG' and a breadcrumb trail 'Home | Home STKs | Other relevant information'. The main content area includes filters for Scope (Spain), Area/Business (Corporate), Location (No location), and Stakeholder (Workforce). Below these are tabs for 'Best practices', 'Future trends', 'Grievance mechanisms', and 'How we are perceived'. The 'Best practices' tab is active, showing a table with columns: Name, Description, Country of origin, Area/Business, Location, Reporting year, Stakeholders, Country(ies) of coverage, Edit, Status, and Last updated. An 'Add' button is visible in the top right of the table area. A modal form titled 'Add best practices' is open, containing fields for Name, Description, Country, Area/Business, Location, and Scope of good practice (Stakeholders and Scope). A red box highlights the 'Add' button and the modal form, with an arrow pointing from the text above to the button. Another red box highlights the modal form with text explaining that good practices, future trends, grievance mechanisms, and perception tools can be added by completing the required fields and clicking the 'Add' button.

Good practices, future trends, Grievance mechanisms and Perception tools can be added by completing the required fields by clicking "Add" button.

# Other Relevant Information

By clicking the icon “pencil” a new menu unfolds to access to the information and to edit it

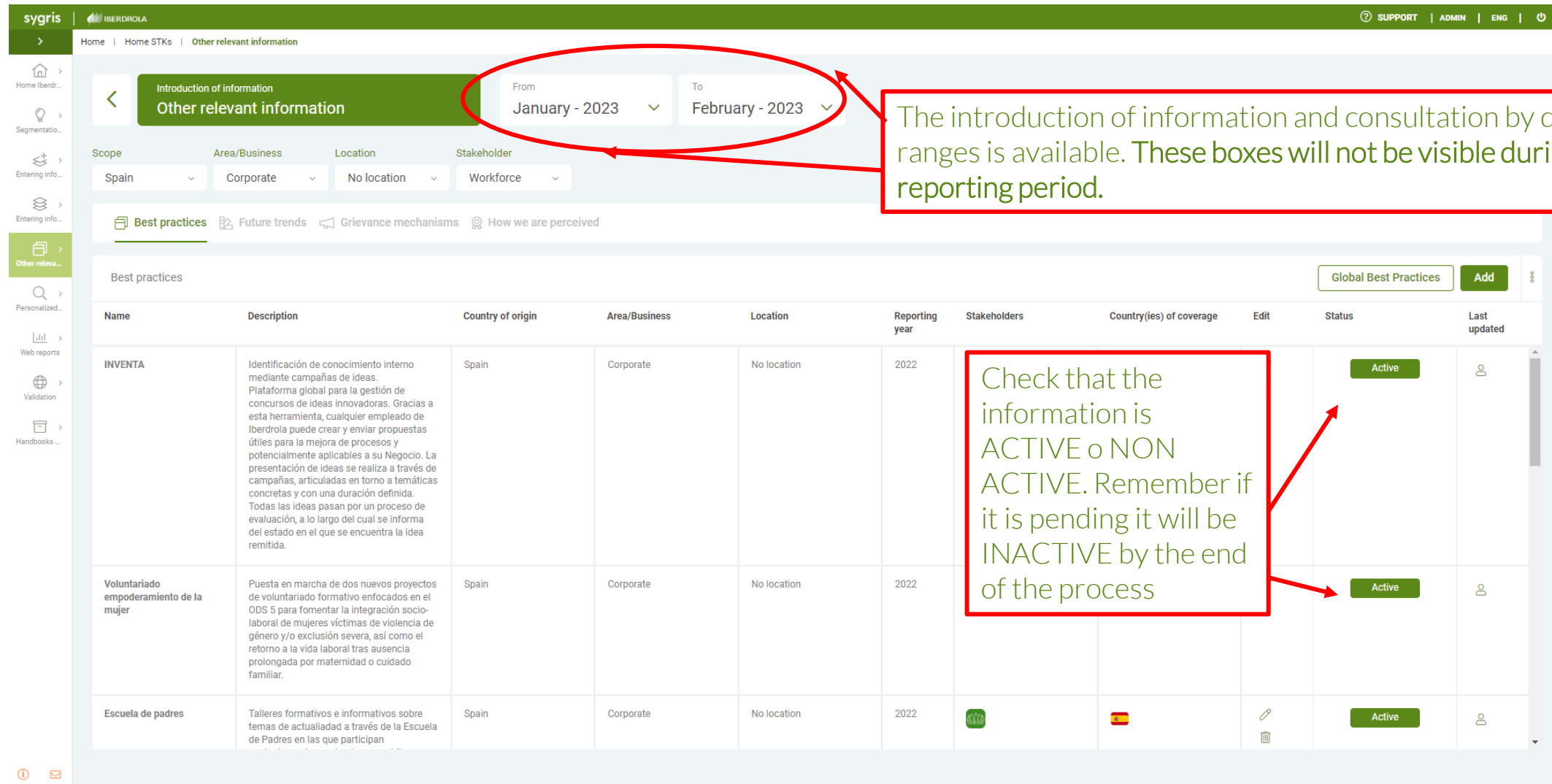
By clicking on this icon, you can see who has made the last modification



The screenshot displays the 'Other relevant information' section in the sygris IBERDROLA system. It features a navigation menu on the left and a main content area with filters for Scope, Area/Business, Location, and Stakeholder. A table lists various best practices, including 'Presencia en grupos de trabajo específicos' and 'Organización del Evento How Reach a net zero emission Europe'. An 'Edit best practice' modal is open, showing details for the selected item. A table on the right shows a list of best practices with columns for coverage, Edit, Status, and Last updated. Red boxes and arrows highlight the pencil icon for editing and the user icon for viewing the last modifier.

We can add Stakeholder Categories or countries to the scope

# Other Relevant Information



The introduction of information and consultation by date ranges is available. These boxes will not be visible during the reporting period.

Check that the information is ACTIVE o NON ACTIVE. Remember if it is pending it will be INACTIVE by the end of the process

Name	Description	Country of origin	Area/Business	Location	Reporting year	Stakeholders	Country(ies) of coverage	Edit	Status	Last updated
INVENTA	Identificación de conocimiento interno mediante campañas de ideas. Plataforma global para la gestión de concursos de ideas innovadoras. Gracias a esta herramienta, cualquier empleado de Iberdrola puede crear y enviar propuestas útiles para la mejora de procesos y potencialmente aplicables a su Negocio. La presentación de ideas se realiza a través de campañas, articuladas en torno a temáticas concretas y con una duración definida. Todas las ideas pasan por un proceso de evaluación, a lo largo del cual se informa del estado en el que se encuentra la idea remitida.	Spain	Corporate	No location	2022				Active	
Voluntariado empoderamiento de la mujer	Puesta en marcha de dos nuevos proyectos de voluntariado formativo enfocados en el ODS 5 para fomentar la integración socio-laboral de mujeres víctimas de violencia de género y/o exclusión severa, así como el retorno a la vida laboral tras ausencia prolongada por maternidad o cuidado familiar.	Spain	Corporate	No location	2022				Active	
Escuela de padres	Talleres formativos e informativos sobre temas de actualidad a través de la Escuela de Padres en las que participan	Spain	Corporate	No location	2022				Active	

## ANALYSIS OF THE INFORMATION

- DASHBOARD
- WEB REPORTS
- CUSTOMIZED CONSULTATION

## 05 DASHBOARD

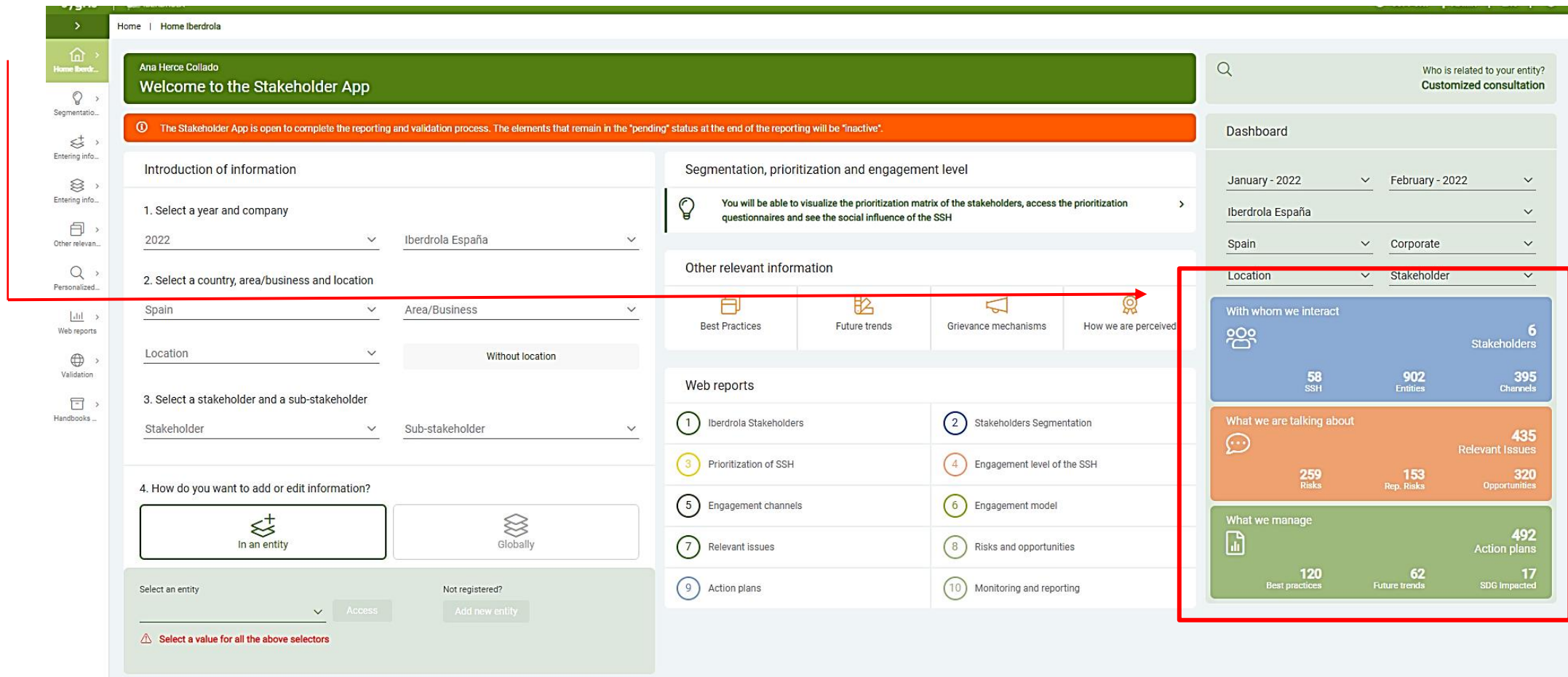




# Dashboard

Through the **Dashboard** and applying the filters, you can access detailed information on:

- **Who we interact with** (STKH, SSH and Entities)
- **What we are talking about** (Relevant issues, risks and opportunities)
- **What we manage** (Action plans, best practices, future trends and SDGs impacted)



The screenshot shows the 'Stakeholder App' dashboard. A red box highlights the 'Who we interact with' section, which displays the following data:

Category	Count
Stakeholders	6
SSH	58
Entities	902
Channels	395

Below this, the 'What we are talking about' section shows:

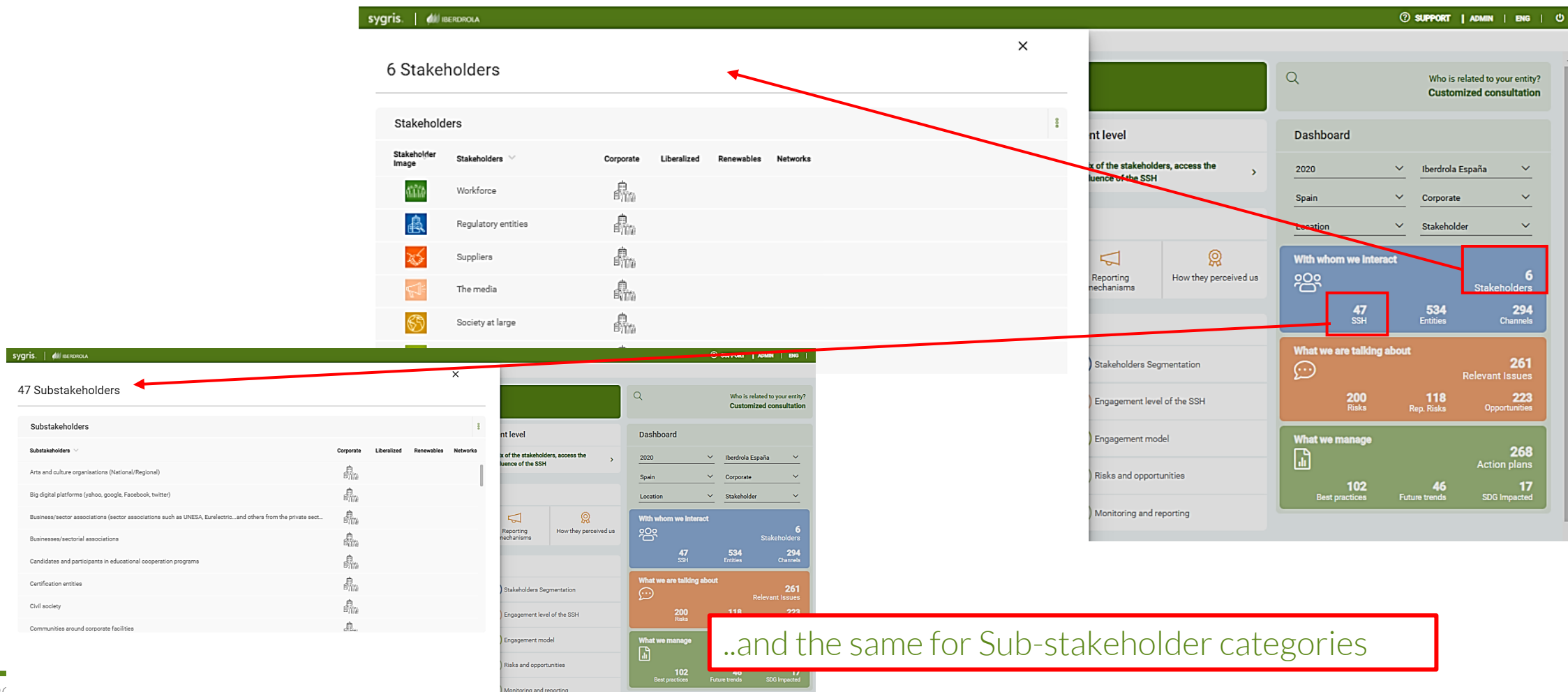
Category	Count
Relevant Issues	435
Risks	259
Rep. Risks	153
Opportunities	320

Finally, the 'What we manage' section shows:

Category	Count
Action plans	492
Best practices	120
Future trends	62
SDG Impacted	17

# Dashboard

By clicking on **Stakeholder** we can find the categories of Stakeholders with which we interact based on the applied filters ...



The dashboard displays the following data:

Category	Value
Stakeholders	6
Substakeholders	47
Entities	534
Channels	294
Relevant Issues	261
Risks	200
Rep. Risks	118
Opportunities	223
Action plans	268
Best practices	102
Future trends	46
SDG Impacted	17

..and the same for Sub-stakeholder categories

# Dashboard

By clicking on **Entities** we can find the entities with which each area or business of Iberdrola relate and their alignment with our Company

The screenshot displays the '534 Entities' dashboard. The 'Entities - SSH' table lists various entities under different 'Area/Business' categories, with an 'Alignment' column showing smiley face icons. A red oval highlights the alignment icons for 'A Tarde', 'A Tribuna (Santos)', 'ABC', 'ABEEólica', and 'ACER'. A red box highlights the '294 Channels' metric in the 'With whom we interact' card. A red arrow points from this box to a 'Channels' table on the right, which lists channel frequencies.

Depending on the Entity's alignment with Iberdrola, a different color will appear

By clicking on **Channels** the number of channels with a certain frequency used to communicate with the selected Stakeholder and Sub-stakeholder will appear

Channels	No. of channels	Frequency of the type of channel
	93	Constant, without set frequency
	38	Periodic-annually
	37	Periodic-quarterly
	28	Periodic-monthly
	26	Punctual
	24	Periodic-weekly
	15	Periodic-every two years
	14	Periodic-every six months

# Dashboard

By clicking on **Relevant Issues** we get information on the relevant issues for the Stakeholder and Sub-Stakeholder of the applied filter. In addition, information is obtained by area or business, its priority (by colors) and whether or not these issues have an action plan

**261 Asuntos relevantes**

Asuntos - SGI - Entidad	Area/ negocio	Prioridad	sin plan de acción
<b>12va Carrera 'Aquí Nadie se Rinde'</b> Becarios del Programa de Becas de Iberdrola Prueba cb: 11-01			
<b>Abordar el problema asociado a la elevada media de edad en el sector energético</b> Asociaciones deportivas (Nacional/Regional) PRUEBA YMP			
<b>Acceder a un puesto de trabajo en Iberdrola</b> Líderes de opinión (online) No hay entidad asociada (directamente asociado al SGI)			
<b>Acceso a la red de nuevas instalaciones de generación renovable</b> Entidades económico-empresariales (Global/Nacional) No hay entidad asociada (directamente asociado al SGI)			
Instituciones públicas (Regional/Local) No hay entidad asociada (directamente asociado al SGI)			
Instituciones públicas (Global/Nacional) No hay entidad asociada (directamente asociado al SGI)			
<b>Acción Social</b> Otros organismos y entidades relevantes (Fundaciones Consejo/Iberoamericana/Think-Tanks/Sociedad civil plurinacional) Forética			
<b>Acciones en Bilbao, sede social</b> Líderes de opinión (online) No hay entidad asociada (directamente asociado al SGI)			
<b>Acciones sociales en asuntos de sostenibilidad</b> Asociaciones empresariales/sectoriales (Asociaciones sectoriales como UNESA, Eurelectric... y otras del sector privado como WBCSD) ERT - European Roundtable			
Sociedad civil LOS 18			
<b>Acercar posiciones con otras empresas de diferentes sectores</b> Asociaciones empresariales/sectoriales (Asociaciones sectoriales como UNESA, Eurelectric... y otras del sector privado como WBCSD) Comunidad por el Clima			
Asociaciones empresariales/sectoriales (Asociaciones sectoriales como UNESA, Eurelectric... y otras del sector privado como WBCSD) CEDE (Comité Desarrollo Sostenible y Medio Ambiente)			
Asociaciones empresariales/sectoriales (Asociaciones sectoriales como UNESA, Eurelectric... y otras del sector privado como WBCSD) Grupo Español de Crecimiento Verde			
<b>Acuerdo comercial UE/Mercosur e impactos asociados</b> Otros organismos y entidades relevantes (Fundaciones Consejo/Iberoamericana/Think-Tanks/Sociedad civil plurinacional) Consejo 'Friends of Mexico'			
Instituciones públicas (Global/Nacional) Embajada de México en España			
<b>Acuerdos sobre las posiciones necesarias para la puesta en descarga compartido de instalaciones de ambas organizaciones, cuando afecta al sistema eléctrico</b>			

¿Quién se relaciona con tu entidad? Consulta la información que necesitas	
<b>Cuadro de mando</b>	
2020	Iberdrola España
España	Corporativo
Emplazamiento	GI
<b>Con quién nos relacionamos</b>	
47 SGI	534 Entidades
6 Grupos de interés	294 Canales
<b>De qué hablamos</b>	
200 Riesgos	118 Riesgos reputacionales
261 Asuntos relevantes	163 Oportunidades
<b>Qué gestionamos</b>	
102 Buenas prácticas	46 Tendencias
268 Planes de acción	17 ODS Impactados



# Dashboard

By clicking on **What we manage** we can consult **Action plans**, **Best practices**, **Future trends** and impacted **SDGs**

102 Best practices

268 Action plans

Action plan	Corporate	Liberalized	Renewables	Networks
Acciones de refuerzo sobre cumplimiento del Código Ético del Proveedor				
Acciones dirigidas a una colaboración más estrecha entre Aspen y otras direcciones de la Compa...				
Acciones en Bilbao relacionadas con igualdad, deporte, viajes en coche eléctrico con influencers ...				
Acciones transmedia: acciones offline para generar contenido online que pueda ser compartido p...				
Acordar colaboración en implantación de puntos de recarga en la vía pública				
Active collaboration in order to define BCC Innovation Committee position in front of new Spanish...				

48 Future trends

Name	Country(ies) of coverage
Autoconsumo	
Cambios políticos y regulatorios y su influencia en el negocio de Iberdrola	
Ciberseguridad y protección de datos	
Climate Awareness	
Debate sobre la nacionalización del sector y su influencia en la supervivencia de las compañías eléctricas	
Definir metodologías de medición de impacto en materia ODS	
Desarrollo de estándares de verificación de Huella Ambiental Organizacional	

17 SDG impacted

Icon	SDG
	SDG 1: No Poverty
	SDG 2: Zero hunger
	SDG 3: Good Health and Well-being
	SDG 4: Quality Education
	SDG 5: Gender Equality
	SDG 6: Clean Water and Sanitation
	SDG 7: Affordable and Clean Energy

Who is related to your entity?  
**Customized consultation**

Dashboard

2020 | Iberdrola España

Spain | Corporate

Location | Stakeholder

**What we manage** 268 Action plans

102 Best practices | 46 Future trends | 17 SDG Impacted


# 06 WEB REPORTS

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# COMMON GUIDELINES FOR REPORTS



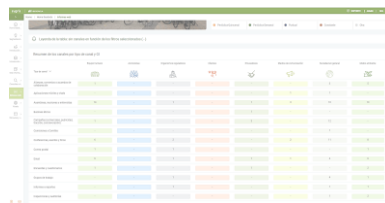
If you want **more information**, click on the **bar graphs** and the **donuts** and **detailed information** will be displayed




All reports are printable




In reports 8 and 9, only the **data** of our Stakeholder or Business in **our country can be consulted**



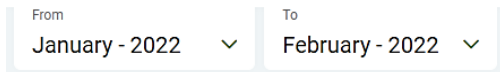
In the reports where there are **lists with numbers**, you can **click on the numbers** to obtain **detailed information**



The **text of the reports** can be customized by clicking on **“Edit”**



By clicking on **“EDIT”**, we can add to the reports our **personalized texts**



The App allows you to prepare reports **by time interval**. This function will **not be available when reporting** is being carried out

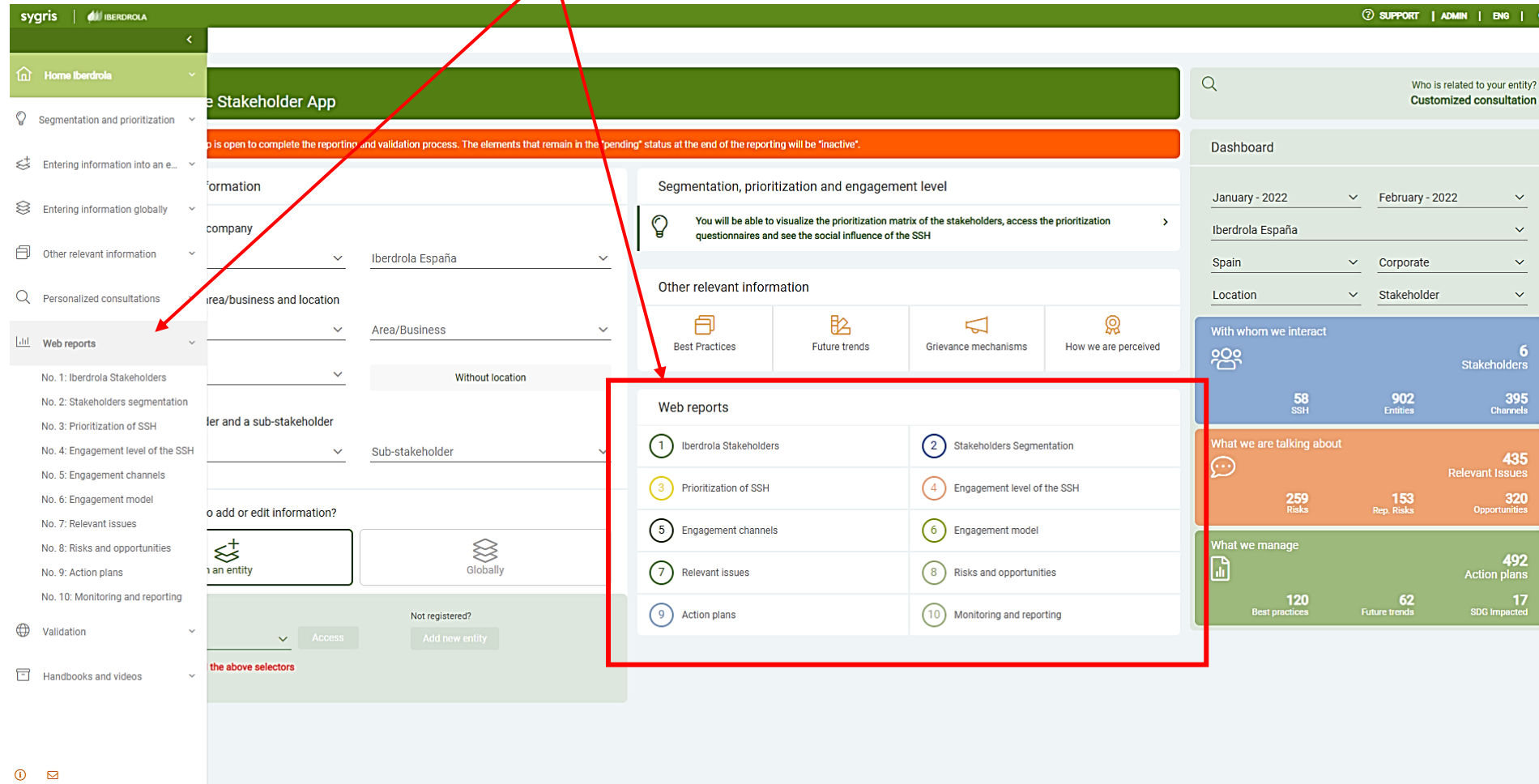


In the Report 8, it is possible to consult the information on **reputational risks** that may **have climate change and/or energy transition** as an **accelerator**



# Web Reports

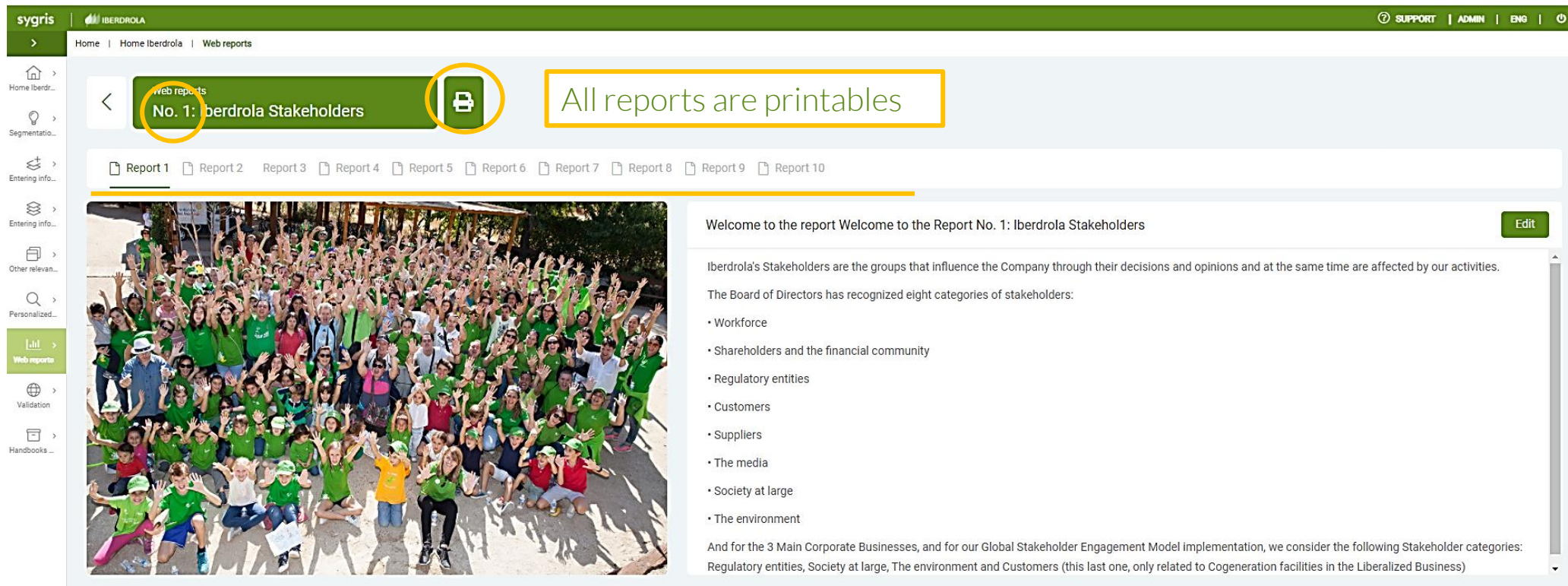
Web Reports can be accessed either through the sidebar or from the home



The screenshot displays the sygris web portal interface. A red box highlights the text: "Web Reports can be accessed either through the sidebar or from the home". Two red arrows originate from this box: one points to the "Web reports" menu item in the left sidebar, and the other points to the "Web reports" section in the main content area. The sidebar lists various navigation options, including "Home Iberdrola", "Segmentation and prioritization", "Entering information into an e...", "Entering information globally", "Other relevant information", "Personalized consultations", "Web reports", and "Validation". The main content area shows a dashboard with a search bar, a "Dashboard" section with filters for "January - 2022", "February - 2022", "Iberdrola España", "Spain", "Corporate", and "Location", and a "Web reports" section with a grid of 10 items: 1. Iberdrola Stakeholders, 2. Stakeholders Segmentation, 3. Prioritization of SSH, 4. Engagement level of the SSH, 5. Engagement channels, 6. Engagement model, 7. Relevant issues, 8. Risks and opportunities, 9. Action plans, and 10. Monitoring and reporting. The right sidebar contains a search bar, a "Who is related to your entity? Customized consultation" section, and three summary cards: "With whom we interact" (58 SSH, 902 Entities, 395 Channels), "What we are talking about" (259 Risks, 153 Rep. Risks, 435 Relevant Issues, 320 Opportunities), and "What we manage" (120 Best practices, 62 Future trends, 492 Action plans, 17 SDG Impacted).

# Web Report No. 1

Through **Web Reports** you can access the 10 available web reports that correspond to each of the 10 phases of the Iberdrola Stakeholder Engagement Model

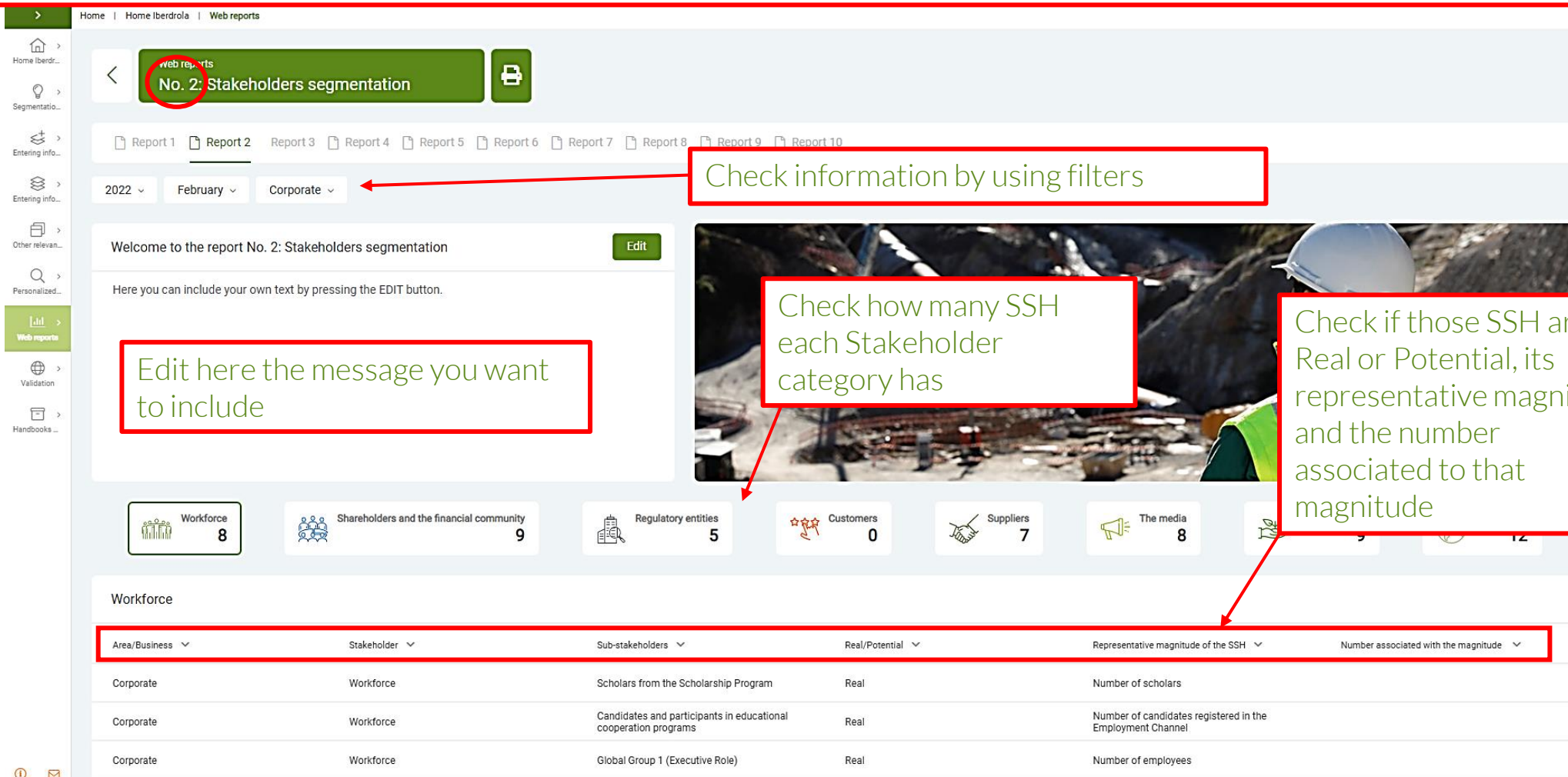


The screenshot shows the 'sygris' web interface for 'IBERDROLA'. The top navigation bar includes 'SUPPORT | ADMIN | ENG |'. The main content area displays 'Web reports' with a list of 10 reports. Report No. 1, 'Iberdrola Stakeholders', is highlighted. A callout box states 'All reports are printables' with a printer icon. The report content includes a large group photo of staff and a text block defining stakeholders and listing eight categories: Workforce, Shareholders and the financial community, Regulatory entities, Customers, Suppliers, The media, Society at large, and The environment. A note mentions additional categories for Corporate Businesses and the Global Stakeholder Engagement Model.

**Web Report No. 1** defines what a Stakeholder is for Iberdrola and the 8 categories recognized by our Board of Directors

# Web Report No. 2

In the **Web Report No. 2** you can consult information regarding the Stakeholder segmentation on each Group and Sub-Stakeholder (SSH)



The screenshot shows the 'No. 2: Stakeholders segmentation' report interface. It includes a navigation menu on the left, a header with the report title, and filter options for year (2022), month (February), and stakeholder type (Corporate). A central text area allows for editing the report content. Below this, a horizontal bar displays stakeholder categories with their counts: Workforce (8), Shareholders and the financial community (9), Regulatory entities (5), Customers (0), Suppliers (7), and The media (8). At the bottom, a table provides a detailed view of sub-stakeholders for the Workforce category.

**Check information by using filters**

**Edit here the message you want to include**

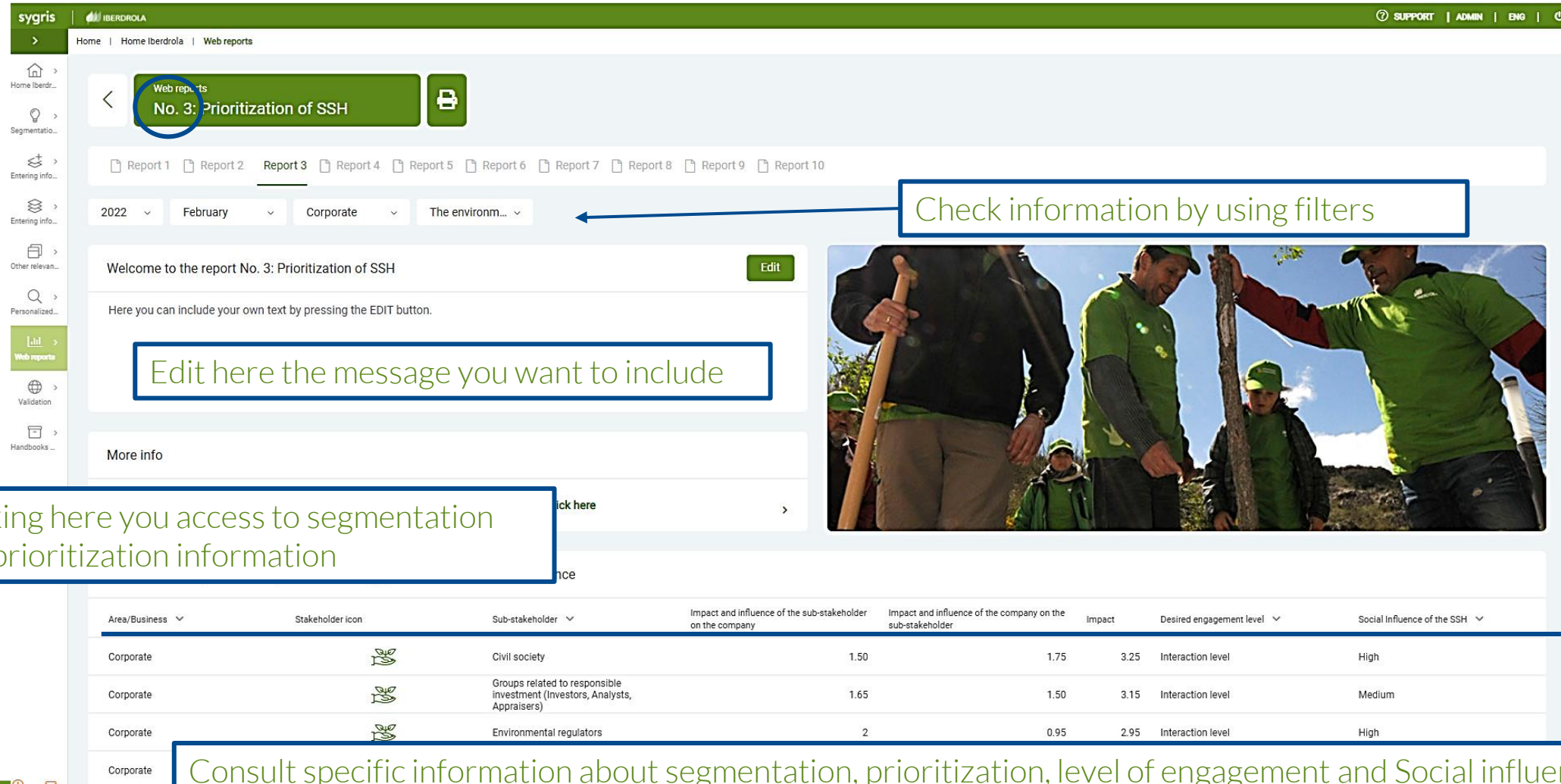
**Check how many SSH each Stakeholder category has**

**Check if those SSH are Real or Potential, its representative magnitude and the number associated to that magnitude**

Area/Business	Stakeholder	Sub-stakeholders	Real/Potential	Representative magnitude of the SSH	Number associated with the magnitude
Corporate	Workforce	Scholars from the Scholarship Program	Real	Number of scholars	
Corporate	Workforce	Candidates and participants in educational cooperation programs	Real	Number of candidates registered in the Employment Channel	
Corporate	Workforce	Global Group 1 (Executive Role)	Real	Number of employees	

# Web Report No. 3

In the **Web Report No. 3** you can consult information regarding the prioritization of SSH on each stakeholder category and its punctuations



The screenshot shows the 'sygris' web interface for 'IBERDROLA'. The main content area is titled 'Web reports No. 3: Prioritization of SSH'. It includes a navigation bar with 'Report 1' through 'Report 10', and filter dropdowns for '2022', 'February', 'Corporate', and 'The environm...'. A central text area contains the message: 'Welcome to the report No. 3: Prioritization of SSH' and 'Here you can include your own text by pressing the EDIT button.' Below this is a 'More info' section. At the bottom, a table displays stakeholder data with columns for Area/Business, Stakeholder icon, Sub-stakeholder, and various impact and engagement metrics.

**Annotations:**

- A blue box highlights the 'Web reports No. 3: Prioritization of SSH' title.
- A blue box with an arrow points to the filter dropdowns, containing the text: 'Check information by using filters'.
- A blue box highlights the central text area, containing the text: 'Edit here the message you want to include'.
- A blue box highlights the left sidebar, containing the text: 'Clicking here you access to segmentation and prioritization information'.
- A blue box highlights the table, containing the text: 'Consult specific information about segmentation, prioritization, level of engagement and Social influence'.

Area/Business	Stakeholder icon	Sub-stakeholder	Impact and influence of the sub-stakeholder on the company	Impact and influence of the company on the sub-stakeholder	Impact	Desired engagement level	Social influence of the SSH
Corporate		Civil society	1.50	1.75	3.25	Interaction level	High
Corporate		Groups related to responsible investment (Investors, Analysts, Appraisers)	1.65	1.50	3.15	Interaction level	Medium
Corporate		Environmental regulators	2	0.95	2.95	Interaction level	High
Corporate							

# Web Report No. 4

In the Web Report No. 4 you can check the information regarding the Engagement level of the SSH :

Web reports  
No. 4: Engagement level of the SSH

Report 1 Report 2 Report 3 **Report 4** Report 5 Report 6 Report 7 Report 8 Report 9 Report 10

2022 February Corporate The environm...

Edit here the message you want to include

Stakeholder - Prioritization

Stakeholder	ID	Engagement level	Sub-stakeholders
	63	Interaction level	Environmental regulators
	71	Consultation level	Environmental organisations (Third sector)
	10	Consultation level	Business/sector associations (sector associations such as UNESA, Eurelectric...and others from the...)
	58	Consultation level	Multilateral organisms (International Energy Agency, OECD,...)
	39	Consultation level	Educational bodies (universities, schools, institutes?)
	72	Information level	Public environmental organizations (Public companies: IHOBE...)
	55	Information level	Certification entities

All data, no filtering. 9 rows.

Stakeholder - Prioritization Matrix

Legend Stakeholder - Prioritization Matrix

- Information level: level of engagement that Iberdrola must maintain at least with all its sub-stakeholders. At this level, information is shared on a regular basis, through the usual communication channels. This is a one-way communication
- Consultation level: the level of engagement that Iberdrola must maintain with those sub-stakeholders for which it needs to know information and opinion on some specific aspect. It implies having channels that allow you to regularly ask the sub-stakeholders questions and, in turn, obtain answers from them. It is a two-way communication
- Interaction level: the level of engagement that Iberdrola should maintain with those sub-stakeholders over which it needs to exercise a certain level of influence, so that their actions and opinions favour the achievement of Iberdrola's objectives. It implies the provision of formal and informal channels, which allow Iberdrola to interact frequently and periodically with the sub-stakeholders. It is a two-way communication
- Collaboration level: the level of engagement Iberdrola must maintain with those priority sub-stakeholders it needs to meet its strategic objectives. This level implies the availability of formal channels of medium and long term, such as strategic alliances, collaboration agreements or other types of agreements. Therefore, it involves an active and constant two-way communication

By placing the mouse over each SSH, detailed information about the SSH is obtained

# Web Report No. 5

In Web Report No. 5 the information about type of channels, its use and use frequency can be consulted:

By clicking on the different colors of the "donut" you get specific information about the frequency

Edit here the message you want to include

You can also obtain information about the channels with which we engage with the Stakeholder by clicking on the numbers

The screenshot displays the 'Web Report No. 5: Engagement channels' interface. It includes a navigation menu on the left, a header with report filters, and a main content area. The main content area features a 'Welcome to the report' message, a 'Top 5: Types of channel' table, a 'Frequency of use of the channels' donut chart, and a 'Summary of channels by type of channel and Stakeholder' table.

Channel Type	Count
Assemblies, meetings and interviews	53
Email	52
Telephone	29
Surveys and questionnaires	12
Conferences, events and forums	12

Frequency	Count
Periodic-every two years	1
Periodic-annually	1
Periodic-every six months	1
Periodic-quarterly	1
Periodic-monthly	1
Periodic-fortnightly	1
Periodic-weekly	1
Punctual	1
Constant, without set...	1
Other	1

Type of channel	Workforce	Shareholders and the financial community	Regulatory entities	Customers	Suppliers	Media	Society at large	The environment
Administrative record (in-person/remote)	-	-	-	-	-	-	-	1
Assemblies, meetings and interviews	14	-	1	-	1	3	10	13
Campaigns (retail, advertising, traction, awareness)	1	-	-	-	3	-	12	-
Committees	-	-	-	-	-	-	1	-

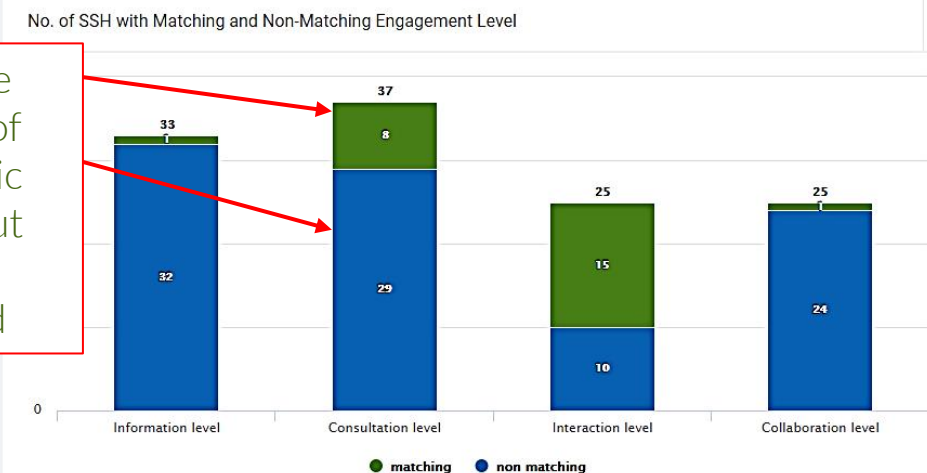
# Web Report No. 6

In Web Report No. 6 information about desired engagement level and real engagement level and its coincidence can be consulted:

You can consult by STK which SSI have an Engagement level that coincides with the desired one

Edit here the message you want to include

By clicking on the different colors of the graph, specific information about the engagement levels is obtained



Top 5: Stakeholders with matching actual and target ratio levels

Stakeholder Category	Count
Society at large	5
The media	5
Regulatory entities	4
Shareholders and the financial community	3
The environment	3

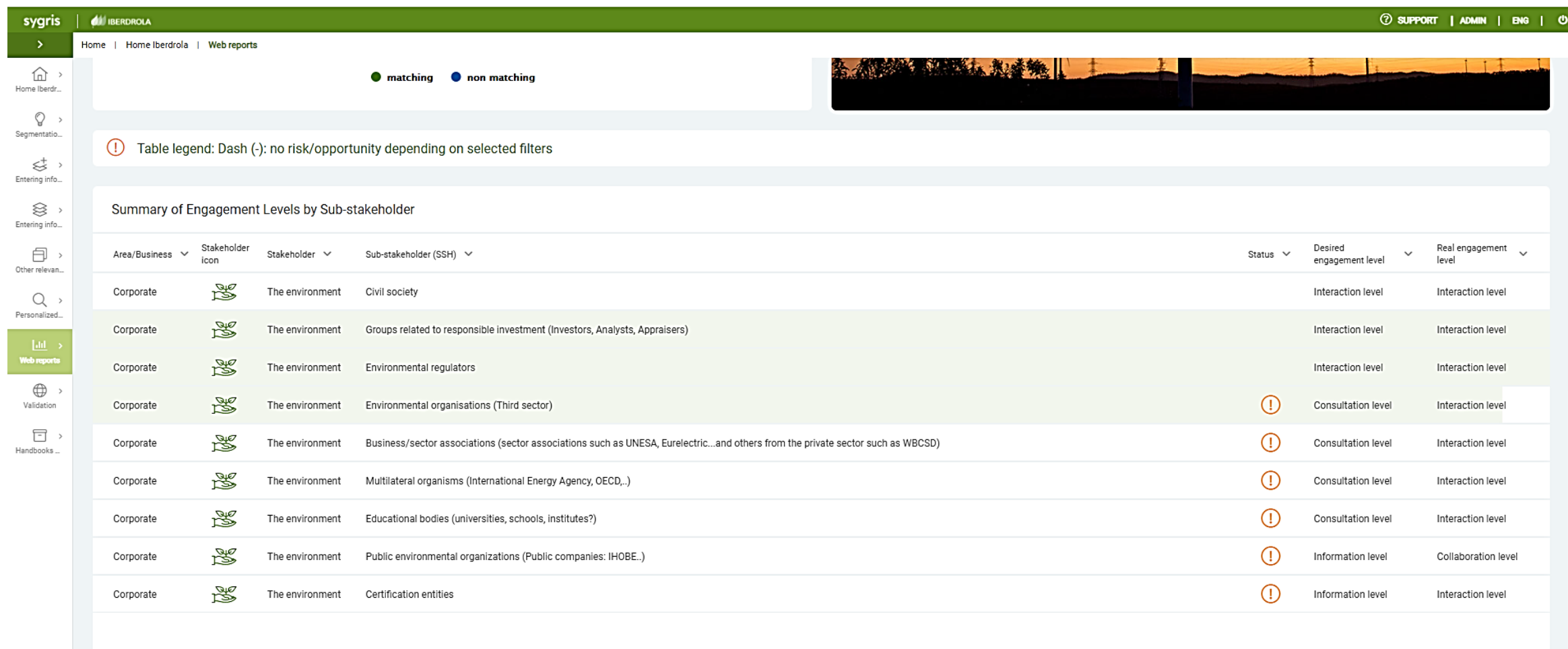
**Society at large**

Matching SSH
















- Area/Business: SSH
- Liberalized: Insurers (Net)
- Liberalized: Business/sector associations (sector associations such as UNESA, Eurelectric, and others from the private sector such as IBERDROLA)
- Renewable: Security bodies and emergency organisms (civil protection, the brigades, police)
- Corporate: Social entities (National/Regional)
- Corporate: Communities around corporate facilities

# Web Report No. 6

At the bottom of **Web Report No. 6** you can check the information on the desired and real level of engagement and their coincidence. When they do not coincide, this signal appears 



The screenshot shows the 'Web reports' section of the sygris application. It features a navigation menu on the left, a top header with 'sygris' and 'IBERDROLA' logos, and a main content area. A legend indicates 'matching' (green dot) and 'non matching' (blue dot). A warning message states: 'Table legend: Dash (-): no risk/opportunity depending on selected filters'. Below this is a table titled 'Summary of Engagement Levels by Sub-stakeholder'.

Area/Business	Stakeholder icon	Stakeholder	Sub-stakeholder (SSH)	Status	Desired engagement level	Real engagement level
Corporate		The environment	Civil society		Interaction level	Interaction level
Corporate		The environment	Groups related to responsible investment (Investors, Analysts, Appraisers)		Interaction level	Interaction level
Corporate		The environment	Environmental regulators		Interaction level	Interaction level
Corporate		The environment	Environmental organisations (Third sector)		Consultation level	Interaction level
Corporate		The environment	Business/sector associations (sector associations such as UNESA, Eurelectric...and others from the private sector such as WBCSD)		Consultation level	Interaction level
Corporate		The environment	Multilateral organisms (International Energy Agency, OECD...)		Consultation level	Interaction level
Corporate		The environment	Educational bodies (universities, schools, institutes?)		Consultation level	Interaction level
Corporate		The environment	Public environmental organizations (Public companies: IHOBE...)		Information level	Collaboration level
Corporate		The environment	Certification entities		Information level	Interaction level



# Web Report No. 7

Home Iberdr...  
Segmentatio...  
Entering info...  
Entering info...  
Other relevan...  
Personalized...  
Web reports  
Validation  
Handbooks...

Web reports  
No. 7: Relevant issues

Report 1 Report 2 Report 3 Report 4 Report 5 Report 6 Report 7 Report 8 Report 9 Report 10

Iberdrola Esp... Spain Corporate No location The environ...

Edit

Top 5: Relevance of the subtype of issue

Present and future of the sector (energy transition)	Institutional relations	Biodiversity	Ethics, integrity and transparency	Sustainability indices
11.29	9.77	8.08	7.16	7.06

Detail

Number of issues imp

SDG	Number of issues
SDG 7: Afford...	67
SDG 13: Clima...	66
SDG 17: Partn...	45
SDG 9: Industr...	42
SDG 12: Respo...	35
SDG 16: Peace...	32
SDG 14: Life B...	22
SDG 15: Life O...	22
SDG 6: Clean ...	17
SDG 11: Sustai...	15
SDG 10: Reduc...	14
SDG 8: Decent...	9
SDG 4: Quality...	9
SDG 1: No Pow...	8
SDG 5: Gender...	6
SDG 3: Good H...	5
SDG 2: Zero h...	2
Sim ODS	1

Impacted SDG

Subtype of issue

Access to natural resources by local communities

- SDG 7: Affordable and Clean Energy
- SDG 12: Responsible Consumption and Production
- SDG 14: Life Below Water
- SDG 15: Life On Land

Issue subtype	Workforce	Shareholders and the financial community	Regulatory entities	Customers	Suppliers	The media	Society at large	The environm...
Circular economy								
Climate change and decarbonisation	-	-	-	-	-	1	2	8
Communications and procedures with the Administration related to the facilities	-	-	-	-	-	-	1	-
Communications and procedures with third parties related to the facilities	-	-	-	-	-	-	1	-

Web Report No. 7 allows to access very detailed information about issues:

In this section, information about top relevant subtypes issues is displayed

Edit here the message you want to include

By clicking on the bars you get detailed information about SDGs and issues

Information about SDG impacts

Information about relevant issues at the bottom of the screen appears when you click on the numbers for each stakeholder

# Web Report No. 7

sygris | IBERDROLA SUPPORT | ADMIN | ENG | ⚙

Home | Home Iberdrola | Web reports

Web reports  
**No. 7: Relevant issues**

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | **Report 7** | Report 8 | Report 9 | Report 10

Iberdrola Esp... | Spain | Corporate | No location | The environm...

Welcome to the report No. 7: Relevant issues Edit

Here you can include your own text by pressing the EDIT button.

Top 5: Relevance of the subtype of issue Detail

Present and future of the sector (energy transition)  
**11.29**

Number of issues impacted by the different SDG

SDG	Number of Issues
SDG 7: Affordable and Clean Energy	67
SDG 13: Climate Action	66
SDG 17: Partnerships for Sustainable Development	45
SDG 9: Industry, Innovation and Infrastructure	42
SDG 12: Responsible Consumption and Production	35
SDG 16: Peace, Justice and Strong Institutions	32
SDG 14: Life Below Water	22
SDG 15: Life on Land	22
SDG 6: Clean Water and Sanitation	17
SDG 11: Sustainable Cities and Communities	15
SDG 10: Reduced Inequalities	14
SDG 8: Decent Work and Economic Growth	9
SDG 4: Quality Education	9

Number of Issues impacted SDG 14: Life Below Water **7.06**

Company	Country	Area/Business	Subholder	SDG	Entry	Issue
Iberdrola España	Spain	Corporate	The environment	Public entities, organ...	Funda. Biodiv...	Biodiversity (Workgroup and preparation of guidelines)
Iberdrola España	Spain	Corporate	The environment	Multinational organ...	Funda. Global nature	Biodiversity (Workgroup and preparation of guidelines)
Iberdrola España	Spain	Corporate	The environment	Educational bodies	Univer. Spain	Biodiversity projects
Iberdrola España	Spain	Corporate	The environment	Multinational organ...	Univer. Spain	Call for Action
Iberdrola España	Spain	Corporate	The environment	Educational bodies	Univer. Spain	IPBES-Intergovernmental Science-on Policy and Law Assessment
Iberdrola España	Spain	Corporate	The environment	Multinational organ...	The SDG Business	Innovación en metodologías para la evaluación y reporte de biodiversidad en empresas
Iberdrola España	Spain	Corporate	The environment	Multinational organ...	CSR Europe	Plataforma Biodiversity and Industry

Table legend: Dash (-): no issues depending on the selected filters

By clicking in the number of issues impacted by the SDGs, more information appears

SDG 7: Affordable and Clean Energy  
**67**

# Web Report No. 7

sygris | IBERDROLA

Home | Home Iberdrola | Web reports

Web reports  
No. 7: Relevant issues

Report 1 | Report 2 | Report 3 | Report 4

Iberdrola Esp... | Spain | Corporate | No location | The environm...

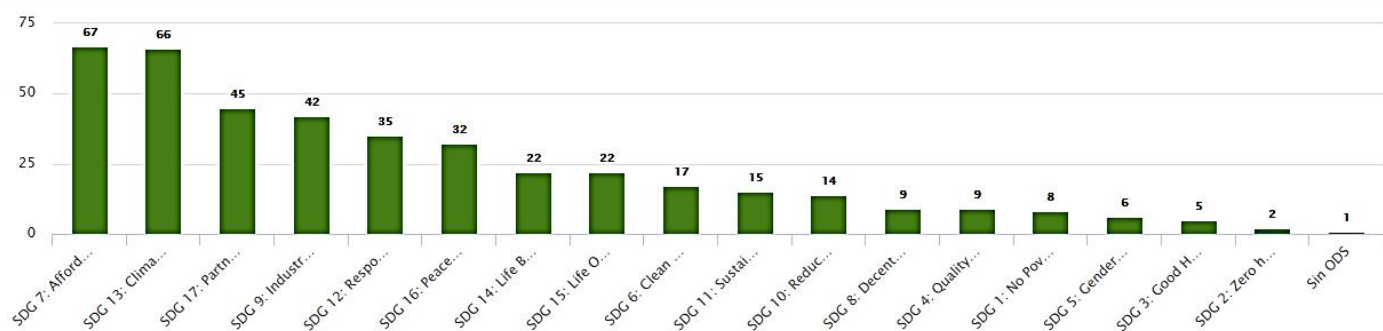
Welcome to the report No. 7: Relevant issues [Edit](#)

Here you can include your own text by pressing the EDIT button.

Top 5: Relevance of the subtype of issue [Detail](#)

Present and future of the sector (energy transition)	Institutional relations	Biodiversity	Ethics, integrity and transparency	Sustainability indices
11.29	9.77	8.08	7.16	7.06

Number of issues impacted by the different SDG



SDG	Number of issues
SDG 7: Afford...	67
SDG 13: Clima...	66
SDG 17: Partn...	45
SDG 9: Industr...	42
SDG 12: Respo...	35
SDG 16: Peace...	32
SDG 14: Life B...	22
SDG 15: Life O...	22
SDG 6: Clean ...	17
SDG 11: Sustal...	15
SDG 10: Reduc...	14
SDG 8: Decent...	9
SDG 4: Quality...	9
SDG 1: No Pov...	8
SDG 5: Cender...	6
SDG 3: Good H...	5
SDG 2: Zero h...	2
Sim ODS	1

Impacted SDG [Subtype of issue](#)

Access to natural resources by local communities






Icon	SDG name
	SDG 6: Clean Water and Sanitation
	SDG 7: Affordable and Clean Energy
	SDG 12: Responsible Consumption and Production
	SDG 14: Life Below Water
	SDG 15: Life On Land

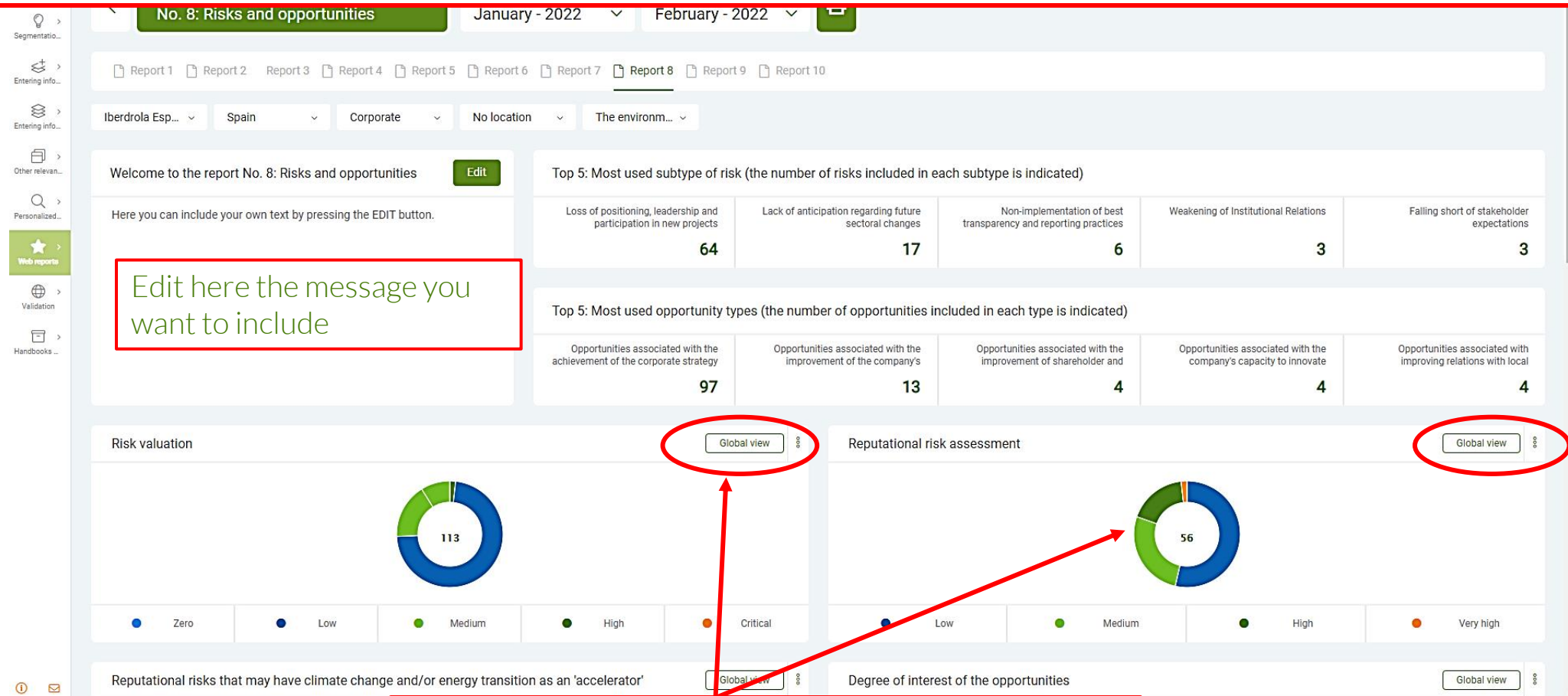
Table legend: Dash (-): no issues depending on the selected filters

The impacts of the Relevant Issues in the SDGs can be consulted here (Next Slide)



# Web Report No. 8

In Web Report N°8 you can consult information about risks, its reputational value and the interest of opportunities identified



**No. 8: Risks and opportunities** | January - 2022 | February - 2022

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | Report 7 | **Report 8** | Report 9 | Report 10

Iberdrola Esp... | Spain | Corporate | No location | The environm...

Welcome to the report No. 8: Risks and opportunities [Edit](#)

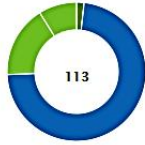
Here you can include your own text by pressing the EDIT button.

Edit here the message you want to include

Subtype	Count
Loss of positioning, leadership and participation in new projects	64
Lack of anticipation regarding future sectoral changes	17
Non-implementation of best transparency and reporting practices	6
Weakening of Institutional Relations	3
Falling short of stakeholder expectations	3

Opportunity Type	Count
Opportunities associated with the achievement of the corporate strategy	97
Opportunities associated with the improvement of the company's	13
Opportunities associated with the improvement of shareholder and	4
Opportunities associated with the company's capacity to innovate	4
Opportunities associated with improving relations with local	4

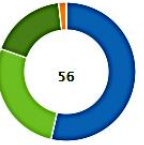
**Risk valuation** [Global view](#)



113

Zero | Low | Medium | High | Critical

**Reputational risk assessment** [Global view](#)



56

Low | Medium | High | Very high

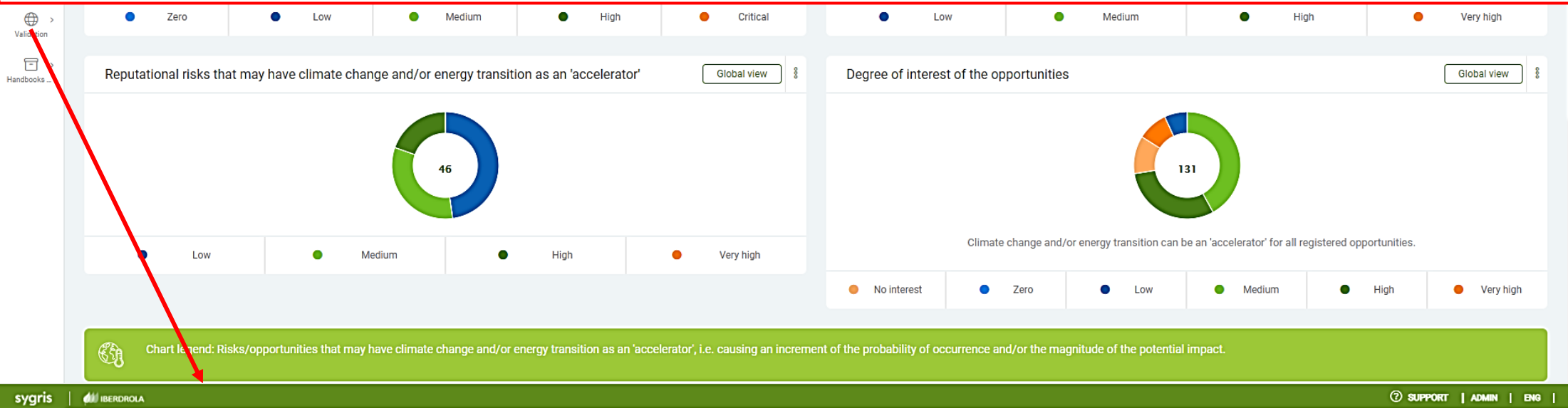
Reputational risks that may have climate change and/or energy transition as an 'accelerator' [Global view](#)

Degree of interest of the opportunities [Global view](#)

By clicking on the "donuts" you can access the detail

# Web Report No. 8

**NEW:** In this report, as a novelty, you can access information on reputational risks that may have climate change and/or energy transition as an accelerator



At the bottom of this report, we find a summary of the risks and opportunities by type of issue and by stakeholder

Summary of risks and opportunities by type of issue and Stakeholder

Issue subtype	Workforce		Shareholders and the financial community		Regulatory entities		Customers		Suppliers		The media		Society at large		The environment	
Cybersecurity and data protection	-	-	-	-	-	-	-	-	1	1	-	-	2	2	-	-
Responsible tax	-	-	-	-	2	1	-	-	-	-	-	-	1	1	1	2
Sustainability indices	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	4
Talent attraction, development and retention	3	5	-	-	-	-	-	-	-	-	-	1	2	3	-	-

# Web Report No. 9

In Web Report N°9 you can consult actions plans for each relevant issue subtype and its status of implementation

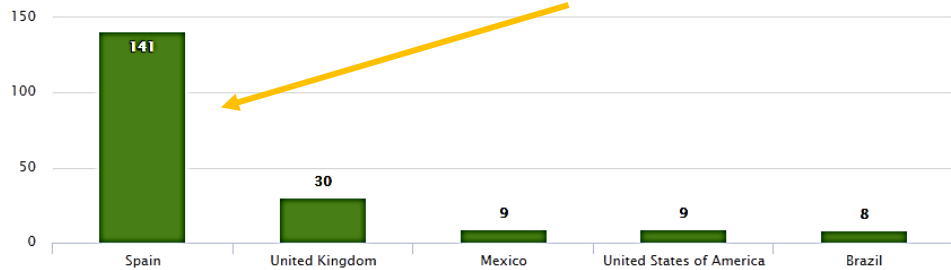
Edit here the message you want to include

Edit

Percentage of performance over the top 5 types of issues

Biodiversity	Climate change and decarbonisation	Environmental management	Present and future of the sector (energy)	Actions related to education
100 %	100 %	100 %	100 %	100 %

Number of action plans per country



Action plan implementation status

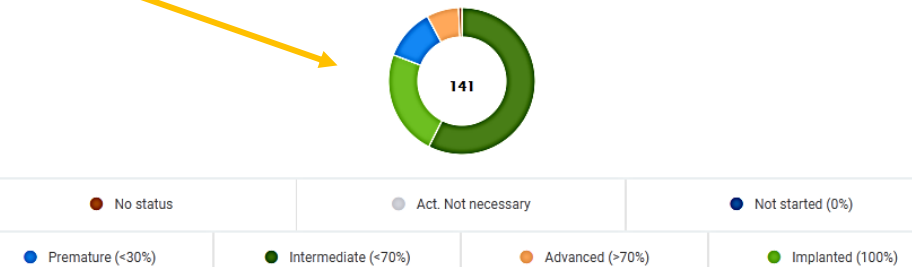
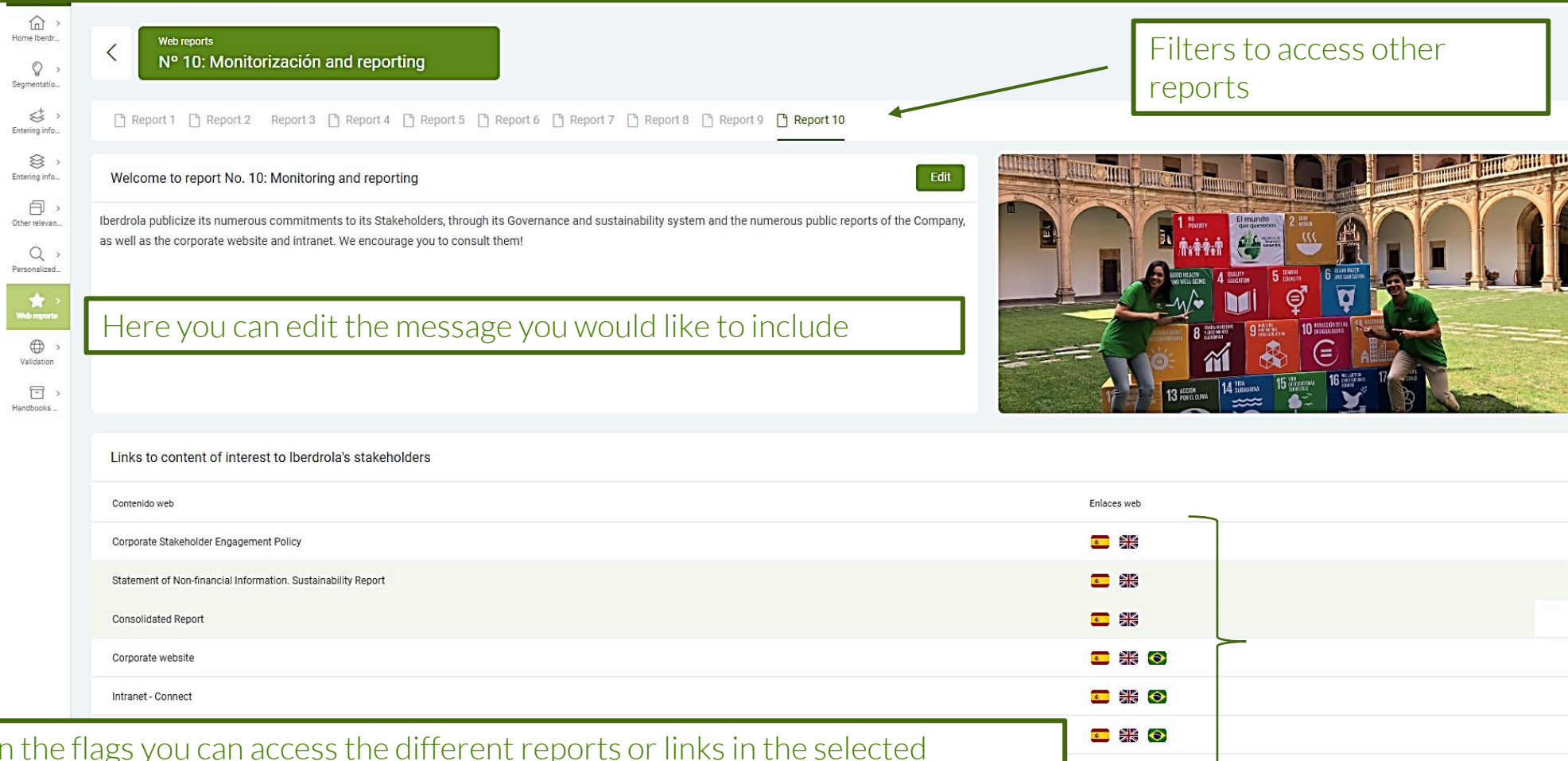


Table legend: Dash (-): no action plan depending on the filters selected

Subtype of issue	Workforce	Shareholders and the financial community	Regulatory entities	Customers	Suppliers	The media	Society at large	The environment
Actions related to culture and sport	-	-	-	-	-	-	3	-
Actions related to education	-	-	-	-	-	-	12	4
Actions related to Sustainable Development Goals	-	-	-	-	-	-	-	2













# Web Report No. 10

In Web Report No. 10 you can access the links to the public information that contains reporting on Stakeholders



Filters to access other reports

Here you can edit the message you would like to include

Links to content of interest to IBERDROLA's stakeholders	
Contenido web	Enlaces web
Corporate Stakeholder Engagement Policy	 
Statement of Non-financial Information. Sustainability Report	 
Consolidated Report	 
Corporate website	  
Intranet - Connect	  

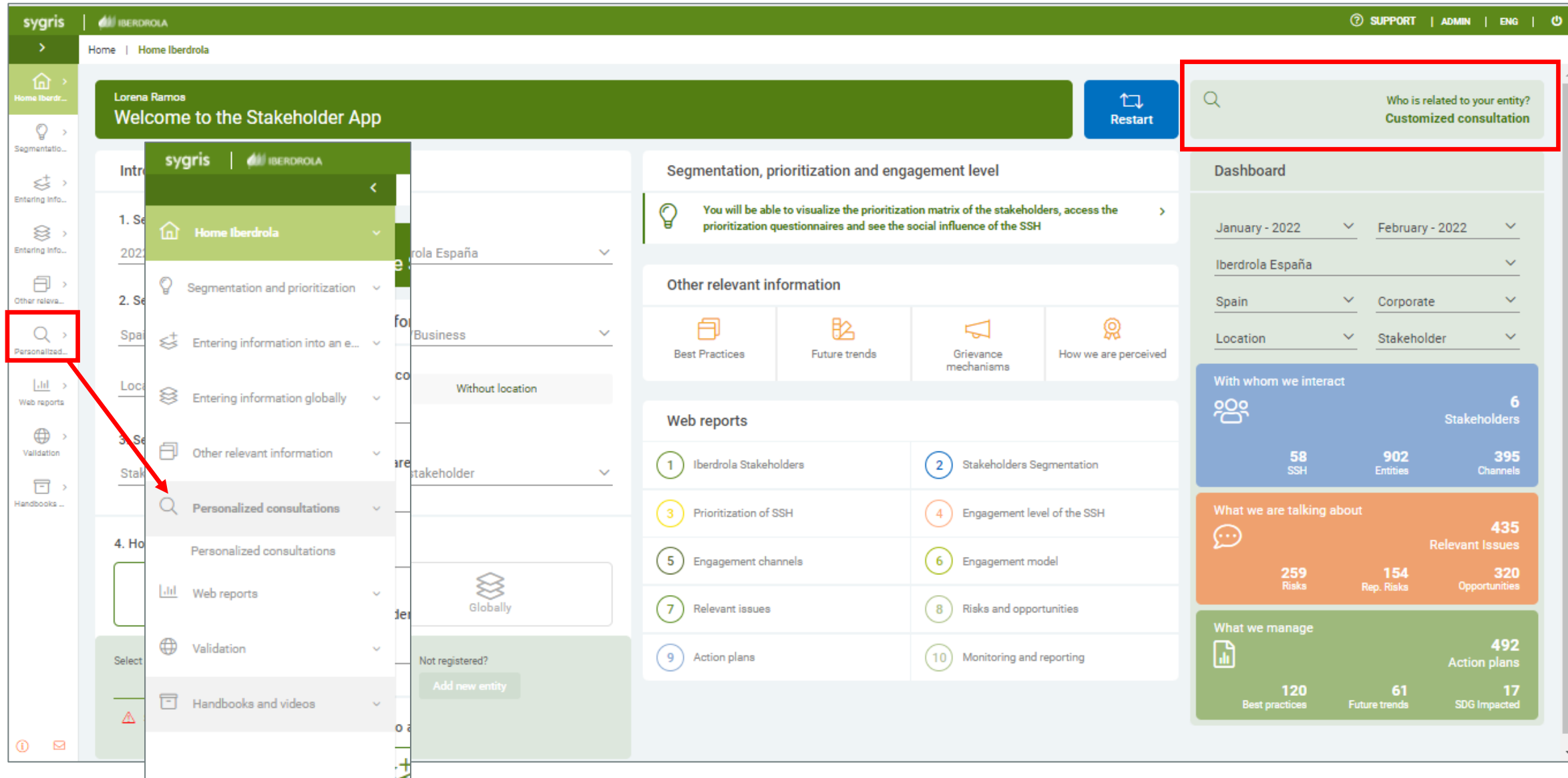
By clicking on the flags you can access the different reports or links in the selected language



## 08 CUSTOMIZED CONSULTATIONS

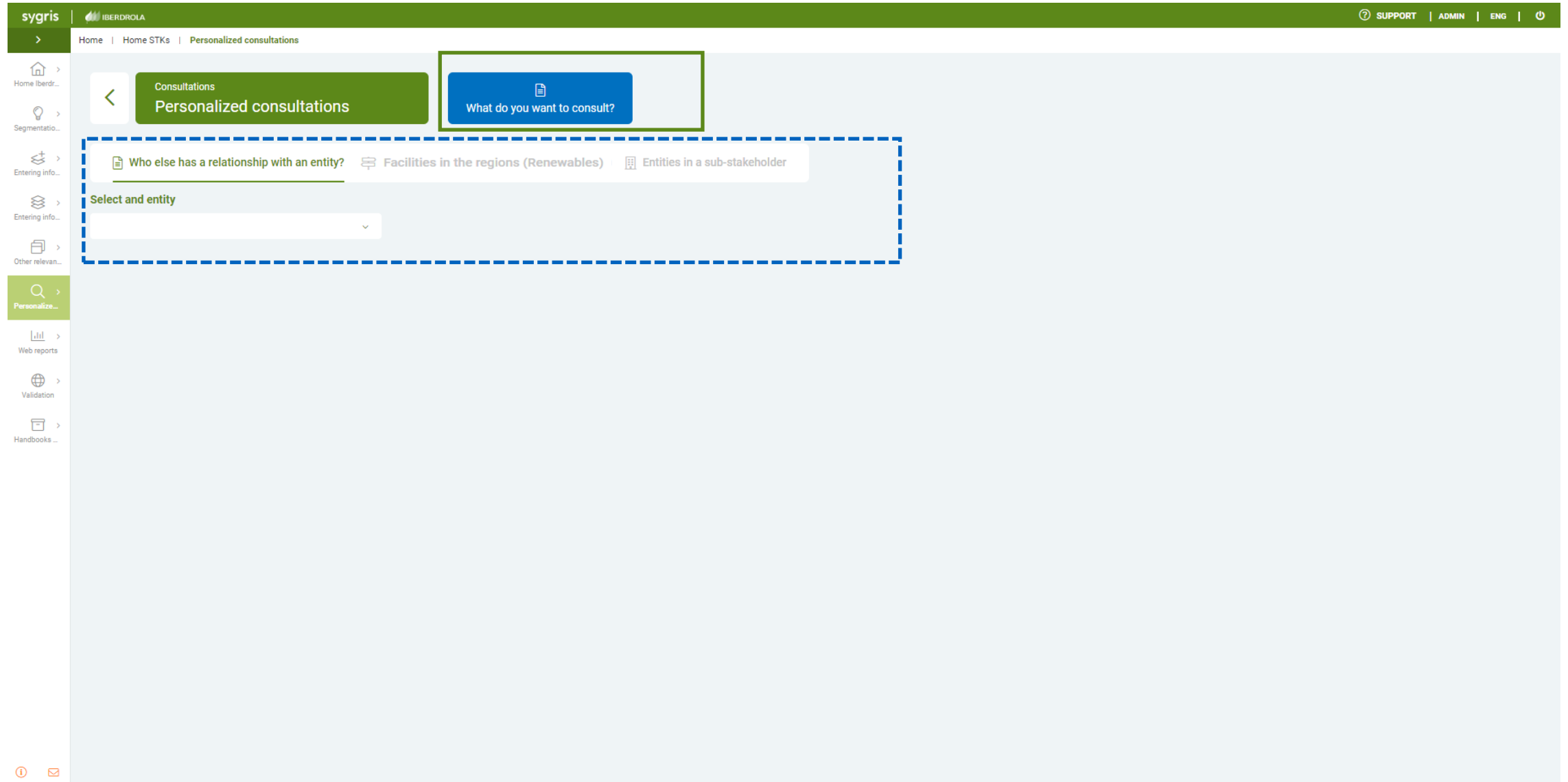
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# CUSTOMIZED CONSULTATIONS



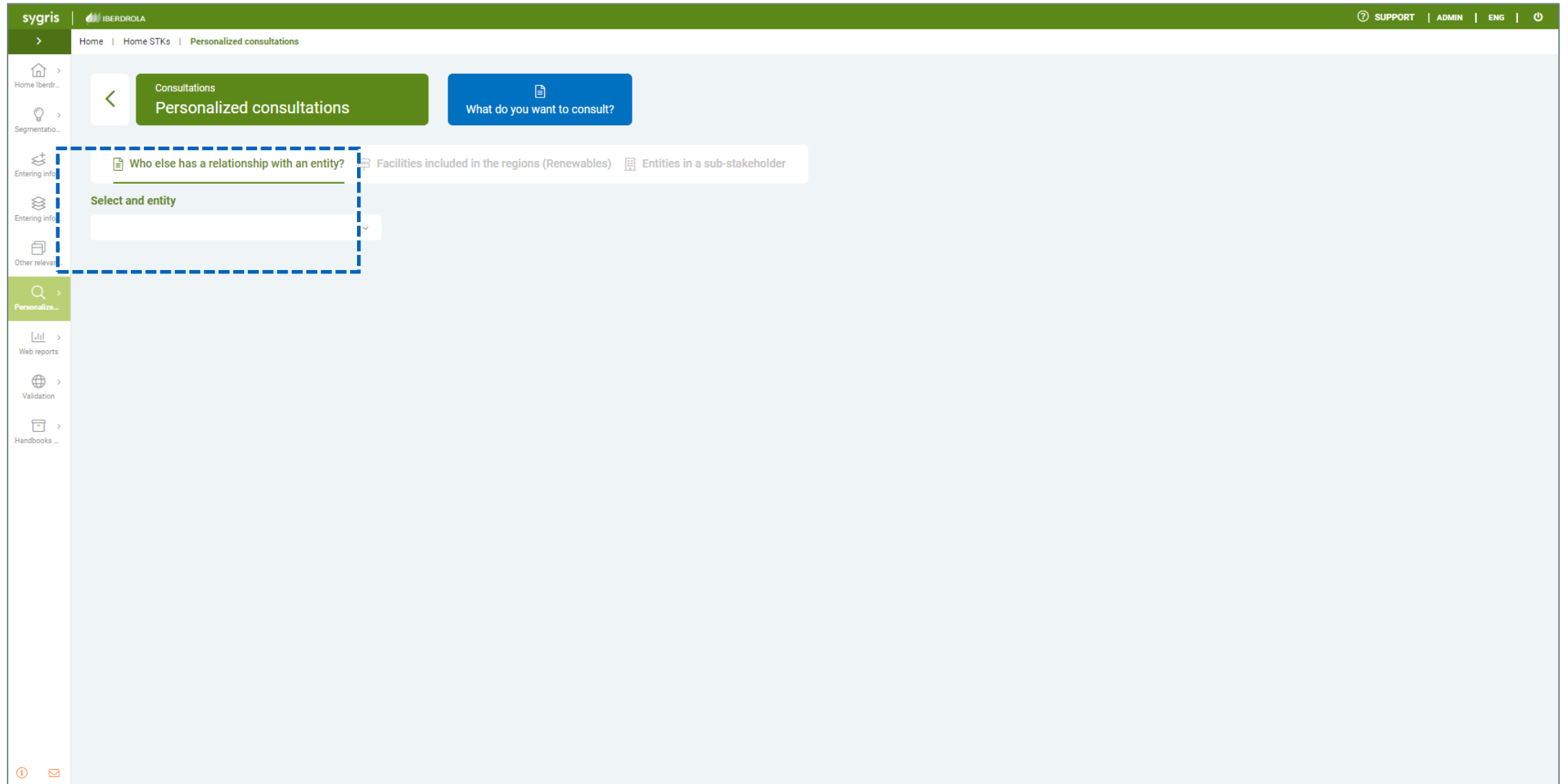
The screenshot displays the sygris Stakeholder App interface. At the top, the user is identified as Lorena Ramos, and a welcome message is shown. A navigation menu on the left includes options like 'Home Iberdrola', 'Segmentation and prioritization', 'Entering information into an entity', 'Entering information globally', 'Other relevant information', 'Personalized consultations', 'Web reports', 'Validation', and 'Handbooks and videos'. A red box highlights the 'Personalized consultations' option in the menu, with a red arrow pointing to it. Another red box highlights a search bar at the top right with the text 'Who is related to your entity? Customized consultation'. The main content area is divided into sections: 'Segmentation, prioritization and engagement level' with a tip about visualizing stakeholder matrices; 'Other relevant information' with icons for Best Practices, Future trends, Grievance mechanisms, and How we are perceived; 'Web reports' with a grid of 10 items; and a 'Dashboard' on the right with various filters and data cards for stakeholder interaction, relevant issues, and action plans.

# CUSTOMIZED CONSULTATIONS



The screenshot shows the 'sygris IBERDROLA' web application interface. The top navigation bar is green and contains the 'sygris IBERDROLA' logo on the left and 'SUPPORT | ADMIN | ENG |' on the right. Below the navigation bar, the breadcrumb trail reads 'Home | Home STKs | Personalized consultations'. The main content area features a green header with a back arrow, 'Consultations', and 'Personalized consultations'. A blue button labeled 'What do you want to consult?' is highlighted with a green border. Below this, a white box contains three consultation options: 'Who else has a relationship with an entity?', 'Facilities in the regions (Renewables)', and 'Entities in a sub-stakeholder'. A 'Select and entity' dropdown menu is positioned below these options. A blue dashed border highlights the entire consultation selection area. The left sidebar contains navigation icons for Home, Segmentation, Entering info, Other relevan, Personalize, Web reports, Validation, and Handbooks. At the bottom left, the page number '155' is displayed next to a red warning icon and a red envelope icon.

# CUSTOMIZED CONSULTATIONS



The screenshot shows the 'sygris' web application interface for 'Personalized consultations'. The top navigation bar includes 'Home', 'Home STKs', and 'Personalized consultations'. The main content area features a green 'Consultations Personalized consultations' button and a blue 'What do you want to consult?' button. A search bar contains the text 'Who else has a relationship with an entity?'. Below the search bar, there is a 'Select and entity' dropdown menu. The left sidebar contains navigation options: Home Iberdr..., Segmentatio..., Entering info, Entering info, Other releva..., Personalize..., Web reports, Validation, and Handbooks ... The bottom left corner shows a notification icon and a mail icon.

# CUSTOMIZED CONSULTATIONS

sygris | IBERDROLA
SUPPORT | ADMIN | ENG | ⚙

Home | Home STKs | Personalized consultations

Consultations  
**Personalized consultations**









What do you want to consult?

Who else has a relationship with an entity?
Facilities in the regions (Renewables)
Entities in a sub-stakeholder

**Select and entity**

Bloomberg +

**Bloomberg**

Society (s)	Área/Society(s)	Country(s)	Stakeholders
Avangrid, Iberdrola España, Iberdrola México, Neoenergia, ScottishPower		    	 

Location	Sub-stakeholders	Responsible in Iberdrola	Alignment
<b>No location</b>	General and financial international media (English opinion-leader media and big international agencies)	Berenice Menezes (gerente de relaciones con la prensa)	😊
	Sector-specialized international media (English opinion-leader media and big international agencies)	-	😊
	General and financial international media (English opinion-leader media and big international agencies)	Adam Gaber	😊
	Groups related to responsible investment (Investors, Analysts, Appraisers)	Berenice Menezes (gerente de relaciones con la prensa)	😞
	General and financial international media (English opinion-leader media and big international agencies)	Simon McMillan, Head of Media	😊

**Typology of channels**

- Assemblies, meetings and interviews
- Email
- Press releases
- Social networks and blogs

**Typology of issues**

- Economic and financial performance
- Ethics, integrity and transparency
- Integration of renewable energy into the system
- Political situation in the countries where Iberdrola is present

**Types of risks**

- Loss of positioning, leadership and participation in new projects
- Negative impact related to the media
- Strategies of various agents (competitors, etc.) against the interes...

**Typology of opportunity**

- Opportunities associated with the achievement of the corporate...
- Opportunities associated with the improvement of shareholder an...

🔔
✉

# CUSTOMIZED CONSULTATIONS

sygris | IBERDROLA SUPPORT | ADMIN | ENG |

Home | Home STKs | Personalized consultations

Consultations  
**Personalized consultations**

What do you want to consult?

Who else has a relationship with an entity?

**Facilities in the regions (Renewables)**

Entities in a sub-stakeholder

Country ▾

Region ▾

Facility ▾

### Listado de regiones y emplazamientos

Facility ▾	Technology ▾	Region in the Model ▾	Autonomous Community / State ▾	Province / County ▾	Country ▾
P.E. Agon II	PE	Región Norte PE	Aragon	Zaragoza	Spain
P.E. Alburejos	PE	Región Sur PE	Andalucia	Cadiz	Spain
F.V. Almaraz I	FV	Región Extremadura FV	Extremadura	Caceres	Spain
F.V. Almaraz II	FV	Región Extremadura FV	Extremadura	Caceres	Spain
P.E. Almendros I	PE	Región Oeste PE	Murcia	Murcia	Spain
P.E. Almendros II	PE	Región Oeste PE	Murcia	Murcia	Spain
P.E. Altamira	PE	Región Sur PE	Andalucia	Malaga	Spain

All data, no filtering. 274 rows.

# CUSTOMIZED CONSULTATIONS

sygris | IBERDROLA
? SUPPORT | ADMIN | ENG | ⚙

Home | Home STKs | Personalized consultations

< Consultations  
**Personalized consultations**

📄  
 What do you want to consult?

📄 Who else has a relationship with an entity?
 📄 Facilities included in the regions (Renewable)
 📄 **Entities in a sub-stakeholder**

Iberdrola España ▾

Spain ▾

Corporate ▾

No location ▾

The environment ▾

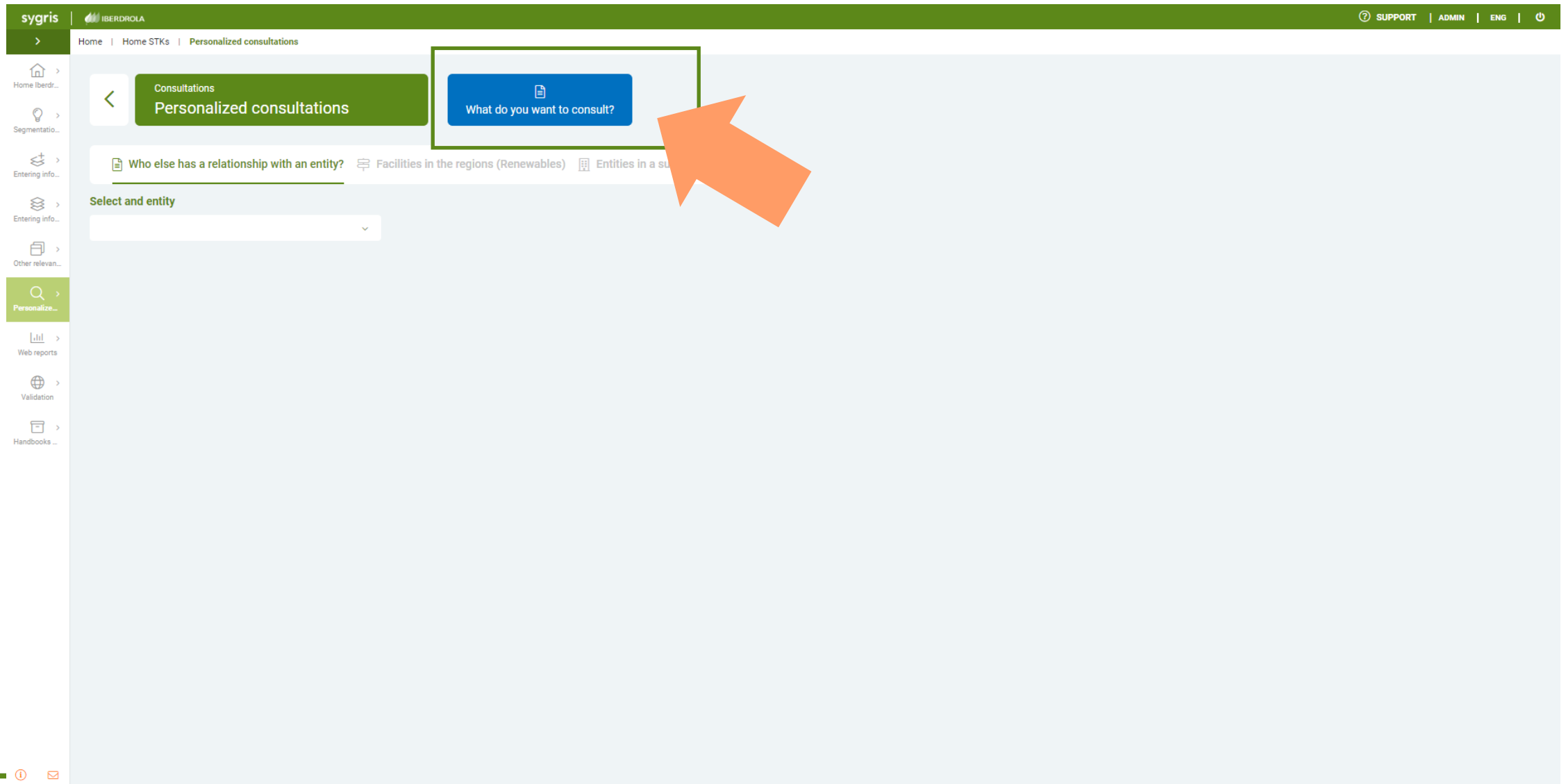
Business/sector asso... ▾

**Listado de entidades**

Entity ▾	Sub-stakeholders ▾	Responsible ▾	Alignment ▾	Society ▾	Country ▾	Business ▾	Location ▾	Stakeholders ▾	State ▾
AELEC - Asociación de Empresas de Energía Eléctrica	Business/sector associations (sector associations such as	Miguel Muñoz	Neutral (without a defined alignment)	Iberdrola España	Spain	Corporate	No location	The environment	Active
Agencia Internacional de la Energía	Business/sector associations (sector associations such as	Francisco Laverón - Responsable de Prospectiva Tecnológica (ISOCA)	Neutral (without a defined alignment)	Iberdrola España	Spain	Corporate	No location	The environment	Active
ARE - Alliance for Rural electrification	Business/sector associations (sector associations such as	Mónica Oviedo - Responsable Desarrollo Sostenible y Agenda 2030	Supportive (aligned with the company)	Iberdrola España	Spain	Corporate	No location	The environment	Active
Cámara de Comercio	Business/sector associations (sector associations such as	Ángeles de Santa María	Neutral (without a defined alignment)	Iberdrola España	Spain	Corporate	No location	The environment	Active
Cámara de Comercio (Presidencia Comisión de Energía)	Business/sector associations (sector associations such as	Ángeles de Santa María	Neutral (without a defined alignment)	Iberdrola España	Spain	Corporate	No location	The environment	Active
CECME	Business/sector associations (sector associations such as	Francisco Laverón - Responsable de Prospectiva Tecnológica (ISOCA)	Neutral (without a defined alignment)	Iberdrola España	Spain	Corporate	No location	The environment	Active
CEOE (Comité Desarrollo Sostenible y Medio Ambiente)	Business/sector associations (sector associations such as	Gonzalo Saenz de Miera - Director Cambio Climático	Neutral (without a defined alignment)	Iberdrola España	Spain	Corporate	No location	The environment	Active

All data, no filtering. 28 rows.

# CUSTOMIZED CONSULTATIONS



The screenshot shows the 'sygris IBERDROLA' web application interface. The top navigation bar includes 'SUPPORT', 'ADMIN', 'ENG', and a power icon. The breadcrumb trail is 'Home | Home STKs | Personalized consultations'. The main content area features a green header with a back arrow, the text 'Consultations Personalized consultations', and a blue button labeled 'What do you want to consult?'. Below this, there are three tabs: 'Who else has a relationship with an entity?' (selected), 'Facilities in the regions (Renewables)', and 'Entities in a su...'. Under the selected tab, there is a section titled 'Select and entity' with a dropdown menu. A large orange arrow points to the blue button. The left sidebar contains various navigation icons and labels: Home Iberdr..., Segmentatio..., Entering info..., Entering info..., Other relevan..., Personalize..., Web reports, Validation, and Handbooks... At the bottom left, there are icons for a warning and an email.





## 08 VALIDATION PROCESS AND DATA IMPORT MODULE

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- VALIDATION PROCESS
- DATA IMPORT MODULE

# VALIDATION PROCESS

# VALIDATION PROCESS

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There are 4 figures in the validation process:

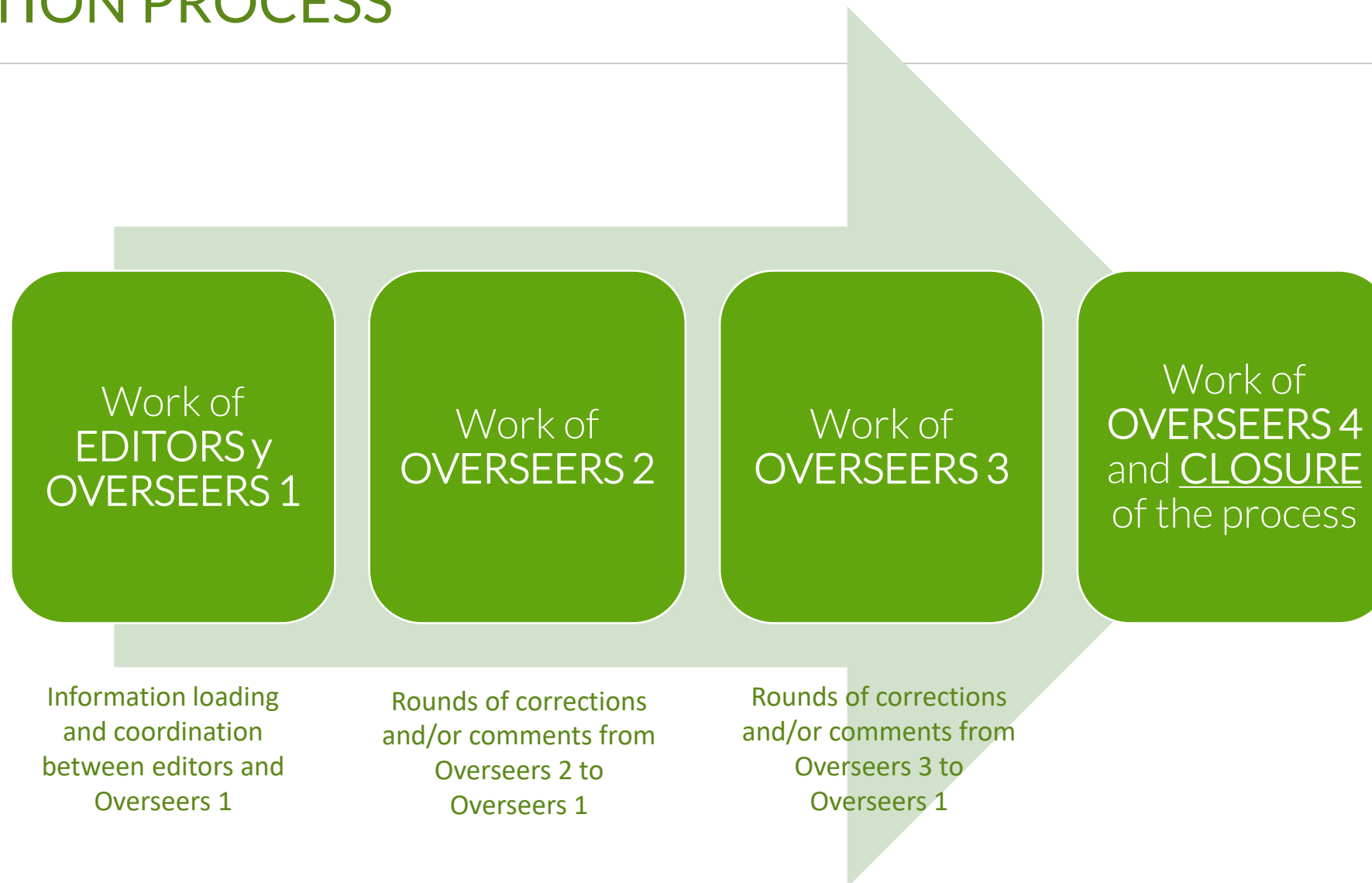
- **Overseer 1** : Area/business/country overseer for all the editors with the same access profile. The access profile is given by 4 variables:

*Access Profile = Stakeholder + Country + Area/Business + Location/No Location*

- **Overseer 2** : **Country ambassador overseer**. There is one Overseer 1 per country.
- **Overseer 3**: **Global overseer**. Responsible for the Stakeholder or Area/Business at corporate level. There is one Overseer 3 for each Stakeholder or Area/Business
- **Overseer 4** : Stakeholder Engagement & Reputation Unit

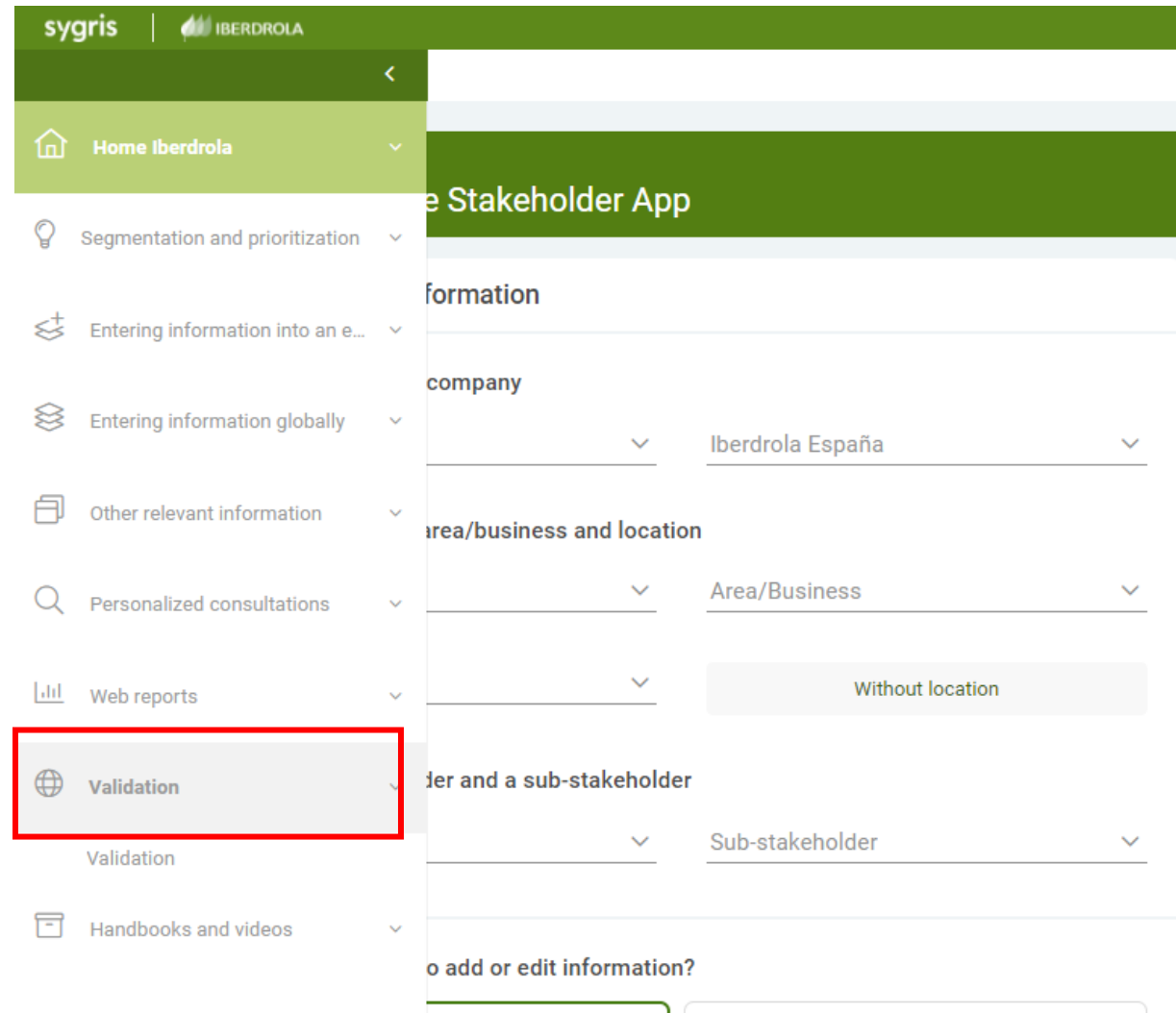


# VALIDATION PROCESS



# VALIDATION PROCESS

Only overseers will be able to access the validation section from the Home page.

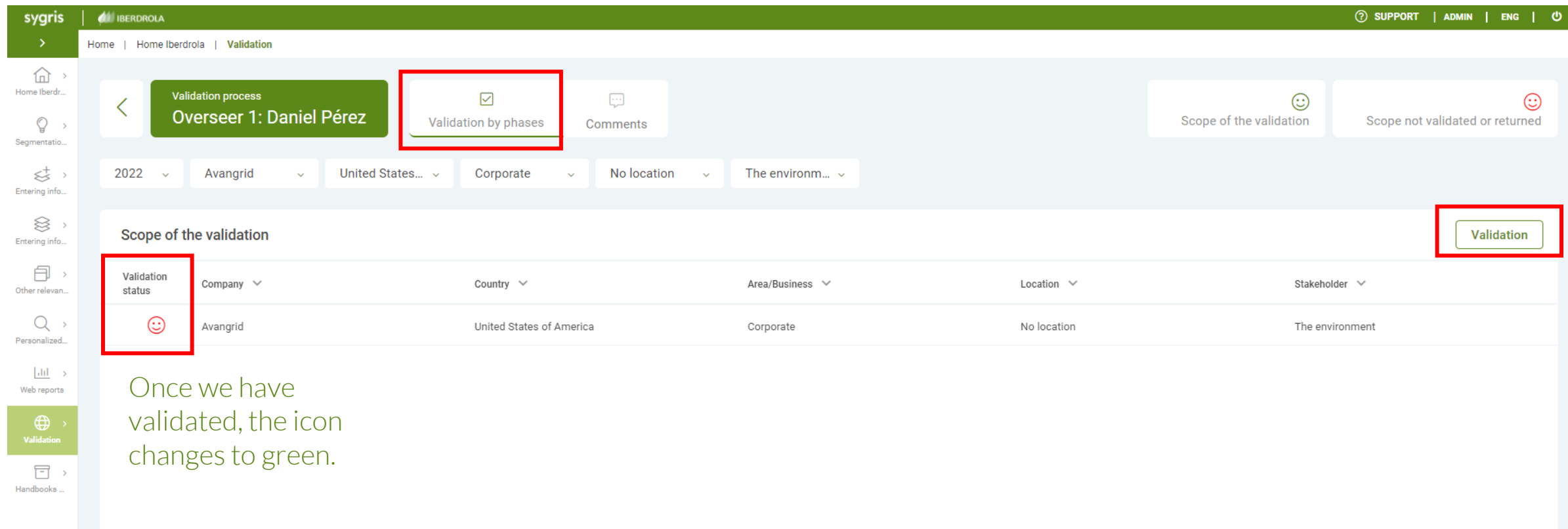


The screenshot displays the sygris IBERDROLA interface. The top navigation bar includes the sygris logo and the IBERDROLA logo. A dropdown menu is open, listing various navigation options. The 'Validation' option, represented by a globe icon, is highlighted with a red rectangular box. Below the main menu, the 'Stakeholder App' section is visible, featuring a form with several dropdown menus and a button labeled 'Without location'. The form fields include 'company' (set to Iberdrola España), 'area/business and location' (set to Area/Business), and 'Sub-stakeholder' (set to Sub-stakeholder). The text 'to add or edit information?' is visible at the bottom of the form area.


# VALIDATION PROCESS

## OVERSEER 1 validation process

Overseer 1 enters, deactivates and edits the data corresponding to their permits. Each Overseer 1 is in charge of validating its own data and will have an interface to do it globally with a single click when the validation process is enabled.



Once we have validated, the icon changes to green.

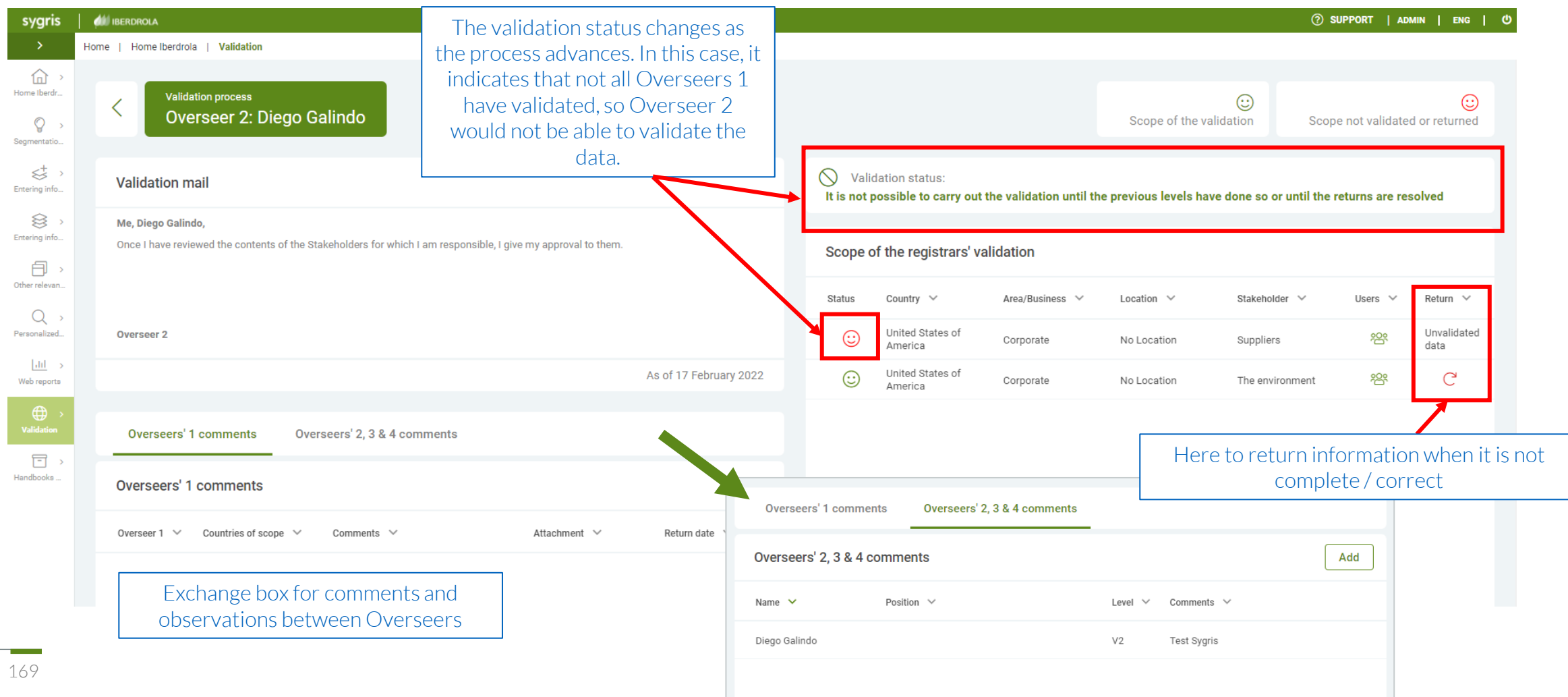
Validation status	Company	Country	Area/Business	Location	Stakeholder
	Avangrid	United States of America	Corporate	No location	The environment



# VALIDATION PROCESS

## OVERSEER 2 validation process

Overseers 2 (Country Ambassadors) can start reviewing and validating the data concerning their country.



The validation status changes as the process advances. In this case, it indicates that not all Overseers 1 have validated, so Overseer 2 would not be able to validate the data.

Validation status:  
It is not possible to carry out the validation until the previous levels have done so or until the returns are resolved

Scope of the registrars' validation

Status	Country	Area/Business	Location	Stakeholder	Users	Return
☹️	United States of America	Corporate	No Location	Suppliers	👤👤	Unvalidated data
😊	United States of America	Corporate	No Location	The environment	👤👤	🔄

Here to return information when it is not complete / correct

Exchange box for comments and observations between Overseers

Overseers' 1 comments

Overseer 1	Countries of scope	Comments	Attachment	Return date
Diego Galindo				

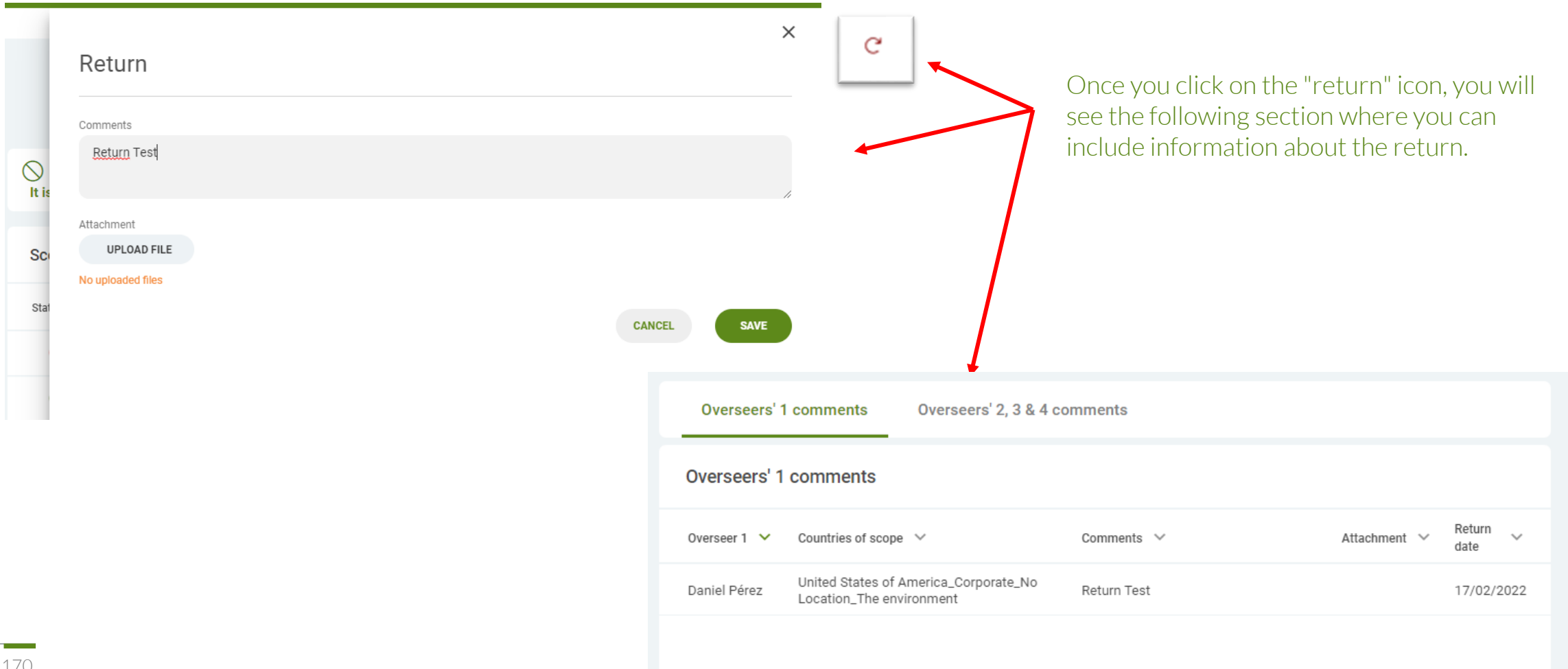
Overseers' 2, 3 & 4 comments

Name	Position	Level	Comments
Diego Galindo		V2	Test Sygris

# VALIDATION PROCESS

## OVERSEER 2 validation process

The Overseer 2 will be able to see at any time the status of the data (validated or not validated) and when he has validation permissions, he will be able to return those data, with which he is not satisfied, to the corresponding Overseers 1.



The screenshot shows a 'Return' dialog box with a text area containing 'Return Test' and an 'UPLOAD FILE' button. Below the dialog is a table with two tabs: 'Overseers' 1 comments' (selected) and 'Overseers' 2, 3 & 4 comments'. The table contains one row of data.

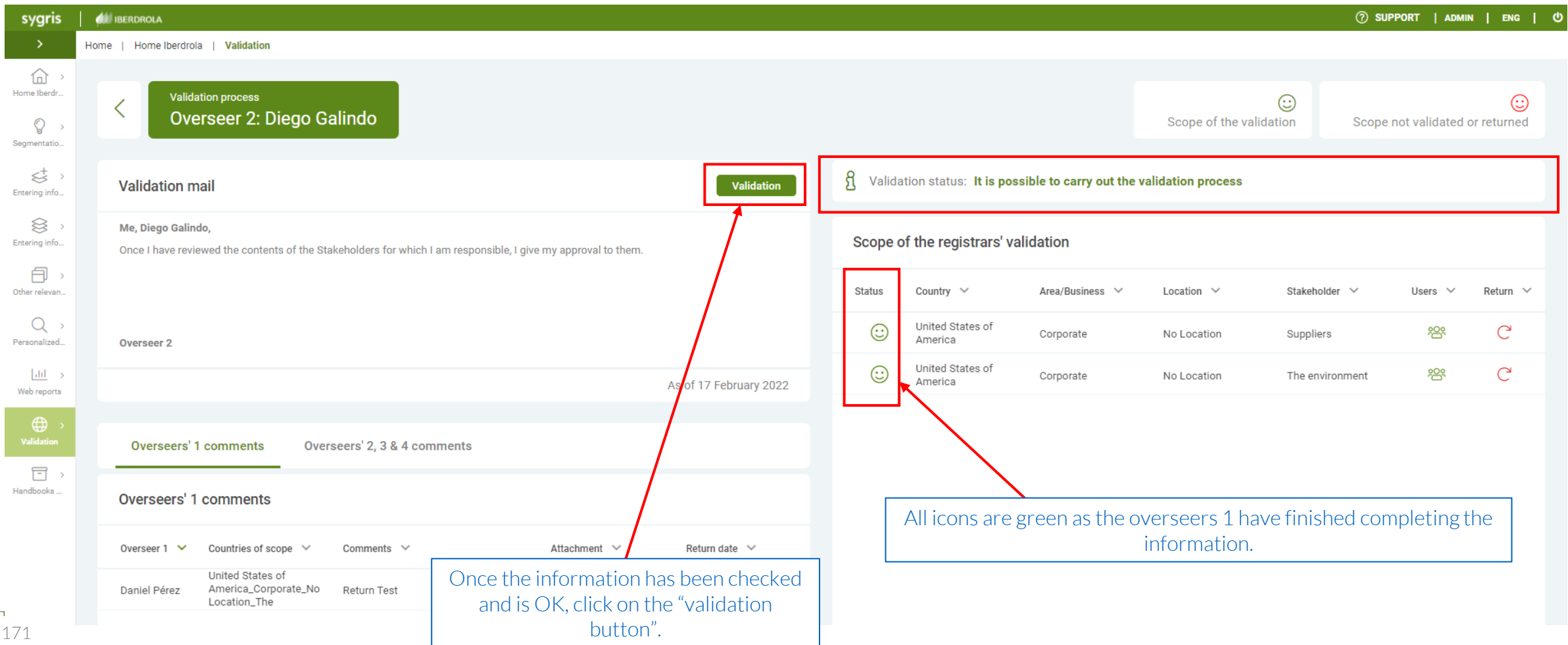
Overseer 1	Countries of scope	Comments	Attachment	Return date
Daniel Pérez	United States of America_Corporate_No Location_The environment	Return Test		17/02/2022

Once you click on the "return" icon, you will see the following section where you can include information about the return.

# VALIDATION PROCESS

## OVERSEER 2 validation process



Once the information has been completed, the "validation status" informs you that it is possible to carry out the validation process.




sygris | IBERDROLA

Home | Home Iberdrola | Validation







Validation process  
Overseer 2: Diego Galindo

Scope of the validation  Scope not validated or returned 

Validation 

Validation status: **It is possible to carry out the validation process**

Scope of the registrars' validation

Status	Country	Area/Business	Location	Stakeholder	Users	Return
	United States of America	Corporate	No Location	Suppliers		
	United States of America	Corporate	No Location	The environment		

Overseers' 1 comments

Overseer 1	Countries of scope	Comments	Attachment	Return date
Daniel Pérez	United States of America_Corporate_No Location_The	Return Test		

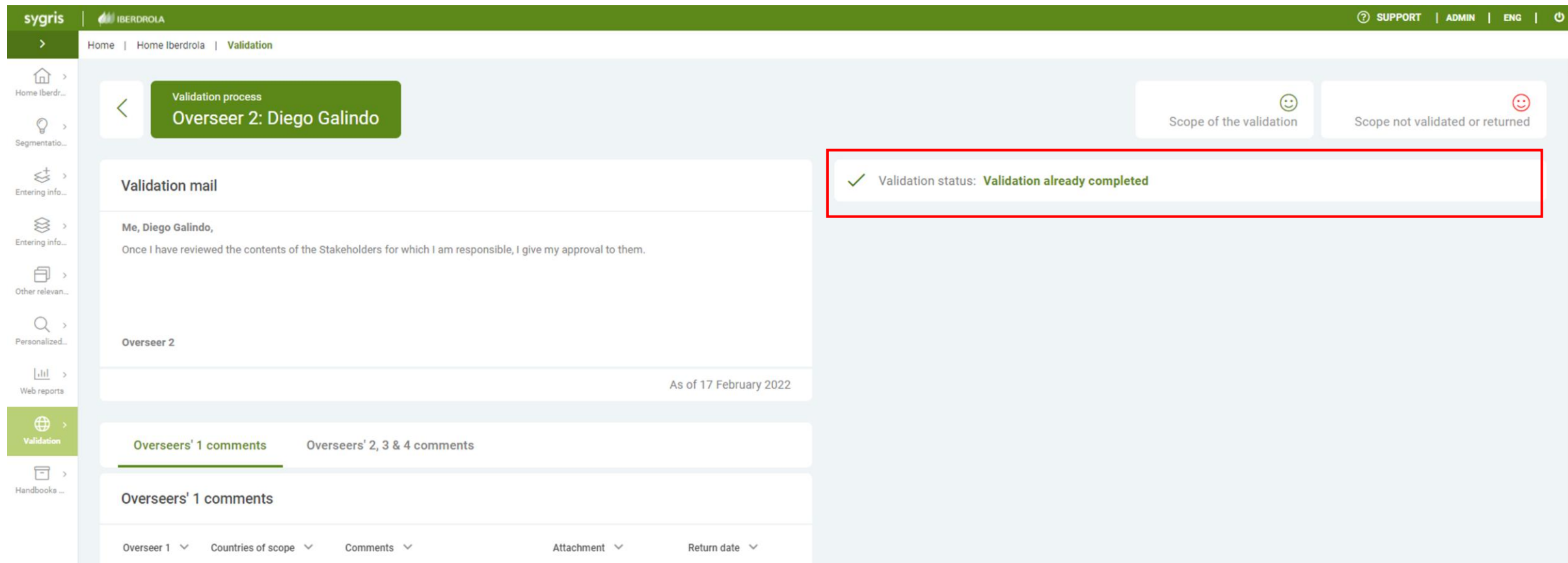
Once the information has been checked and is OK, click on the "validation button".

All icons are green as the overseers 1 have finished completing the information.

# VALIDATION PROCESS

## OVERSEER 2 validation process

Once we have clicked on the validation button, it will appear as a completed task in the "validation status".



sygris | IBERDROLA

SUPPORT | ADMIN | ENG

Home | Home Iberdrola | Validation

Validation process  
Overseer 2: Diego Galindo

Scope of the validation

Scope not validated or returned

Validation mail

Me, Diego Galindo,  
Once I have reviewed the contents of the Stakeholders for which I am responsible, I give my approval to them.

Overseer 2

As of 17 February 2022

Overseers' 1 comments | Overseers' 2, 3 & 4 comments

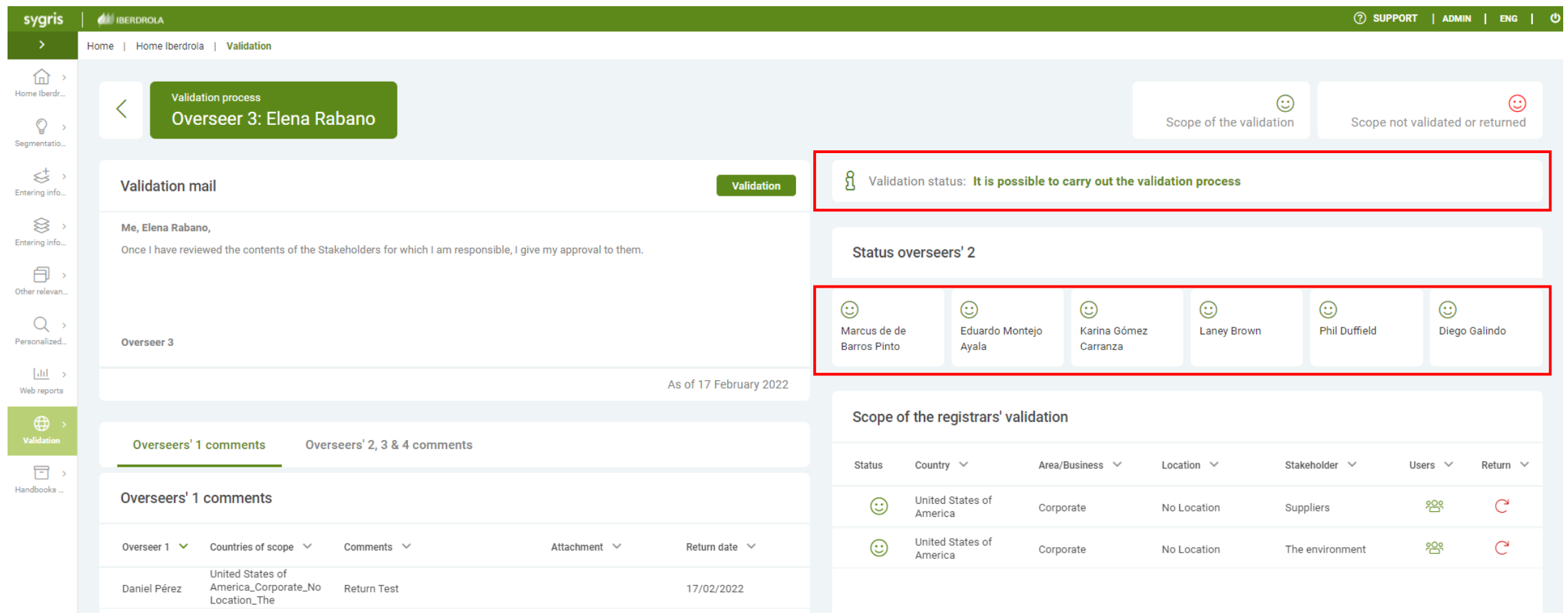
Overseers' 1 comments

Overseer 1 | Countries of scope | Comments | Attachment | Return date

# VALIDATION PROCESS

## OVERSEER 3 validation process

When all Overseers 2 have validated the data, the Overseers 3 are informed that they can carry out the validation. If any Overseer 2 have not yet validated, the validation button will be blocked, and this will be indicated in the "validation status". In addition, you can see in the validation scope which Overseer 2 has not yet validated.



The screenshot shows the 'Validation process' page for 'Overseer 3: Elena Rabano'. The interface includes a navigation menu on the left, a main content area with a 'Validation mail' section, and a right-hand sidebar with 'Validation status' and 'Status overseers' 2' sections.

**Validation status:** It is possible to carry out the validation process

**Status overseers' 2:**

- Marcus de Barros Pinto
- Eduardo Montejo Ayala
- Karina Gómez Carranza
- Laney Brown
- Phil Duffield
- Diego Galindo

**Scope of the registrars' validation:**

Status	Country	Area/Business	Location	Stakeholder	Users	Return
😊	United States of America	Corporate	No Location	Suppliers	👥	↻
😊	United States of America	Corporate	No Location	The environment	👥	↻

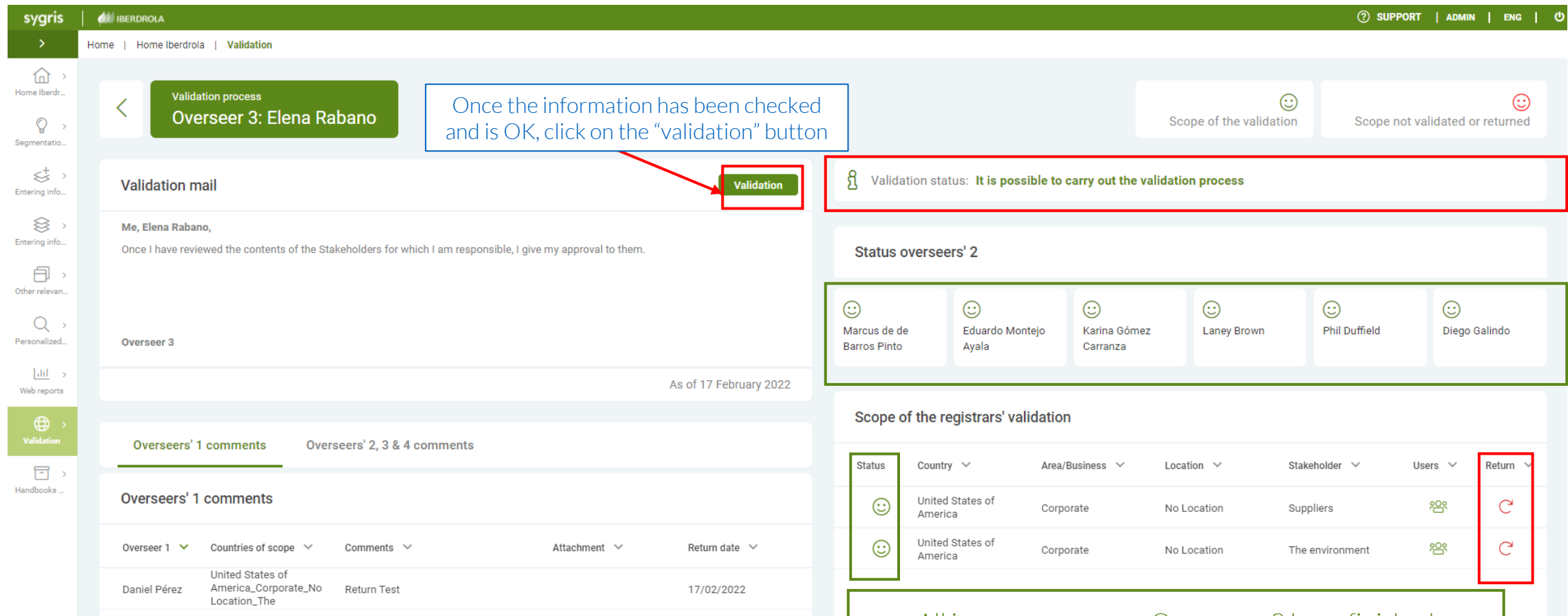
**Overseers' 1 comments:**

Overseer 1	Countries of scope	Comments	Attachment	Return date
Daniel Pérez	United States of America_Corporate_No Location_The	Return Test		17/02/2022

# VALIDATION PROCESS

## OVERSEER 3 validation process

Once the information has been completed, the "validation status" informs that it is possible to validate.



Validation process  
**Overseer 3: Elena Rabano**

Once the information has been checked and is OK, click on the "validation" button

Validation status: **It is possible to carry out the validation process**

Status overseers' 2

- Marcus de de Barros Pinto
- Eduardo Montejo Ayala
- Karina Gómez Carranza
- Laney Brown
- Phil Duffield
- Diego Galindo

Scope of the registrars' validation

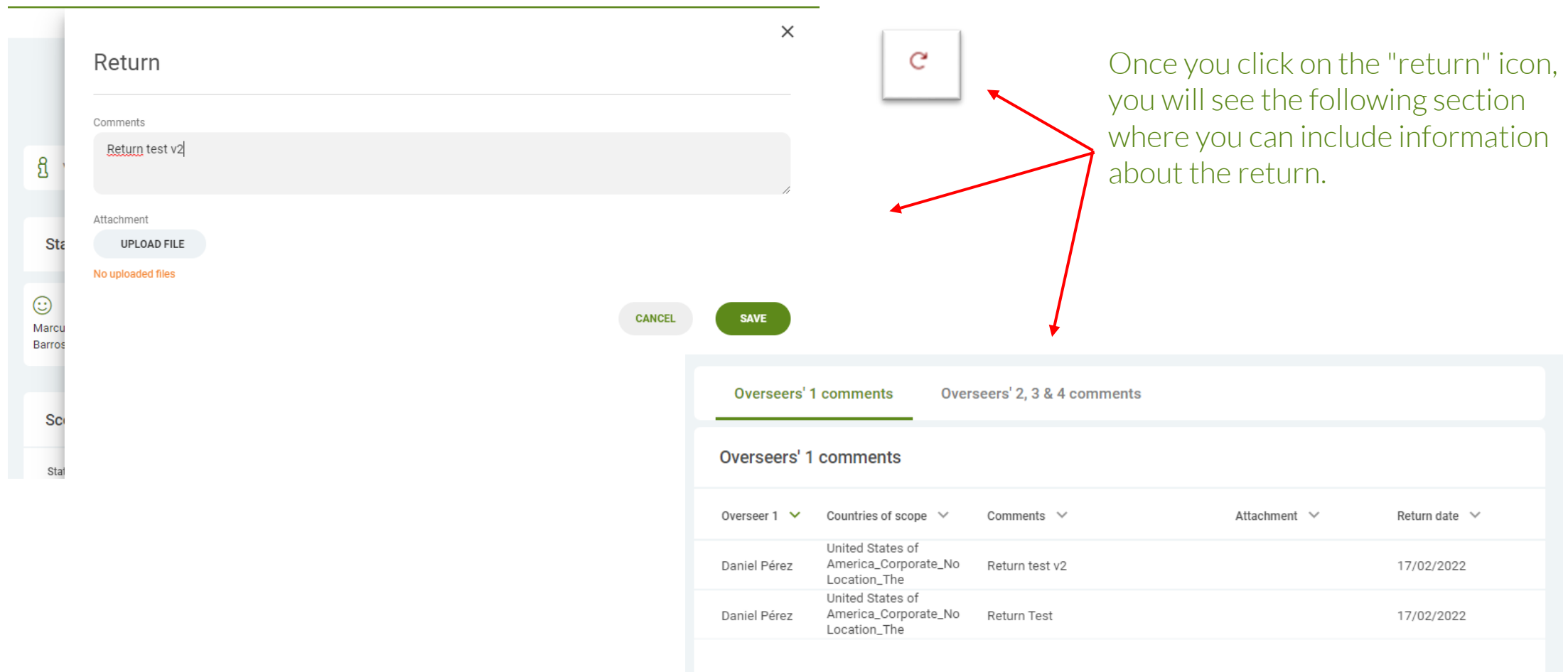
Status	Country	Area/Business	Location	Stakeholder	Users	Return
😊	United States of America	Corporate	No Location	Suppliers	👥	🔄
😊	United States of America	Corporate	No Location	The environment	👥	🔄

All icons are green as Overseers 2 have finished completing the information.

# VALIDATION PROCESS

## OVERSEER 3 validation process

The Overseers 3 may return the validation directly to the corresponding Overseers 1.



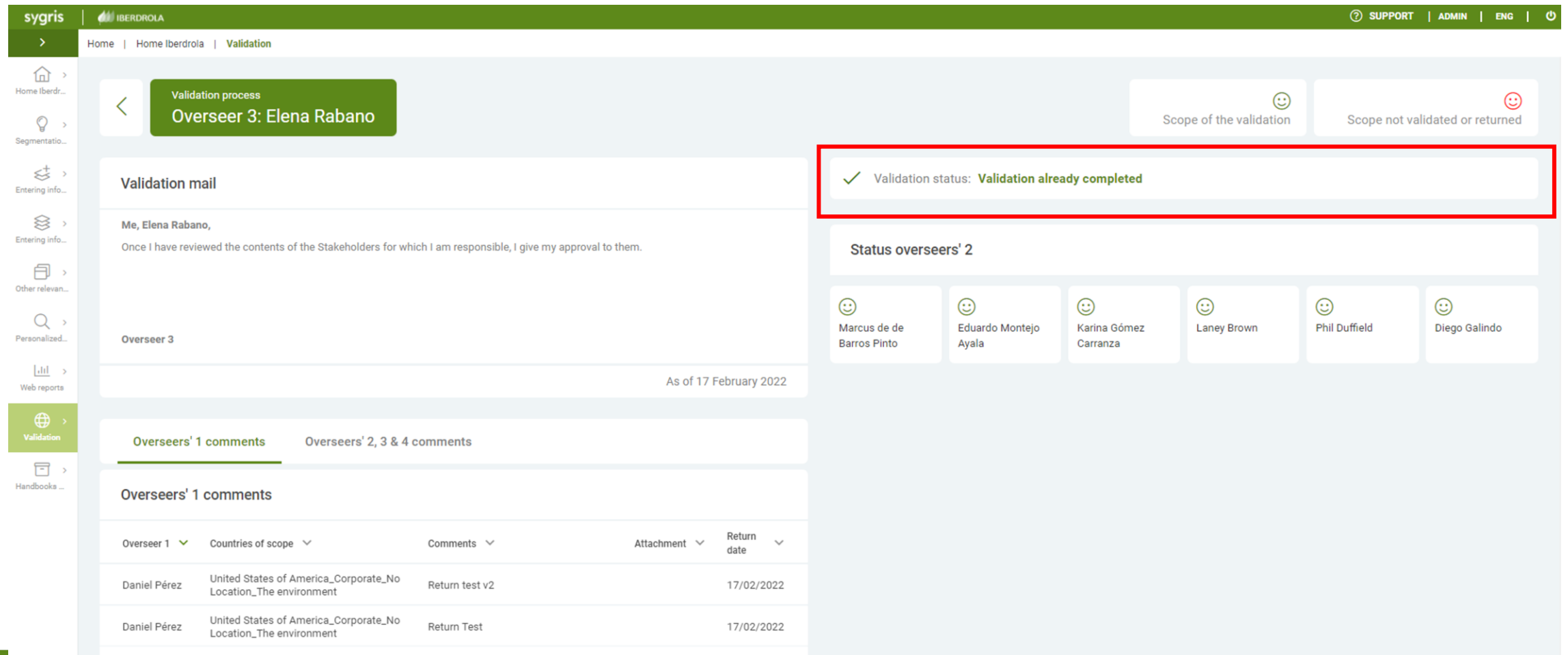
The screenshot shows a 'Return' dialog box with a text input field containing 'Return test v2', an 'UPLOAD FILE' button, and 'No uploaded files' text. Below the dialog are 'CANCEL' and 'SAVE' buttons. To the right, a table displays 'Overseers' 1 comments' with columns for Overseer, Countries of scope, Comments, Attachment, and Return date. A red arrow points from a 'return' icon to the dialog box, and another red arrow points from the dialog box to the table.

Overseers' 1 comments		Overseers' 2, 3 & 4 comments		
Overseer 1	Countries of scope	Comments	Attachment	Return date
Daniel Pérez	United States of America_Corporate_No Location_The	Return test v2		17/02/2022
Daniel Pérez	United States of America_Corporate_No Location_The	Return Test		17/02/2022

# VALIDATION PROCESS

## OVERSEER 3 validation process

Once we have clicked on the “validation” button, it will appear as a completed task in the “Validation status”.



The screenshot displays the 'Validation process' interface for 'Overseer 3: Elena Rabano'. The main content area shows a 'Validation mail' section with the text: 'Me, Elena Rabano, Once I have reviewed the contents of the Stakeholders for which I am responsible, I give my approval to them.' Below this, there is a section for 'Overseers' 1 comments' with a table of comments.

The right-hand panel shows the 'Validation status' as 'Validation already completed' (highlighted with a red box). Below this, the 'Status overseers' 2' section lists six overseers with smiley face icons: Marcus de Barros Pinto, Eduardo Montejo Ayala, Karina Gómez Carranza, Laney Brown, Phil Duffield, and Diego Galindo.

At the top right of the main content area, there are two buttons: 'Scope of the validation' (with a smiley face icon) and 'Scope not validated or returned' (with a sad face icon).

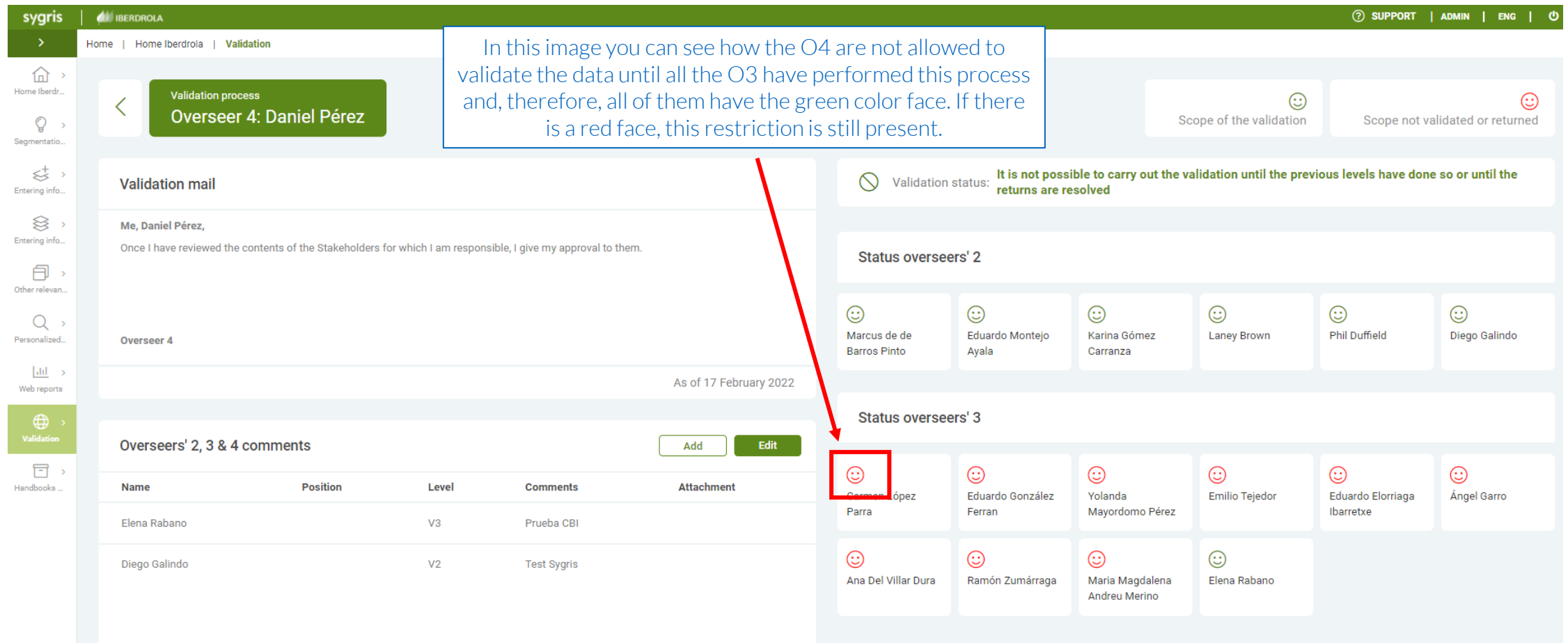
Overseer 1	Countries of scope	Comments	Attachment	Return date
Daniel Pérez	United States of America_Corporate_No Location_The environment	Return test v2		17/02/2022
Daniel Pérez	United States of America_Corporate_No Location_The environment	Return Test		17/02/2022



# VALIDATION PROCESS

## OVERSEER 4 validation process

Overseers 4 have access to an interface similar to Overseers 2 and Overseers 3 but can observe the validation status of Overseers 2 and Overseers 3, to know who has already validated the data and who has not and intervene if deadlines require it.



In this image you can see how the O4 are not allowed to validate the data until all the O3 have performed this process and, therefore, all of them have the green color face. If there is a red face, this restriction is still present.

Validation process  
Overseer 4: Daniel Pérez

Validation status: It is not possible to carry out the validation until the previous levels have done so or until the returns are resolved

Status overseers' 2

- Marcus de de Barros Pinto
- Eduardo Montejo Ayala
- Karina Gómez Carranza
- Laney Brown
- Phil Duffield
- Diego Galindo

Status overseers' 3

- Carmona López Parra
- Eduardo González Ferran
- Yolanda Mayordomo Pérez
- Emilio Tejedor
- Eduardo Elorriaga Ibarretxe
- Ángel Garro
- Ana Del Villar Dura
- Ramón Zumárraga
- Maria Magdalena Andreu Merino
- Elena Rabano

Validation mail

Me, Daniel Pérez,  
Once I have reviewed the contents of the Stakeholders for which I am responsible, I give my approval to them.

Overseer 4

As of 17 February 2022

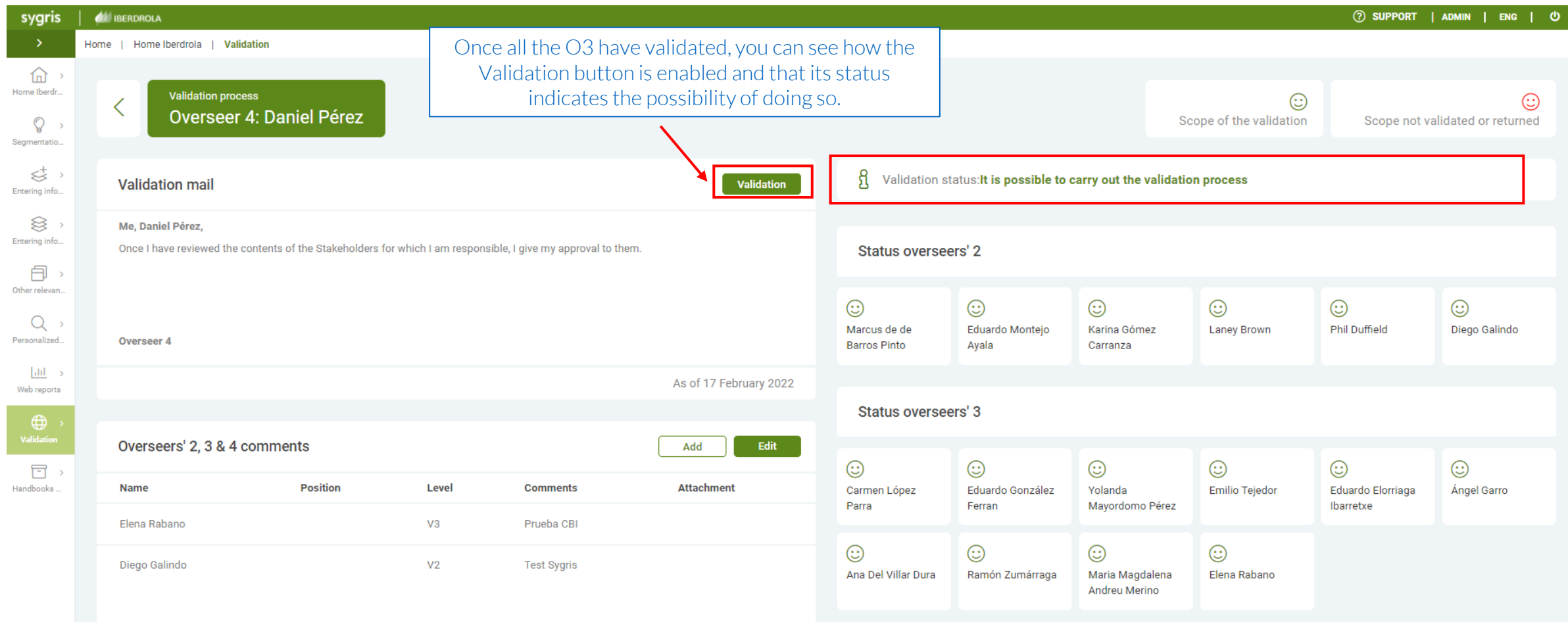
Overseers' 2, 3 & 4 comments

Name	Position	Level	Comments	Attachment
Elena Rabano		V3	Prueba CBI	
Diego Galindo		V2	Test Sygris	

# VALIDATION PROCESS

## OVERSEER 4 validation process

The validation process is enabled once all Overseers 2 and Overseers 3 have completed their validation process.



Once all the O3 have validated, you can see how the Validation button is enabled and that its status indicates the possibility of doing so.

Validation status: It is possible to carry out the validation process

**Status overseers' 2**

- Marcus de Barros Pinto
- Eduardo Montejo Ayala
- Karina Gómez Carranza
- Laney Brown
- Phil Duffield
- Diego Galindo

**Status overseers' 3**

- Carmen López Parra
- Eduardo González Ferran
- Yolanda Mayordomo Pérez
- Emilio Tejedor
- Eduardo Elorriaga Ibarretxe
- Ángel Garro
- Ana Del Villar Dura
- Ramón Zumárraga
- María Magdalena Andreu Merino
- Elena Rabano

**Validation mail**

Me, Daniel Pérez,

Once I have reviewed the contents of the Stakeholders for which I am responsible, I give my approval to them.

Overseer 4

As of 17 February 2022

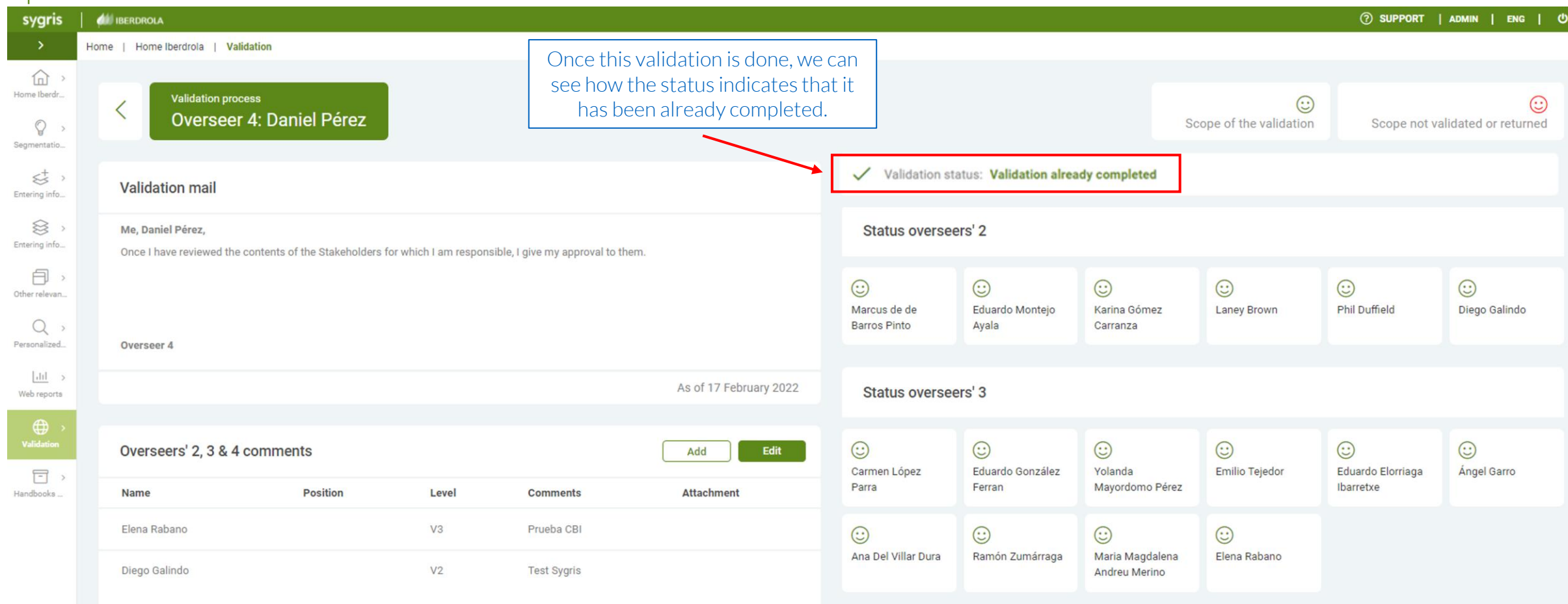
**Overseers' 2, 3 & 4 comments**

Name	Position	Level	Comments	Attachment
Elena Rabano		V3	Prueba CBI	
Diego Galindo		V2	Test Sygris	

# VALIDATION PROCESS



## OVERSEER 4 validation process

Once any Overseer 4 clicks on the "Validation" button, the whole tool will be totally blocked, and the validation process will be finished.



Once this validation is done, we can see how the status indicates that it has been already completed.

Validation process  
**Overseer 4: Daniel Pérez**

Scope of the validation  Scope not validated or returned 

✓ Validation status: **Validation already completed**

**Status overseers' 2**

- Marcus de de Barros Pinto
- Eduardo Montejo Ayala
- Karina Gómez Carranza
- Laney Brown
- Phil Duffield
- Diego Galindo

**Status overseers' 3**

- Carmen López Parra
- Eduardo González Ferran
- Yolanda Mayordomo Pérez
- Emilio Tejedor
- Eduardo Elorriaga Ibarretxe
- Ángel Garro
- Ana Del Villar Dura
- Ramón Zumárraga
- María Magdalena Andreu Merino
- Elena Rabano

**Overseers' 2, 3 & 4 comments** Add Edit

Name	Position	Level	Comments	Attachment
Elena Rabano		V3	Prueba CBI	
Diego Galindo		V2	Test Sygris	